

## Institutional Technology Planning Committee Meeting Minutes

### Regular Meeting

May 7, 2015 9:30

HU-102 – TECC

Called to Order at 9:31am by Chair – David Corley

Members Present: Adam Runyan, Kam Vento, Cathy Harrison, Logan Merchant, Elaine Theobald, Jacob Freitas, David Corley, Julie Johnston

Procedural –

- a. Approval of Agenda  
Moved by Adam  
Seconded by Elaine, passed by consensus
- b. Minutes Taker for today  
Logan volunteered, was appointed
- c. Approve Minutes of last meeting – 12/11/14  
Moved by Elaine  
Seconded by Cathy, passed by consensus

Regular Meeting Items

- a. Complete Evaluation of Shared Governance/Planning Structure, Process and Timeline for 2015  
Completed with excellent input from all members present

Agenda Items for next meeting

- a. Kam suggested planning for in-house Webmaster position  
Julie suggested a more inclusive and complete calendar to be posted for employees in portal.  
Cathy recommended a classic wall calendar layout for easy viewing.

Good of the Order

Next Meeting TBA after updated committee roster is released

Adjourned by Chair David Corley at 10:50am