

Facility Planning Committee Meeting

APPROVED Minutes February 5, 2014

Members in attendance: Greg Collins [Management], David Trussell [guest], Shawn Hubbard [Classified], Elizabeth Fernandez for Jonathan Herring [ASB], Marley Morse [Management], Dr. Aeron Zentner [Management], Dr. Tammy Robinson [Administration], Nancy Lounsbury [Classified], Ross Brosius [Faculty], Patrick Clancy [guest], Dave Clausen [Administration], Fran Beaujon [Management],

DATE: 2.5.2014

TIME: 11am-12pm: Meeting brought to order by Dave Clausen, as acting Chair.

LOCATION: The New Board room

- I. Approval of Agenda:** Motion to approve Agenda as read made by F. Beaujon and 2nd by G. Collins, MSCU.
 - a. Approval of the minutes from 6.6.13 meeting: Approved as read.
- II. Reports:**
 - a. Member reports/Comments: tabled due to change in Directorship/Committee.
- III. Discussion:**
 - a. **Election of Chair and Secretary:** Motion of Greg Collins for Chair made by Dave Clausen, 2nd by F. Beaujon, MSCU. Motion of Shawn Hubbard for Secretary made by F. Beaujon, 2nd by Dave Clausen, MSCU
 - b. **Facility Master Plan:** discussion of the importance of EMP, IPR and NIPR to help drive decisions of the committee concerning the FMP, we are looking at the plans objectives to see if they are “still solid” or do we need to review and change. Some of the objectives we review and roll over then become standard; eventually come off the FMP. Discussion on organizing “Subdivision committees” for this year, strategies for investigating, assessments, reporting modules; discovering funding sources for the Master Plan.
 - c. **Annual Space Inventory Report:** tabled.
 - d. **Criteria for prioritizing Long Term Site Plan proposals:** Discussion on how to prioritize, Dr. Zentner- expressed that mandates and safety should be first, and utilizing program reviews to populate and build efficiency in the FMP so that we can develop plans, expanding to long term creating policies and procedures for sustainability, measuring ratio efficiencies, monitoring compliance,

- e. **Second campus entrance:** discussion of an emergency exit road that is gravel top road, not blacktop yet. Greg, Patrick and Dave work towards initial report to take to LCC Board meeting in March.
- f. **Frequency of meetings:** consensus that meetings will be every 3rd Thursday from 11am to approximately 12pm.

IV. Next meeting:

- a. 2/11/14 at 2pm in Board Room

V. Future Agenda topics:

- a. Completion of FMP; read MP to familiarize ourselves, next step: review Long Range Site

- b. **Adjourn meeting:** 12:36