



Notice of Regularly Scheduled Meeting
May 15, 2018 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order @ 3:00pm

Members Present:

Ms. Cheryl Aschenbach
Ms. Roxanna Haynes
Ms. Susan Kelley-CSEA Alternate
Mr. Chad Lewis
Ms. KC Mesloh
Ms. Susan G. Mouck
Ms. Christi Myers
Mr. Orlando Shannon, Vice Chair
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:

Mr. Christopher Baker
Dr. Larry Buckley, Interim Vice President of Academic Services
Ms. Laura Greer
Mr. Jacob Hibbitts-ASB Representative
Ms. Shawn Hubbard
Ms. Fran Oberg
Mr. Tom Rogers

1. **Agenda Approval (Achenbach/Mesloh: MSCU)**
2. **Approve Meeting Minutes: May 1, 2018 meeting (Haynes/Lewis: MSCU)**
Information only: April 17, 2018 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
 - A. **AA Child Development**
Reviewed for IPR with no recommended change
 - B. **AS-T Early Childhood Education**
Reviewed for IPR with no recommended change
 - C. **CA Child Development**
Reviewed for IPR with no recommended change
 - D. **COA Child Development**
Reviewed for IPR with no recommended change

E. AA.US Allied Health

Reviewed for IPR with no recommended change

F. AS-T Geology

Reviewed for IPR with no recommended change

G. GEOL 1 Physical Geology

Approved change in textbook.

~~Edward Tarbuck, *Earth, An Introduction to Physical Geology*, 9th edition, Pearson, 2008, ISBN: 9780131566842~~

*Marshak, Stephen; *Essentials of Geology*, 5th edition, 2016, W.W. Norton Company, ISBN 9780393263398*

Effective: Fall 2019

H. GEOL 5 Historical Geology and Paleontology

Approved change in textbook edition.

~~Levin, *Earth Through Time*, 9th edition, 2010, Wiley, ISBN 9780470387740~~

*Levin, *Earth Through Time*, 11th edition, 2017, Wiley, ISBN 9781119228349*

Effective: Fall 2018 (spring course)

I. HO 88 Phlebotomy

Approved change in workbook.

Workbook:

~~Garza, Diana; Becan McBride, Kathleen, *Phlebotomy Handbook*, 9th edition, 2015, Pearson, ISBN: 10-0133144569, ISBN: 13-9780133144567~~

*McCall, R. E. & Tankersley, C. M.; *Student Workbook for Phlebotomy Essentials*, 6th edition, 2016, Wolters Kluwer, ISBN: 9781451194531*

Effective: Fall 2018

J. SOC 1 Introduction to Sociology

Approved change to OER textbook.

*Open Educational Resource Textbook: *Introduction to Sociology 2e*, Publish Date Apr 24, 2015, by Openstax College, Heather Griffiths, Eric Strayer, Susan Cody-Rydzewski, Gail Scaramuzzo, Nathan J. Keirns, Sally Vyain, Tommy Sadler, Jeff D. Bry, Faye Jones; ISBN-13: 978-1-938168-41-3. Available in class Canvas section (free), online (free at*

<https://openstax.org/details/books/introduction-sociology-2e>) or LCC

Bookstore (minimal cost for printing)

Effective: Fall 2018

4. Action

A. Associate in Science, Certificate of Achievement and Certificate of Accomplishment in Graphic Design (Motion to removal from Catalog and Suspend Program for re-evaluation in the fall Achenbach/Mesloh: MSCU)

Approved removal from catalog, suspend program and revisit in the fall.

The Graphic Design program has been discontinued due to consistent low enrollment. In the absence of a Program Discontinuous Policy, the program viability has been discussed at the Division Chair, EMP, Cabinet meetings, and other venues. A few courses in Graphic Design will be offered in the future and will be incorporated into an anticipated new art degree with an estimated time of delivery for Fall 2019. The Academic Senate and the Instructional Office are currently working on a Program Discontinuous Policy.

Effective: 2018-2019 catalog

Employment opportunities in this local area are low which could be the reason for low course enrollment. Alison and Carrie Camacho are working with the students who have previous catalog rights to finish the degrees and certificates. We need to consider in-activating some of the courses if we inactivate the program. A degree is in the works that will use some of the courses. We need to establish a clear policy on the inactivation of a program.

B. AGR 25 Vegetable Science for Urban Gardeners (Motion was made to not reactivate course: Mesloh/Shannon: MSCU)

Approved **to not** reactivation of course. Starting community garden project with the city of Susanville, need a course to teach about vegetable gardening.

Effective: Summer 2018

There is a community garden project in the works and they wanted the college to do a course using the AB86 grant money. The grant does not support a credit course only non-credit. It would be better suited as a community service course. Since there is no meetings left this semester we can send this out via e-mail to committee as an information item. But it must be done quickly to get it to Senate on the 22nd for their approval if he wishes to have it for the summer.

C. FS 96 Low Angle Rescue (Mesloh/Haynes: MSCU)

Approve new course. 27 hours Lab 0.5 units

Catalog Description

A course designed to train firefighters and emergency medical personnel in low angle rescue techniques. Students will learn about equipment, identification, and care. Note: Students must provide their own safety equipment which will include helmet, gloves, long pants, long sleeve shirt, and work boots with aggressive soles for traction on steep slopes. *Students may re-enroll in course for credit as legally mandated to meet training requirements as a condition of continued paid or volunteer employment.*

Requisites: None

~~Note: This course may be repeated any number of times for credit by persons who are legally mandated to meet training requirements as a condition of continued paid or volunteer employment.~~

Course Student Learning Outcomes

Upon successful completion of the course the student will be able to:

1. Identify and describe the use of each piece of equipment.
2. Demonstrate the appropriate use selected rescue equipment.
3. Apply appropriate safety precautions.
4. Demonstrate the correct and safe rigging for an over-the-bank rescue.

5. Establish the appropriate Incident Command System management positions and components.

Effective: Fall 2018

The note should be added to the catalog description as shown above.

D. FS 96 Low Angle Rescue (Aschenbach/Haynes: MSCU)

Approve assigning the discipline of Fire Technology

Effective: Fall 2018

E. SPAN 1 First Course in Spanish (Aschenbach/Mesloh: MSCU)

Approve changing hours from 51 lecture 34 lab to 58 lecture 34 lab this will be the correct hours for 4 units and updating textbook.

Effective: Fall 2018

F. SPAN 2 Second Course in Spanish (Aschenbach/Mesloh: MSCU)

Approve changing hours from 51 lecture 34 lab to 58 lecture 34 lab this will be the correct hours for 4 units and updating textbook.

Effective: Fall 2018

G. Last term courses were offered. (Mouck/Shannon: MSCU)

Approve inactivation of courses not offered in the last five years

Effective: 2018-2019 catalog

Inactivate the following:

- AGR-21 Theory of Rodeo Skills
- AGR-24 English Riding and Training
- AGR-122 Rodeo Clinic
- AJ-48.03 Academy Instructor Cert
- AJ-48.20 Understanding Street Gangs
- AJ-48.71 Interviewing & Interrogation
- AJ-52C Reserve Level III C
- AJ-53 Reserve Level II
- ART-46 Art Education Methods
- ASTR-1 Introduction to Astronomy
- BS-157 Practical Math
- CA-54 Basic Computer Maintenance
- CA-57 Using a Database
- CA-59 Microsoft Windows
- FS-55 Fire Investigation
- FS-88 Init Attack Commander(s-200)
- GEOG-1 Physical Geography
- GSS-76 Accur Gas-Op Rifles
- GSS-84 Leas Dsgn/Rpr C&r
- GSS-86 Leas/Dsgn Repr Shtg
- HO-40 Nursing Assessment
- JOUR-1 News Reporting and Writing
- JOUR-4 Mass Communication and Society
- JOUR-5 Photo-Journalism
- MATH-1C Analytic Geometry/Calculus III

MUS-1 Music Fundamentals
PEAC-14 Bowling
PHIL-2 Critical Thinking
PSY-95 Parapsychology
SPAN-50 Conversational Spanish
TUTR-150 Supervised Tutoring

Revisit the rest of the courses in the fall with more area faculty input.

AGR-51 Horsemanship
AJ-52BR Firearms Training
FS-52 Incident Command I-200/300
GSS-50 Fundamentals of Rifle Shooting
GSS-51 Fund Pistol Shoot
GSS-52 Fund Shotgun Shoot
GSS-60 Firearms Safety
GSS-63.04 Double Gun Locking Systems
GSS-71 Custom Rifle Seminar
GSS-72 Fiberglass Stockmaking
GSS-78 D&R: 22 Autopistols
GSS-80 Custom Rifle Sem-Metalsmithing
GSS-81 Custom Rifle Sem-Single Shoot
GSS-85 Leas Dsgn/Repar S&w
GSS-90 Custm Clt/Auto Base
GSS-91 Cstm Colt/Pistol Ad
GSS-98.04 Advanced Knife Making
GSS-98.08 Custom Built 1911
GSS-112B Introduction to Knifemaking
GSS-116 Stockmaking-Phase I
GSS-120 Stockmaking-Phase II
GSS-120B Stock Refin/Repair
GSS-124 Weld Fabrication Gs
GSS-129A DFR - Spring Piston Air Guns
GSS-129B DFR - Pneumatic Air Guns
GSS-129C DFR - CO2 Air Guns
GSS-130 Professional Engraving
GSS-133 Scrimshaw
GSS-136 Cold Rust & Nitre Bluing
GSS-143 Custom Gunmaking Muzzle Kit
HO-80A Geriatric Nurse/Ast
MATH-11B Conc Elem Math II
SPAN-1 First Course in Spanish
SPAN-2 Second Course in Spanish

H. Hours & Units Policy (Mouck/Mesloh: MSCU)

Will be handed out at meeting

Approve AP & BP

Effective: Senate and Board approval

5. **Discussion**

6. **Future Dates**

Curriculum/Academic Standards Meeting 2017-2018 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

First meeting for 2018-2019 will be Sept 4th

Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Administration of Justice Sept 2018

Agriculture – Sept 2014, 2016, 2018

Allied Health – Sept 2017

Automotive Technology Sept 2018

Basic Skills – Sept 2017

Business Sept 2018

Child Development-Sept 2016, 2018

Digital Graphics - 2018

Human Services-Sept 2015, 2017

Humanities-Sept 2016

Gunsmithing – Sept 2017

Mathematics/Natural Science - Sept 2018

Physical Education – Sept 2018

Welding – Sept 2017

Any Person Having Business Not on the Agenda

Adjournment @ 4:00 pm (Haynes/Lewis: MSCU)

Future Agenda

Adding Art 21 to Studio Arts degree