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Notice of Regularly Scheduled Meeting  
October 17, 2017 - Tuesday  
3:00 PM  
HU 102 (TECC)

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**Call to Order @ 3:17pm**

**Members Present:**

Ms. Cheryl Aschenbach  
Dr. Larry Buckley, Interim Vice President of Academic Services  
Ms. Roxanna Haynes  
Ms. Susan Kelley-CSEA Alternate  
Mr. Chad Lewis  
Ms. KC Mesloh  
Ms. Fran Oberg  
Mr. Tom Rogers

**Members Absent:**

Mr. Jacob Hibbitts-ASB Representative  
Ms. Joesetta Mata  
Ms. Susan G. Mouck  
Ms. Christi Myers  
Mr. Orlando Shannon, Vice Chair  
Ms. Alison Somerville, Articulation Officer, Chair

**Guests:**

Mr. Chris Baker  
Ms. Shar Murphy  
Mr. Robert Schofield

**1. Agenda Approval (Kelley/Oberg: MSCU)**

*Motion was made to approve the agenda with removal of Item M*

**2. Approved Meeting Minutes: October 3, 2017 (Haynes/Mesloh: MSC Lewis/Rogers abstained)**

Information only: September 19, 2017 Approved Minutes

**3. Action taken by Curriculum Subcommittee**

**A. PHSC 1 Introduction to Physical Science**

Approved changing textbook

~~Krauskopf, *The Physical Universe*, 14<sup>th</sup> edition, 2012, McGraw Hill, Loose-leaf, ISBN 9780077546205 or regular textbook ISBN 9780073512167~~

*Shipman, Wilson, Higgins, Torres; *Introduction to Physical Science*, 14<sup>th</sup> edition, 2015, Cengage Learning, ISBN: 9781305079137*

Effective: Spring 2018

#### 4. Action

##### A. FS 5 Fire Organization and Orientation (Mesloh/Rogers: MSCU)

Approved change in catalog description.

**From:** This course provides the fundamentals of fire department organization, management and resources and the use of those resources to control various emergencies. This course has been approved for online delivery.

**To:** This course provides an overview to fire protection and emergency services; career opportunities in fire protection and related fields; culture and history of emergency services; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics; life safety initiatives. This course has been approved for online delivery.

Effective: Spring 2018

*This course is going to be the first course in the pathway to success. It was written as a management course when it should be an entry level course. There will be a title change and some content revision at a later date. Chris stated that he is trying to align the courses with other colleges and the state to make it easier for students. There was some discussion about the effective date being spring because it would not be in the catalog until the 2018-2019 catalog comes out. It was agreed that it was necessary because the course is going to be offered in the spring and it needs to reflect what the course should be.*

##### B. FS 13 Fire Behavior and Combustion (Ober/Lewis: MSCU)

Approved change to catalog description

**To:** This course is designed to explore the **of study presents** theories and fundamentals of how and why fires start, spread and **how they** are controlled; **an in-depth study of fire chemistry and physics; fire characteristics of materials; extinguishing agents; and fire control techniques.** This course has been approved for online delivery.

Effective: Spring 2018

##### C. FS 14 Principles of Fire Safety and Survival (Ober/Lewis: MSCU)

Approved change to catalog description.

**From:** This course introduces the basic concepts of occupational health and safety as it relates to emergency service organizations. Topics include risk evaluation and control procedures for emergency and non-emergency situations. The course curriculum will be guided by NFPA standards, such as National Fire Protection Association 1500, Fire Department Occupational Health and Safety Programs. This course has been approved for online delivery.

**To:** This course will introduce the student to fundamental issues relating to firefighting safety and survival. Students will evaluate case studies in which firefighters have been killed or injured. In addition, each student will be required to give an oral presentation based on an analysis of a “near miss” fatal fire/rescue scenario. Additionally, this course will introduce the student to the National

Firefighter Life Safety initiatives, which focus on the need for both cultural and behavioral change throughout the emergency services disciplines. This course has been approved for online delivery.

Effective: Spring 2018

**D. FS 65A Driver Operator 1A (Mesloh/Haynes: MSCU)**

Approved New credit course, 1.5 units, 18 hours lecture 27 hours lab

**Catalog Description**

This course provides the student with information on driver responsibilities, recognized standards, and related laws for fire apparatus. Topics include basic inspections, documentation, maintenance, and troubleshooting fire apparatus, and techniques on driving and positioning fire apparatus. Each student also has the opportunity to increase his or her driving skills during simulated driving conditions.

Effective: Fall 2018

*At the October 3<sup>rd</sup> meeting there was some concern by the committee that these courses when first proposed were non-credit courses used for AEBG funding to secure an engine. In checking with Paige she confirmed that these courses were not; FS 156 Pump Operations was the non-credit course used.*

**E. FS 65A Driver Operator 1A (Mesloh/Haynes: MSCU)**

Approved assigning the discipline of Fire Technology

Effective: Fall 2018

**F. FS 65B Driver Operator 1B(Mesloh/Haynes: MSCU)**

Approved New credit course, 1.5 units, 18 hours lecture 27 hours lab

**Catalog Description**

Course provides the student with the information, theory, methods and techniques for operating fire service pumps, including: types of pumps, engine and pump gauges maintenance, unsafe pumping conditions, pressure relief devices, cooling systems, water supplies, drafting field hydraulics, and pumping operations.

Effective: Fall 2018

**G. FS 65B Driver Operator 1B(Mesloh/Haynes: MSCU)**

Approved assigning the discipline of Fire Technology

Effective: Fall 2018

**H. FS 66 Fire Prevention I, FS 69 Fire Management I, FS 82 Fire Command 1A, FS 83 Fire Command 1B (Haynes/Rogers: MSCU)**

Approved inactivating courses, Certification is no longer offered through State Fire Training.

Effective: Spring 2018

**I. Fire Technology AS & CA (Haynes/Rogers: MSCU)**

Approved removing FS 66 Fire Prevention I, FS 69 Fire Management I, FS 82 Fire Command 1A, FS 83 Fire Command 1B from electives course inactivated.

Effective: 2018-2019 catalog

**J. Fire Technology CA(Haynes/Rogers: MSCU)**

Approved Adding BUS 25 Small Business Management as an elective.  
Effective: 2018-2019 catalog

**K. Fire Technology AS (Haynes/Rogers: MSCU)**

Approved adding BUS 27 Business Communications as an elective.  
Effective: 2018-2019 catalog

**L. PSY 33 Psychology of Personal and Social Adjustment (Oberg/Mesloh: MSCU)**

Approved course for hybrid delivery

**Hybrid Evaluation:**

A combination of traditional classroom and online evaluations will be used, such as (1) Traditional Classroom: exercises/assignments, objective examinations and essay examinations and (2) Online delivery: exercises/assignments, online quizzes and exams, essay forum postings, and chat rooms.

**Hybrid Delivery:**

A combination of traditional classroom and online instruction will be utilized. Each semester a minimum of 17 hours will be taught face-to-face by the instructor and the remaining hours will be instructed online through the technology platform adopted by the District. Traditional class instruction will consist of exercises/assignments, lectures, visual aids, and practice exercises. Online delivery will consist of exercises/assignments, lecture posts, discussions, adding extra resources and other media sources as appropriate.

Effective: Spring 2018

**M. MATH 60 Intermediate Algebra**

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Approve adding hybrid delivery for incarcerated students.

*Wording to follow*

Effective: Spring 2018

**5. Discussion**

**6. Future Dates**

**Curriculum/Academic Standards Meeting 2017-2018 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)**

*Note: Additional meetings may be scheduled as needed.*

Fall	Spring
November 7 <sup>th</sup> & 24 <sup>th</sup>	January 30 <sup>th</sup>
December 5 <sup>th</sup>	February 20 <sup>th</sup>
	March 6 <sup>th</sup> & 20 <sup>th</sup>
	April 17 <sup>th</sup>
	May 1 <sup>st</sup> & 15 <sup>th</sup>

**Information**

**Reminder:** The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

**Instructional Program Reviews Due**

Agriculture – May 2014  
Human Services-Sept 2015  
Agriculture-Sept 2016  
Child Development-Sept 2016  
Humanities-Sept 2016  
Basic Skills – Sept 2017  
Developmental Studies – Sept 2017  
Gunsmithing – Sept 2017  
Human Services – Sept 2017  
Allied Health – Sept 2017  
Welding – Sept 2017

**Any Person Having Business Not on the Agenda**

**Adjournment @3:35 (Lewis/Haynes:MSCU)**

**Future Agenda**

*ART 39 Introduction to Digital Art*  
*FS 50 Company Officer (2B) General Administrative Functions*  
*FS 96 Low Angle Resource Operations*

APPROVED