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Notice of Regularly Scheduled Meeting  
October 3, 2017 - Tuesday  
3:00 PM  
HU 102 (TECC)

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**Call to Order 3:03pm**

**Members Present:**

Ms. Cheryl Aschenbach  
Dr. Larry Buckley, Interim Vice President of Academic Services  
Ms. Roxanna Haynes  
Ms. Susan Kelley-CSEA Alternate  
Ms. Joesetta Mata  
Ms. KC Mesloh  
Ms. Christi Myers  
Mr. Orlando Shannon, Vice Chair  
Ms. Alison Somerville, Articulation Officer, Chair

**Members Present:**

Mr. Jacob Hibbitts-ASB Representative  
Mr. Chad Lewis  
Ms. Susan G. Mouck  
Ms. Fran Oberg  
Mr. Tom Rogers

**Guests:**

Mr. Omar Alshykhly  
Mr. Chris Baker  
Ms. Shar Murphy

1. **Agenda Approval (Aschenbach/Shannon: MSCU)**
2. **Approve Meeting Minutes: September 19, 2017 meeting (Haynes/Mesloh MSCU)**  
Information only: September 3, 2017 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
  - A. **FS 5 Fire Orientation and Organization**  
Approved change in textbook  
Rausch; *Management in the Fire Service*, 5<sup>th</sup> edition, 2015, Jones & Bartlett  
ISBN 978-1449690786  
*Klinoff, Robert; Introduction to Fire Protection and Emergency Services*, 5<sup>th</sup> edition,  
2016, Burlington, MA. Jones & Bartlett Learning. ISBN: 9781284136128  
Effective: Fall 2017

#### 4. Action

##### A. CHEM 45 Introduction to Chemistry (Aschenbach/Mata: MSCU)

Approved ~~changing removing~~ the high school chemistry or CHEM 55 from the prerequisites ~~to recommended preparation~~

We started using these prerequisite this semester and unfortunately we had a very low enrollment for this class.

Effective: Fall 2018

*Action was approved changing the prerequisites to recommended prep. This will give the students a chance to consider taking CHEM 55 before taking CHEM 45 but not be required to.*

##### B. CHEM 55 Introductory Chemistry (Mesloh/Myers: MSCU)

Approved removing lab components/hours from course and changing course from 4 units to 3 units. This is only a course for students who don't have any background in chemistry or who just need to refresh their memory about chemistry, and they don't need to do any real experiment in the lab. This class only represents the fundamentals of chemistry and I plan to demonstrate a few experiments myself during our lecture time.

Effective: Fall 2018

*This course will be good for vocational students to meet the 3 units in GE Area A*

##### C. Fire Technology Associate in Science Degree (Mesloh/Aschenbach: MSCU)

Approved adding BUS 25 Small Business Management as an elective. Course allows the student to obtain a working knowledge of planning and budgets.

Effective: Fall 2018

##### D. FS 72 First Responder-Hazardous Material (Mata/Haynes: MSCU)

Approved ~~changing~~ the title to HazMat First Responder Operations.

Effective: Spring 2018

##### E. FS 92 Company All-Risk Command Operations (Mesloh/Shannon: MSCU)

Approved change in catalog description.

###### **Catalog Description**

This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis. *This course is for students seeking a California State Fire Marshal's Office course completion certification, there is a supplemental \$81.00 fee which must be paid by the second day of the class. This fee is not collected during the registration process. Additional details will be provided on the first day of class.*

Effective: Spring 2018

#### 5. Discussion

##### A. FS 50 Company Officer (2B) General Administrative Functions

New credit course, 1.0 unit 20 hours lecture

This course provides information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public.

*Chris Baker is working on revising the SLO'S to 5, need to add Appropriate readings "additional readings as assigned by the instructor", Writing Assignments and put back the standard language for outside assignments "Students will be required to complete two hours of outside-of-class homework for each hour of lecture."*

**B. FS 150 Driver Operator 1A**

New non-credit course, 18 hours lecture 27 hours lab

**Catalog Description**

This course provides the student with information on driver responsibilities, recognized standards, and related laws for fire apparatus. Topics include basic inspections, documentation, maintenance, and troubleshooting fire apparatus, and techniques on driving and positioning fire apparatus. Each student also has the opportunity to increase his or her driving skills during simulated driving conditions.

*Clarification was asked about students providing a fire engine. Chris stated that most students will be sponsored by an agency who will provide the truck on behalf of several students. One agency may use a large engine truck and another a small engine truck so there will be a variety of vehicles to work on with the students.*

*These courses (FS 150, 151, 154) are not entry level courses so they should be brought back as credit courses. Entry level courses would be approved at the Chancellor's Office as non-credit. Bring them back as credit courses.*

*The committee was concerned that these courses may have been developed as noncredit specifically for AEBG funding for an engine, curriculum should be faculty driven and developed to meet student needs. We need to be careful that funding sources are not driving curriculum decisions.*

**C. FS 151 Driver Operator 1B**

New non-credit course, 18 hours lecture 27 hours lab

**Catalog Description**

Course provides the student with the information, theory, methods and techniques for operating fire service pumps, including: types of pumps, engine and pump gauges maintenance, unsafe pumping conditions, pressure relief devices, cooling systems, water supplies, drafting field hydraulics, and pumping operations.

**D. FS 154 Low Angle Resource Operations**

New non-credit course, 27 hours lab

**Catalog Description**

A course designed to train firefighters and emergency medical personnel in low angle rescue techniques. Students will learn about equipment, identification, and care. Note: Students must provide their own safety equipment which will include helmet, gloves, long pants, long sleeve shirt, and work boots with aggressive soles for traction on steep slopes.

## 6. Future Dates

### Curriculum/Academic Standards Meeting 2017-2018 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

*Note: Additional meetings may be scheduled as needed.*

Fall	Spring
October 17 <sup>th</sup>	January 30 <sup>th</sup>
November 7 <sup>th</sup> & 24 <sup>th</sup>	February 20 <sup>th</sup>
December 5 <sup>th</sup>	March 6 <sup>th</sup> & 20 <sup>th</sup>
	April 17 <sup>th</sup>
	May 1 <sup>st</sup> & 15 <sup>th</sup>

## Information

**Reminder:** The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

### Instructional Program Reviews Due

Agriculture – May 2014  
Human Services-Sept 2015  
Agriculture-Sept 2016  
Child Development-Sept 2016  
Humanities-Sept 2016  
Basic Skills – Sept 2017  
Developmental Studies – Sept 2017  
Gunsmithing – Sept 2017  
Human Services – Sept 2017  
Allied Health – Sept 2017  
Welding – Sept 2017

### Any Person Having Business Not on the Agenda

*Cheryl stated that there will be a Curriculum Regionals for the North area on October 17<sup>th</sup> at Folsom Lake College. The senate will be able to send a couple of people.*

*Sue stated that there have been some issues with the Chancellor's Office's new inventory. They did an update to resolve several of the problems on September 29<sup>th</sup>. There will be an additional update by the end of October.*

*Alison also stated that there have been issues with Assist and C-ID.*

### Adjournment (Mesloh/Myers @ 4:04pm)

### Future Agenda