Lassen Community College
Curriculum and Academic Standards

Call to Order: 3:02pm

Members Present:
Ms. Cheryl Aschenbach, Vice Chair
Ms. Lisa Gardiner
Mr. Kory Konkol
Mr. Chad Lewis
Ms. Susan G. Mouck
Ms. Fran Oberg
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:
ASB Representative
Mr. Buck Bauer
Mr. Cory McClellan
Ms. KC Mesloh
Ms. Toni Poulsen
Ms. Stephney Stuart
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director

Guests:
Paige Broglio
Kittie Edson
Josetta Mata

Staff:
Ms. Susan Kelley, Instructional Services Technician

1. **Agenda Approval (Achenbach/Oberg: Move information item first: MCSU)**

2. **Approve Meeting Minutes: September 15, 2015 meeting (Gardiner/Lewis MSC with Konkol abstaining)**
   Information only: September 1, 2015 Approved Minutes

3. **Action taken by Curriculum Subcommittee**

   A.   **PSY 1 Introduction to Psychology**
   Approved change in textbook.
   ~~Ciccarelli and White, *Psychology*, 3rd Edition, 2010, Pearson, ISBN 9780205832576, 9780205020065 loose leave binder, or eBook ISBN 9780205050413~~

Ciccarelli/White: *Psychology* Plus New MyPsychLab with EText-Access Card Package. 4th edition, 2014, Pearson Education ISBN: 9780205973354
Effective: Fall 2016
Cheryl commented that with more instructors using MyLabs that the instructors need to still provide the lecture and materials. The MyLabs can be helpful, but are not to replace instruction.

B. **PLSC 1 American Institutions**
Approved change in Textbook.
~~"*Government by the People*," by David Magleby and Paul Light, 9th edition, 2009, Pearson/Longman, ISBN: 9780205666379~~
Magleby, Light, Nemacheck; "*Government by the People*," 25th edition, 2014, Pearson Education, ISBN: 9780133914689
Effective: Fall 2016

Action

A. **Art 25 Computer Graphics (Achenbach/Gardiner: MSCU)**
Approved adding the discipline of Graphic Arts.
Effective: Spring 2016
Cheryl and Alison did a review of all art course in the Graphic Design degree and certificates to see which courses were appropriate to add Graphic Arts discipline (requires a BA and 2 years' experience) and which courses should remain Art only (requires a MA to teach)

B. **Art 52 Marketing Yourself as an Artist-Designer (Achenbach/Gardiner: MSCU)**
Approved adding the discipline of Graphic Arts.
Effective: Spring 2016

C. **HIST 16 US History (Aschenbach/Oberg: Tabled to reword: MSCU)**
Approve Course for Hybrid Delivery.
Hybrid Evaluation
A combination of traditional classroom and online evaluations will be used, such as (2) Traditional Classroom: a variety of lecture, demonstrations and hands-on lab assignments, objective examinations and class participation (1) Online delivery: activities and assignments required in traditional class time will be placed into online modules.
Hybrid Delivery
A combination of traditional classroom and online instruction will be utilized. Every week, one 140 minute class period will be taught face-to-face by the instructor and the other 50 minutes will be instructed online through the technology platform adopted by the District, currently Moodle. Traditional class instruction will consist of lectures, visual aids, and group presentations. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures
Effective: Fall 2016

D. <u>**HIST 17 Post Civil War – US History(Aschenbach/Oberg: Tabled to reword: MSCU)**</u>
Approve Course for Hybrid Delivery.
Hybrid Evaluation
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Effective: Fall 2016

E. <u>**PLSC 1 American Institutions(Aschenbach/Oberg: Tabled to reword: MSCU)**</u>
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Hybrid Delivery
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Effective: Fall 2016

F. <u>**PSY 1 Introduction to Psychology (Aschenbach/Oberg: MSCU)**</u>
Approved change in Hybrid delivery hours.
~~In class (1 hour/week) introduction to the topic of the week and assigned readings, in class exams and in class opportunity for discussion and review of topics covered. Online (2 hrs/week) instructor generated lecture material, exercises, website media relevant to the topic. Opportunity for electronic communication between instructor and student (private messaging) and between instructor and all students (forum based discussion.)~~
A combination of traditional classroom and online instruction will be utilized. *Each semester 34 lecture hrs will be taught face-to face by the instructor*

and 17 lecture hours will be instructed online through the technology platform adopted by the District, currently Moodle. Traditional class instruction will consist of lectures, visual aids, and group presentations. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures.
Effective: Spring 2016

    G.   **PSY 5 Introduction to Research Methods(Aschenbach/Oberg: MSCU)**
Approved change in Hybrid delivery hours.
~~A combination of traditional classroom and online instruction will be utilized. Every week, one 50 minute class period will be taught face to face by the instructor and the other 100 minutes will be instructed online through the technology platform adopted by the District, currently Moodle. Traditional class instruction will consist of lectures, multimedia presentations, and group discussions. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures.~~
A combination of traditional classroom and online instruction will be utilized. *Each semester 34 lecture hrs will be taught face-to face by the instructor and 17 lecture hours will be instructed online* through the technology platform adopted by the District. Traditional class instruction will consist of lectures, visual aids, and group presentations. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures.
Effective: Spring 2016

    H.   **PSY 6 Abnormal Psychology(Aschenbach/Oberg: MSCU)**
Approved Change in Hybrid delivery hours.
~~A combination of traditional classroom and online delivery will be used. One 50 minute period will be taught face to face by the instructor using lecture, group discussion, and selected audiovisual materials; the other 100 minutes per week will be instructed online using a variety of methods, such as asynchronous and synchronous discussions (chat/forum), online quizzes, weblinks, lecture posts and online lectures, and email communications.~~
A combination of traditional classroom and online instruction will be utilized. *Each semester 34 lecture hrs will be taught face-to face by the instructor and 17 lecture hours will be instructed online* through the technology platform adopted by the District. Traditional class instruction will consist of lectures, visual aids, and group presentations. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures.
Effective: Spring 2016

  5. **Discussion**

    A.   **BS 170 Basic Skills: Pre High School Equivalency Preparation I**

New course BS 170 Basic Skills: Pre High School Equivalency Preparation I. There is a need in our area for GED prep. The development of the course was funded by the AB86 Grant.

Catalog Description:

This course provides basic skills review and practice in the five core curricular areas of language arts reading, language arts writing, science, social studies, and math. Emphasis is placed on these particular areas to provide the the necessary basic skills foundation required in preparing for high school equivalency test. This course may be repeated until outcomes are met.

Effective: After Board and CCCCO Approval

The exam has been changed twice since the last time we taught the GED courses. It now has 4 subject areas instead of 5. Instead of having the three courses in specific subjects, reading, writing and math, the new courses are designed to include all subject areas. This will allow the student to concentrate on the subjects they need the most help in. The first course is a basic level course and the second course is more advanced for the student that has been assessed at the 10th grade level. AB86 grant identified the need in our community for these courses. Move the courses to action at our next meeting with a few revisions. Courses are deemed repeatable by the state but our Committee discussed whether we want to set a district cap. Since these classes are designed to help students who struggled to complete their high school diploma the Committee decided to leave the repeatability uncapped.

B. **BS 171 Basic Skills: Pre High School Equivalency Preparation II**

New course BS 171 Basic Skills: Pre High School Equivalency Preparation II. There is a need in our area for GED prep. The development of the course was funded by the AB86 Grant.

This is a 10 week course designed for students who complete the assessment test at the 10th grade level in reading and math and who need additional review and practice before taking the test. The course provides short term, in depth instruction focused on content areas of the high school equivalency test. This course may be repeated until the High School Equivalency test is passed.

Effective: After Board and CCCCO Approval

6. **Future Dates**

Curriculum/Academic Standards Meeting 2015-2016 Schedule for First and Third Tuesdays at 3:00 PM in MS 125

Note: Additional meetings may be scheduled as needed.

Fall	**Spring**
October 20th	January 19th
November 3rd & 17th	February 2nd
December 1st	March 1st & 15th
	April 5th & 19th
	May 3rd & 17th

7. **Information**

Curriculum and Academic Standards Orientation presented by Cheryl Aschenbach.
Powerpoint presentation on guidelines as they pertain to Curriculum, our responsibilities as Curriculum members, review content of course outline of record, and evaluation of records and courses.

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due
Agriculture – May 2014
Human Services-Sept 2015
History/Social Science/Sociology/Psychology/Anthropology-Sept 2015
Work Experience-Sept 2015
Fire Technology- Sept 2015
Gunsmithing-Sept 2015
Welding-Sept 2015
Allied Health/Vocational Nursing-Sept 2015
Fine Arts/Humanities-Sept 2016
Administration of Justice-Sept 2016
Automotive Technology-Sept 2016
Agriculture-Sept 2016
Business-Sept 2016
Child Development-Sept 2016
Digital Graphic Design-Sept 2016

Any Person Having Business Not on the Agenda

Adjournment (Aschenbach/Gardiner @ 4:23pm MCSU)

Future Agenda