



Meeting Minutes
November 6, 2012 - Tuesday
3:00 PM
Child Development Building
Room 119

Meeting was called to Order at 3:01 PM by Chair Cheryl Aschenbach

Members Present

Ms. Cheryl Aschenbach, Chair
Ms. Elizabeth Elam
Ms. Lisa Gardiner
Mr. Phil Horner
Mr. Chad Lewis
Ms. K.C. Mesloh, Transfer Coordinator
Ms. Susan G. Mouck, VP Academic Services
Ms. Toni Poulsen
Ms. Alison Somerville, Articulation Officer, Vice Chair

Members Absent

ASB Representative
Mr. Kory Konkol
Mr. Garrett Taylor

Guests/Visitors

Ms. Lori Collier
Mr. Brian Wolf

1. **Gardiner/Poulsen MSCU: To approve the agenda.**
2. **Gardiner/Somerville MS with 3 Abstentions: To approve the minutes of October 16, 2012.**
Information Only: October 2, 2012 Approved Minutes
3. **No Questions on Actions for Curriculum Subcommittee**
No Subcommittee Actions
4. **Action**
 - A. **Gardiner/Poulsen MSCU: To approve AT-20 Basic Auto** to revise Course Content to conform to NATEF standards. The course will be presented at the next meeting with the appropriate language for the Methods of Evaluation and Delivery to present as an Interactive Television/Hybrid delivery method.
Effective: Fall 2013
Approved: 11/06/2012

B. Gardiner/Somerville MSCU– To approve FS-76 Firefighter Type 1 Squad Boss (S-131) reduction to 8 hours. Revise Student Learning Outcomes. Revise Course Objectives. Revise Appropriate Readings. Revise Writing Assignments. Revise Expected Outside Assignments. Revise Methods of Evaluation. These changes are necessary to mirror the NWCG curriculum used by hiring agencies. Change of the Prerequisites requires Content Review forms and will be proposed at the next meeting for approval.

Effective: Spring 2013

Approved: 11/06/2012

C. Mesloh/Poulsen MSCU/Tabled Approval of FS-79A – Ground Support Unit Leader, a new course that will meet the national core training needs of the Ground Support Unit Leader. Proposal was tabled because of a conflict of the hours/units and will be presented at the next meeting for approval.

Effective: Spring 2013

D. Mouck/Poulsen MSCU: To approve the CTE (Transitions) Articulation Agreements the Articulation Agreements between Lassen Community College and several high schools. The course outlines have been reviewed and approved by faculty.

Effective: Spring 2013

Approved: 11/06/2012

5. Discussion

A. AGR-22 Rodeo Skills

Propose new course AGR-22 Rodeo Skills. This will allow the alignment with the other athletic teams on campus. There is an issue with the new Title V requirements of “families” of courses not being attempted more than 4 times. This and other several other issues will be corrected and this will be moved to “Action” for the next meeting.

Effective: Fall 2013

6. Future Dates

Curriculum/Academic Standards Meeting Schedule (1st and 3rd Tuesdays at 3:00 pm)

Note: Additional meetings may be scheduled as needed.

Fall 2012

December 4

Spring 2013

January 15

February 5, 19

March 5, 19

April 2, 16

May 7

7. Information

A. Stand-Alone Certification – We have received our Certification to Approve Stand-Alone Credit Courses from the Chancellor’s Office.

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Social Science - May 2011
Gunsmithing – May 2011/2013
Journalism – May 2011/2013
Agriculture – May 2012
Business – May 2012
Basic Skills – May 2013
Development Studies – May 2013
Automotive Technology – 2013
Fire Technology – May 2013
Vocational Nursing – May 2013
Welding Technology – May 2013

8. **Any Person Having Business Not on the Agenda**
9. **Adjournment – Poulsen moved to adjourn at 3:25 PM**
10. **Future Agenda**

Approved