



Lassen Community College
Curriculum and Academic Standards

Minutes of Meeting
December 6, 2011
2:45 P.M.
Child Development Building
Room 119

The meeting was called to Order at 2:46 PM by Vice-Chair Cheryl Aschenbach

Members Present

Ms. Angela Alfaro, ASB Representative
Ms. Cheryl Aschenbach, Vice-Chair
Ms. Colleen Baker
Ms. Noelle Eckley
Ms. Elizabeth Elam
Ms. Lisa Gardiner
Mr. Phil Horner
Mr. Kory Konkol
Ms. K.C. Mesloh
Ms. Alison Somerville, Articulation Officer
Mr. Garrett Taylor

Members Absent

Dr. Kayleigh Carabajal, Dean of Academic Services
Ms. Susan G. Mouck, Chair

Guests/Visitors

Ms. Nancy Bengoa-Beterbide
Ms. Lori Collier
Mr. Michael Giampaoli
Ms. Deborah Shockley
Ms. Andrea Tompkins

1. **Eckley/Elam MSCU: To Approve the Agenda**
2. **Eckley/Aschenbach MSCU: To Approve the Minutes of November 15, 2011 without revision**
Information Only: Minutes of October 4, 2011

3. **Action taken by Curriculum Subcommittee**

Vice-Chair Aschenbach asked members if they had any questions to the Subcommittee Actions. There were none. All were accepted.

A. **AJ 10 - Criminology**

Reviewed with no recommended changes as part of the Administration of Justice Instructional Program Review.

B. **AJ 13 – Narcotics Investigation and Identification**

Reviewed with no recommended changes as part of the Administration of Justice Instructional Program Review.

C. **AJ 21 – Administration of Justice**

Change of Textbook to: Criminal Justice, A Brief Introduction. (ninth edition).
Author: Frank Schmalleger 2011.

D. **AJ 23 – Criminal Evidence**

Reviewed with no recommended changes as part of the Administration of Justice Instructional Program Review.

E. **AJ 24 – Community Relations**

Update Textbook to: Police-Community Relations and the Administration of Justice. (8th edition). Authors: Ronald Hunter, Thomas Barker, & Pamela Mayhall. 2010.

F. **AJ 37 – Patrol Procedures/Concepts**

Reviewed with no recommended changes as part of the Administration of Justice Instructional Program Review.

G. **AJ 48.20 – Understanding Street Gangs**

Reviewed with no recommended changes as part of the Administration of Justice Instructional Program Review.

H. **AJ 56 – Spanish for Law Enforcement**

Update Textbook to: The New World Spanish/English, English/Spanish Dictionary. Author: Salvatore Ramondino 2011 (or latest edition).

I. **Art 6 – Survey of Art History, Prehistoric to Renaissance**

New edition of Textbook: Janson's Basic History of Western Art (8th Edition),
Penelope J.E Davies, Frima Fox Hofrichter Joseph F. Jacobs and Ann M. Roberts
Prentice-Hall (Paperback – Oct 10, 2008), ISBN-10: 013603912X, ISBN-13: 978-0136039129

J. **BIO 32 – General Life Science**

Change Textbook to: Campbel BIOLOGY: Concepts & Connection, 7th edition, Jane B. Reece, Martha R. Taylor, Eric J. Simon, and Jean L. Dickey, Benjamin Cummings, 2012, Special soft cover package ISBN 0321742036

K. CORS 10B – Organization and Administration of Correctional Systems

Change Textbook to: Corrections in America (12 edition). Authors: Harry Allen, Edward Latessa, & Bruce Ponder. ISBN# - 10:0135034396

Reason for Change: Update course revision for IPR review

L. CORS 11 – Legal Aspects of Corrections

Reviewed with no recommended changes as part of the Administration of Justice Instructional Program Review.

M. CORS 15 – Supervision in Corrections

Reviewed with no recommended changes as part of the Administration of Justice Instructional Program Review.

5. Action

A. Mesloh/Aschenbach MSCU: To Approve revisions to AJ 12 – Introduction to Criminal Justice

Revision to existing course to revise the Course Description, Student Learning Outcomes, Course Objectives, and Course Content in order to align the course with C-ID AJ 110

Student Learning Outcomes: 1. Identify, analyze, and discuss the major components of the criminal justice system. 2. Identify and articulate the major theories, which attempt to explain crime causation. 3. Recognize and identify the process by which a criminal case progresses from investigation to appeal. 4. Systematically collect, organize, and present appropriate data from a variety of sources including independent research, written journals and the Internet. Access the validity of the data and interpret it correctly.

Effective: Fall 2012

B. Mesloh/Aschenbach MSCU: To Approve revisions to AJ 20 – Criminal Law

Revision to existing course to revise the course description, Student Learning Outcomes, course objectives, course content, and textbook in order to align the course with C-ID AJ 120

Student Learning Outcomes: 1. Articulate and discuss the structural framework of criminal statutory law; 2. Systematically collect, organize, and present appropriate data from a variety of sources including independent research, written journals and the Internet. Access the validity of the data and interpret it correctly; 3. Analyze the historical origins of American Criminal Law; 4. Appraise the value of landmark case decisions and synthesize the impact on modern society.

Effective: Fall 2012

- C. **Mesloh/Aschenbach MSCU: To Approve revisions to AJ 25 – Constitutional Law**
Recommended Change: Inactivate
Reason for Change: Course has not been offered in over seven years.
Effective: Fall 2012
- D. **Mesloh/Aschenbach MSCU: To Approve revisions to AJ 35 – Investigative Techniques**
Revision to existing course to revise the Student Learning Outcomes, course objectives, and course content in order to align the course with C-ID.
Student Learning Outcomes: 1. Identify and discuss the sequential and conceptual stages in a criminal investigation. Analyze the concept of probable cause, elements of a crime, and other appropriate basic criminal justice principles and their importance in the process of an investigation; 2. Identify and apply contemporary criminal investigative techniques and protocol of evidence collection, preservation, and linking analysis; 3. Identify and explain the goals of the American criminal justice system, and debate the importance of balancing individual rights against the need to maintain social order; 4. Articulate the history, objectives, and functions of the criminal justice system in America.
Effective: Fall 2012
- E. **Mesloh/Aschenbach MSCU: To Approve revisions to AJ 52BR – Firearms Training**
Revision to existing course to revise the title to “AJ 52BR Firearms Training/Refresher.” Eliminate under assignments #A, B, and C Interactive video disc “Introduction to Law Enforcement.”
Effective: Fall 2012
- F. **Mesloh/Aschenbach MSCU: To Approve revisions to Art 2 – Drawing**
Revision to existing course to revise the Course Description, Course Content and textbook.
Effective: Fall 2012
- G. **Gardiner/Elam MSCU: To Approve revisions to Art 4A – Beginning Photography**
Revision to existing course to revise the Course Description and textbook.
Effective:
Fall 2012
- H. **Gardiner/Elam MSCU: To Approve revisions to Art 9 – History of Asian Art**
Proposal to add a new art history course to meet one of the core requirements of the TMC for the AA-T in Art History
Effective: Fall 2012

- I. **Gardiner/Elam MSCU: To Approve revisions to Art 16 – Digital Layout: Designing for Publication**
Change JOUR 12 to ART 16 and Inactivate JOUR 12. Revision to make it more consistent with the proposed AS in Graphic Design.
Effective: Fall 2012
- J. **Gardiner/Elam MSCU: To Approve revisions to Art 22 – Digital Illustration Content Review for Recommended Prep**
Recommended Preparation Course Art 1A and Art 2 or Art 10. Content Review Form attached.
Effective: Fall 2012
- K. **Gardiner/Elam MSCU: To Approve revisions to Art 28B – Advanced Web Page Design Content Review for Prerequisite**
Prerequisite Course Art 28A. Content Review Form attached.
Effective: Fall 2012
- L. **Gardiner/Elam MSCU: To Approve revisions to Art 52 – Marketing Yourself as an Artist/Design Content Review for Recommended Prep**
Recommended Preparation Course Art 52 Second Year. Content Review Form attached.
Effective: Fall 2012
- M. **Eckley/Gardiner MSCU: To Approve revisions to Art 60B – Advanced Production Graphics**
Proposal to add a new 2 unit, 17-hour lecture and 51 hour laboratory course to the graphic design curriculum. The proposed course would be included in the core requirements for both AS degree and Certificate of Achievement.
Effective: Fall 2012
- N. **Mesloh/Baker MSCU: To Approve revisions to Art 60B – Advanced Production Graphics Content Review for Prerequisite**
Prerequisite Course Art 60A. Content Review Form attached.
Effective: Fall 2012
- O. **Mesloh/Baker MSCU: To Approve revisions to CD 11 – Observation and Assessment**
Revision to existing course to revise the Student Learning Outcomes, course content, method of evaluation and textbook in order to align the course with C-ID.
Student Learning Outcomes: 1. Identify the purpose, value and use of formal and informal observation and assessment in early childhood settings. 2. Describe the characteristics, strengths, and limitations of selected assessment tools. 3. Complete systematic observation methods that reveal children’s ideas, processes and needs and provide data to assess the impact of learning settings, interactions and curriculum on children’s development and behavior.

Effective: Fall 2012

P. Eckley/Baker MSCU: To Approve revisions to CD 12 – Child, Family and Community

Revision to existing course to revise the Student Learning Outcomes, course content, method of evaluation and textbook in order to align the course with C-ID.

Added Student Learning Outcomes: 4. Describe effective strategies that empower families and that encourages them to be involved in their child's development; 5. Demonstrate knowledge of community support services and agencies that serve families; 6. Identify one's own values, goals and sense of self as related to family history and life experiences, assessing how this impacts relationships with children and families

Effective: Fall 2012

Q. Eckley/Baker MSCU: To Approve revisions to CD 16 – Introduction to Curriculum

Revision to existing course to revise the Student Learning Outcomes, course content, Method of Delivery, method of evaluation and textbook in order to align the course with C-ID Transfer

Student Learning Outcomes: 4. Demonstrate an understanding of the many aspects of the teachers' role in early childhood programs; 5. Recognize variation in individual children's needs and strategies to accommodate those needs.

Effective: Fall 2012

R. Eckley/Baker MSCU: To Approve revisions to CD 19 – Children's Nutrition, Health, and Safety

Revision to existing course to revise the Student Learning Outcomes, course content, method of evaluation and textbook in order to align the course with C-ID Transfer

Change Student Learning Outcomes: 2. Assess strategies to maximize the mental and physical health of children and adults in programs for young children in accordance with culturally, linguistically and developmentally appropriate practices; 3. Analyze the nutritional needs of children at various ages and evaluate the relationship between healthy development and nutrition; 4. Recall regulation, standards, policies, and procedures related to health, safety and nutrition in support of young children, families and teachers; 5. Define the importance of collaboration between families and the community around the issues of health and safety for children

Effective: Fall 2012

S. Eckley/Baker MSCU: To Approve revisions to CD 20 – Principles and Practices in Early Childhood Education

Revision to existing course to revise the Course Objectives, method of evaluation and textbook in order to align the course with C-ID Transfer.

Effective: Fall 2012

- T. Eckley/Baker MSCU: To Approve revisions to CD 24 – Practicum**
Revision to existing course to revise the Student Learning Outcomes, Method of Evaluation and textbook in order to align the course with C-ID Transfer.
Added Student Learning. 1. Apply a variety of effective approaches, strategies, and techniques that support positive relationships with children and adults; 2. Critically assess one’s own teaching experiences to guide and inform practice
Effective: Fall 2012
- U. Eckley/Baker MSCU: To Approve revisions to CD 25 – Teaching in a Diverse Society**
Revision to existing course to revise the Student Learning Outcomes, course content, method of evaluation and textbook in order to align the course with C-ID Transfer
Added to Student Learning Outcomes: 1. Recognize that student variability exists in many ways including culture, ethnicity, intelligence, language, race, social and special needs; 2. Critique theories and review the multiple impacts on young children’s social identity; 3. Analyze various aspects of children’s experiences as members of a family targeted by social bias, considering the significant role of education in reinforcing and contradicting such experiences; 4. Evaluate the impact of personal experiences and social identity on teaching effectiveness
Effective: Fall 2012
- V. Eckley/Baker MSCU: To Approve revisions CD 31 – Child Development- Conception through Adolescence**
Revision to existing course to revise the Student Learning Outcomes, course content, method of evaluation and textbook in order to align the course with C-ID Transfer
Added to Student Learning Outcomes: 1. Apply developmental theory to child observations, surveys, and/or interviews using investigative research methodologies; 2. Differentiate characteristics of typical and atypical development
Effective: Fall 2012
- W. Gardiner/Taylor MSCU: To Approve revisions to CORS 10A – Introduction to Corrections**
Revision to existing course Description, the Student Learning Outcomes, course content, and Course Objectives to meet recommendations made by C-ID for Senate bill 1440.
Student Learning Outcomes: All current Student Learning Outcomes to be removed and the following added: 1. Discuss the origins and history of American corrections. 2. Identify and differentiate clients in each of the types of Correctional institutions, the issues and challenges each type of client presents to Correctional Institutions; 3. Compare and contrast between public, private, federal, state and local correctional systems; 4. Identify the innovative programs

designed for specific Correctional Institutions and describe their impact on the Corrections client and society at large.
Effective: Fall 2012

- X. **Gardiner/Taylor MSCU: To Approve revisions to CORS 13 – Correctional Interviewing and Counseling**
Recommended Change: Inactivate
Reason for Change: Course has not been offered in over five years.
Effective: Fall 2012
- Y. **Gardiner/Taylor MSCU: To Approve revisions to CORS 14 – Control and Supervision in Corrections**
Recommended Change: Inactivate
Reason for Change: Course has not been offered in over eight years.
Effective: Fall 2012
- Z. **Gardiner/Mesloh MSCU: To Approve revisions to DS 153 – Community Awareness I**
Recommended Change: Reactivation of non-credit course without any proposed revisions.
Effective: Fall 2012
- AA. **Eckley/Gardiner MSCU: To Approve revisions to PSY 31 – Child Development-Conception through Adolescence**
Revision to existing course to revise the Student Learning Outcomes, course content, method of evaluation and textbook in order to align the course with C-ID Transfer
Added to Student Learning Outcomes: 1. Apply developmental theory to child observations, surveys, and/or interviews using investigative research methodologies; 2. Differentiate characteristics of typical and atypical development
Effective: Fall 2012
- BB. **Baker/Gardiner MSCU: To Approve revisions to A.A. Degree University Studies – Emphasis in Administration of Justice**
Replaced by the Associate in Science in Administration of Justice for Transfer, which has been accepted by the Chancellor’s Office for Senate Bill 1440.
- CC. **Eckley/Elam MSCU: To Approve revisions to Certificate of Achievement–Administration of Justice**
Remove Inactivated Courses: AJ 25-Constitutional Law; COS 13-Correctional Interviewing and Counseling; COS 14-Control and Supervision in Corrections.
- DD. **Gardiner/Elam MSCU: To Approve revisions to A.S. Degree–Correctional Science**

Remove Inactivated Courses: AJ 25-Constitutional Law; COS 13-Correctional Interviewing and Counseling; COS 14-Control and Supervision in Corrections.

EE. Gardiner/Elam MSCU: To Approve revisions to Certificate of Achievement– Correctional Science

Remove Inactivated Courses: AJ 25-Constitutional Law; COS 13-Correctional Interviewing and Counseling; COS 14-Control and Supervision in Corrections.

FF. Eckley/Gardiner MSCU: to Approve Courses to be Submitted for CSU GE and IGETC Consideration

Per memo from Alison Somerville, Articulation Officer, there are 2 courses that will be submitted for approval.

*SOC 4-Introduction to Gender CSU GE Area D4, Social, Political and Economic Institutions and Historical Background-Gender Studies
Art 9-History of Asian Art C1, Arts, Literature, Philosophy and Foreign Languages-Arts.*

6. Discussion

A. Meeting on December 20, 2011

Consensus was that a meeting was needed to address the A.S.in Digital Graphic Design.

7. Future Dates

Curriculum/Academic Standards Meeting Schedule (first and third Tuesdays)

Fall 2011

August 30
September 20
October 4, 18
November 1, 15
December 6, 20

Spring 2012

January 17
February 7, 21
March 6, 20
April 17
May 1, 15

Note: Additional meetings may be scheduled as needed.

8. Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Administration of Justice (2012)
Agriculture (2012)
Automotive Technology Program (2009/2012)
Business (2012)
Child Development (2012)
Fine Arts/Humanities (2012)
Gunsmithing Program (2011)

Human Services Program (2009/2012)
Journalism Program (2011)
Social Science Program (2011)

9. **Any Person Having Business Not on the Agenda**
None

10. **Adjournment**
Mesloh: Meeting Adjourned 3:15 PM.

11. **Future Agenda**

Approved