



Consultation Council / Strategic Planning Committee 2018-2019

Administration:

Dave Clausen
Dr. Marlon Hall
Dr. Randy Joslin (IEMP)
Karissa Morehouse
Dr. Greg South (IEMP)
Patrick Walton (SSMP)

Classified:

KC Mesloh
Carol Montgomery
Meggin Newman
Brenda Hoffman (HRMP)

ASB: Tatiana Ybarra

Faculty:

Cheryl Aschenbach
Carie Camacho
Chad Lewis
Alison Somerville

Management:

Terry Bartley
Michael Williams
Dave Corley (ITP)
Greg Collins (FMP)

Guests: Andy Rupley, Dana Aremson, Amy Langslet, Glen Yonan

Minutes for January 14, 2019 3:00pm in CDC 119

Consultation Council

1. Approve Meeting Agenda (Consultation) - Karissa Morehouse/Cheryl Aschenbach
Without a quorum, the agenda could not be formally approved.
2. Approve Meeting Minutes for December 10, 2018 (Consultation) - Karissa Morehouse
No action could be taken due to lack of a quorum. Minutes will be approved at the next meeting.
3. Employee Handbook (Information) – Vickie Ramsey
The Employee Handbook has been made available for review. The HR Master Planning Committee did most of the work for the handbook. It should be reviewed before the next meeting when Consultation Council will aim to adopt it.

Strategic Planning

1. Budget Update (Information) – Dave Clausen
It was agreed that we would do quarterly financial updates. Dave provided Dr. Hall's prioritization update. He also provided financial statements at the 6-month mark for the fiscal year. At this point we're overspending a little (only 49.55% of budget remains for second half of year). Dave also provided info about the Governor's January budget. Priorities: early child education, expand California Promise to a second year, expand CalGrant program, one-time contribution to STRS (which could ease the STRS catch-up burden for districts). Other proposed adjustments to the state community college budget were presented as well. While everything looks positive for Lassen College right now, we still need to approach 3-year fiscal planning conservatively because a lot is yet to be known.
2. Master Planning Schedule (Information) – Patrick Walton
January 22, 2019 - EMP due to Executive Cabinet for Review
January 29, 2019 - EMP approved by Executive Cabinet
February 11, 2019 - EMP goes to Consultation Council for approval
February 12, 2019 - SSMP & IEMP due to Executive Cabinet for Review
February 19, 2019 - SSMP & IEMP approved by Executive Cabinet

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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February 25, 2019 - SSMP & IEMP go to Consultation Council for approval

February 26, 2019 - ITMP, FMP & HRMP due to Executive Cabinet for Review

March 5, 2019 - ITMP, FMP & HRMP approved by Executive Cabinet

March 12, 2019 - ITMP, FMP & HRMP go to Consultation Council for approval

With all plans accepted by Consultation by March 12, the budget prioritization process can start at Consultation on March 26. Master planning chairs will meet twice a month until additional meetings are needed.

Accreditation

1. Accreditation update (Information) – Karissa Morehouse/Cheryl Aschenbach
Karissa thanked the teams for the work they've been doing. We are continuing to gather and submit information, and writing begins. Accreditation is one of the topics for Convocation on February 5. Our team visit has been scheduled for March 9-12, 2020.

Other (Information Only – No Action)

- Enrollment – numbers are not set, but at this point it seems we're pretty consistent with past spring enrollments. Fall was at or slightly above past fall enrollments.
- Patrick thanked everyone for their support of K.C. Mesloh.

Requests for Future Agenda Items

Adjourn

Future Meetings: January 28, 2019

Future Agenda items: