



Consultation Council / Strategic Planning Committee 2018-2019

Administration:

Dave Clausen
Dr. Marlon Hall
Karissa Morehouse
Dr. Greg South
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Matt Montgomery

ASB:

Faculty:

Cheryl Aschenbach

Carie Gamache

Alison Somerville

Management:

Terry Bertles
Eric Imrie
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (HRMP)

Guest: Tatiana Ybara (student), Rosa Chavarria (student), Jose Delgado (student), Glen Yonon, Dana Armerson, Meggin Lewman, Christopher Baker, Mitchell Williams, Anna P(?),

Minutes for September 5, 2018
3:00pm in CD-119

Called to Order at 3:02 pm

Consultation Council

1. Approve Meeting Agenda (Consultation) - Karissa Morehouse-*approved*
2. Approve Meeting Minutes for August 22, 2018 (Consultation) - Karissa Morehouse-*approved*
3. Set meeting schedule for Consultation Council 2018-2019 (Consultation) –Karissa Morehouse-*Proposed to move consultation council to 2nd and 4th Monday of each month. Works better for Cheryl, works for administration- approved*
4. Review Budget Prioritization with projected budget (Consultation) – Dave Clausen-*New funding model. Our current budget is \$15,803,000. About a 2.1 million dollar increase. Positions in the number one priority on the budget prioritization are funded. FTE generation will be a big thing next year. With Dr. Joslin on campus now, we should have better data. Our numbers already seem to be positive this semester. Stability is a mechanism the chancellor's office uses. If we go down a little bit, we have three years to bring those numbers back up. We can also roll numbers when we are in the positive to help the following semester. Our goal is 1,700 FTE our budget is 1,600 FTE to be conservative. We were at 1,700 FTE a few years ago. We will update the priority budget list throughout the year. How is this new funding formula going to work? We do not know yet. We believe we are in alignment with the 70-20-10 (FTE-Financial Need-Completion). If this group would like, once we have more information on the funding model, Dave can give a quick training on how it works to the group and Dr. Joslin can show us numbers. They will count certificates, degrees, transfers, and job placement as success. We need to reduce legal fees if possible. We need to be safe, so we do not have to pay out settlements. That will make insurance go up. Completing IPR's will help us to know what we need for each program. We need to look at our IPR's differently. Dave is excited about where we are right now with funding. We are a beneficiary of this new funding model. We need to be a good steward of tax paper's money. We can be in growth mode again. The district will have to cover some money for programs deemed necessary but are not generating funds, such as Child Development and the Café. We have agreed to support them. They are not revenue generators but they are essential for student success. Final budget goes to the board next Tuesday. If they approve it, it will become the adopted final budget.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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5. Proposed LCC Guided Pathways structure (Consultation) – Karissa Morehouse- *Guided Pathways group have not been able to meet together yet. We will meet and it will be on a future agenda.*
6. Update DRAFT Participatory Governance Handbook (Consultation) – Karissa Morehouse-
 - a. Needs committee meeting schedule (2x/month) by 8/31- *Master planning committee chairs, we need your meeting schedules by next Friday, September 14, 2018. Please forward to Karissa and Cheryl. Do we have to keep meeting twice a month? Yes, have it calendared but if you end up not having to meet then send out a cancellation.*
 - b. Needs committee charges reviewed and approved by committees by 9/19- *Committee chairs, please make sure to work with your groups to get it to Cheryl and Karissa by 9/19/18.*
 - c. *Dr. Joslin is working on streamlining the Participatory handbook definitions of committees, workgroups, etc... to make the language more clear and accessible.*
 - d. Needs updated flowcharts, cycles, and diagrams (Dr. Joslin)- *Dr. Joslin will be working on these.*

Strategic Planning

1. Follow up Strategic Planning Retreat Fall (Information)- Karissa Morehouse- *This is on Dr. Hall's radar. There will be follow up to this next Tuesday at convocation.*

Accreditation

1. Update Survey re: Standard choice due by end of today (Information)- *Cheryl sent out survey's- please go back and check your emails. She will take them through today.*
2. Self Evaluation Training by Steve Reynolds this fall (Dr. South)-*Looking into September 17 & 18, 2018. It will be a good training to attend if you have not undergone the accreditation process yet. Find out if it will be able to be flexed.*
3. Perception survey update (Information) Dr. Joslin

Other (Information Only – No Action)

1. *College day will be September 18, 2018 in the Gym (sports complex)*
2. *Our first boys and girls soccer home game will be September 25, 2018*
3. *Movies for Mental Health is September 19, 2018. Train the trainer is 3:30-5:30 and the event is 6:30-8:30 in Middleton Hall.*
4. *Are we meeting next Monday? Yes our next meeting will be Monday, September 10, 2018*
 - a. *Any items to add to the Agenda for Monday? No.*

Requests for Future Agenda Items

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Future Meetings: *Monday, September 10, 2018 at 3:00 pm in CD 119*

Future Agendas:

Adjourned at 3:57 pm