



Consultation Council / Strategic Planning Committee 2017-2018

Administration:

Dr. Larry Buckley
Dave Clausen
Dr. Marlon Hall
Patrick Walton
Karissa Morehouse

Classified:

Jeff Lang
Carol Montgomery
Math Montgomery

ASB:

Jacob Hibbitz

Faculty:

Cheryl Aschenbach
Barbara Boston
Carie Camacho
Kory Konkol
Alison Somerville
Garrett Taylor

Management:

Terry Bartley
Eric Imrie
Dave Corley (FTR)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Guests: Bridget Gowin, Amy Langset, Carrie Nyman, Andy Kopley, Tara Sias

Minutes for October 4, 2017
3:00 pm in CD-119

Call to order

Meeting was called to order at 3:05pm

Accept Agenda for October 4, 2017
Consultation Council

1. Approve Previous Meeting Minutes for September 20, 2017
Minutes approved
Approved by consensus.
2. Elect Consultation Council Chair(s) for 2017-2018 (Consultation)
 - Tabled until next meeting.
3. Student Services Update – Patrick Walton & Karissa Morehouse
 - Karissa gave reports from BaseCamp: There were 49 students today at the Cougar Cupboard. They are now averaging about 35-40 students per Wednesday. Lassen Works has been on campus to help students sign up for CalFresh and will continue to do so. The State just gave LCC \$3,000 to help sustain the Cougar Cupboard. Currently the cupboard has been wiped clean every week. Karissa wanted to thank everyone for their donations and stressed that items high in protein are appreciated.
 - Bagel Thursday has been a success. Then next one will be on Oct 19th with the theme of “the power of yet”.
 - They have been working on NIPRs – developing their plans and choosing their direction for the year
 - Patrick talked about last year’s food drive – Academic Services vs Student Services vs Administrative Services. The possibility of doing one food drive per semester was brought up. It is hosted by ASB so Patrick will talk to them at their next meeting.
 - Patrick stated that next week close to twenty employees will be attending Equity and Student Success Conference in SF.

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- Bridget Gowin, our new Outreach Coordinator, introduced herself. She is an alumni of Lassen Community College. She asked that the staff let her know how she can help – she would like to learn more about our programs and what LCC has to offer.
4. Viral Meningitis/Public Health Debrief- Dave Clausen
- There was a mandated 1 and 3/4 day closure last week.
 - A lot of cleaning was done during the closure – primarily surface area cleaning with a bleach solution.
 - The Lassen County Health Dept. worked with Dr. Buckley on an hourly basis with updates to keep campus informed.
 - Dave explained that they did not use the mass communication system because they did not want to raise concern or panic on campus. They felt it was better to come inform people in person.
 - It was inquired if students may have received notice about the closure before instructors. It was explained that many of the faculty have not updated their cell phones to the emergency system so they may not have received texts. Changes can be updated with HR and on their portals. Although the texts were sent out all at once, some people may have received it before others. It was discussed that some people did not receive the second text. David Corley explained that with some deliveries there was an error or that the message was too big. Some carriers will not allow a message if it is too big. Unfortunately they weren't aware of that at the time the text was sent
 - Patrick said thank you to everyone who was involved in getting things taken care of that needed to be done. Dave also reiterated this and especially wanted to recognize Chrisdee Pelfrey who made sure things got done over the weekend.
5. Guided Pathways- Alison Somerville, Karissa Morehouse & Patrick Walton
- Last week Cheryl, Alison, Karissa, Patrick and Dr. Hall attended a conference for Guided Pathways. This program from the Chancellor's office will require broad collaboration but will result in funding and hopefully increased student success.
 - Karissa explained that the Community College has always had the ability to be all things to all people – having a cafeteria model. Guided Pathways looks at that model and says that model provides a lot of access and variety, but does it actually help students succeed in reaching their career goals? This program is changing in the direction of using specific pathways to areas students are interested. It is focused on how to get students to their end goal and provide the necessary support along the way. Guided Pathways will make us look at our current system and identify what is working and what is not.

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- Guided pathways is giving us the opportunity to change the framework and proceed in a way that is best for LCC. Karissa talked about breaking down silos in our departments and looking at things from the student's perspective.
- There has been an increase in Student Success money in our state however they are frustrated because they are not seeing increases in student success and equity despite this funding. The Chancellor's hopes we can model ourselves after other schools that have used Guided Pathways and have been successful.
- Karissa explains that there is a quick timeline. The assessment piece must be submitted by November 15th and requires a lot of input from every constituency group on campus. They want everyone to complete the self-assessment and that information will be compiled to include in the assessment piece to be submitted.
- Patrick says there will be an open forum next week in Middleton Hall from 12-1:30pm. They will be sending out an invite but wanted to wait until it had been presented at today's meeting. He wants Department heads to please encourage their employees to come. The hope is to have enough time for reviews and approvals before the submission. The information in the assessment piece will then be used to create a plan that is due in February. The program is data-driven and they want to see where we are now before delving into Guided Pathways.
- At the campus forum discussion about Guided Pathways will occur and where our problems are at LCC, for example student retention. There are many things we do well, but we have areas that can be improved.
- Alison explains that things on the assessment could be things we are already working on. She wants everyone to be aware that although we understand what we are saying, sometimes students do not. It was asked if a career counselor would be a part of the program - someone who tests skills and interests to help students see what pathways are available to them. There was discussion about CCC apply and that when a student walks in the amount of options are overwhelming.
- Dr. Buckley stated he was involved in Guided Pathways for several years in different capacities. He gave some history on the subject. The vision of Charles Elliot, the president of Harvard, was giving students endless choices. Most Universities are built around this model, however it has been found to not be the most successful. High school graduates do not understand University vocabulary and become confused and overwhelmed. They may end up choosing something on impulse. Guided Pathways is about transforming US higher education systems. It will be a little painful but it is going to make a giant difference in the lives of our



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students. Dr. Buckley hopes that people will see this and want to get involved.

- Patrick mentioned that for going to the initial meeting Sacramento LCC will get a percentage of 15million dollars and then later on can expect a percentage of 150 million ongoing money.
- Dave Clausen Estimated 40k for the initial 15 million and 400k for the ongoing but those are only estimates.
- It is the hope that Guided Pathways can be used to achieve some of the goals we are working towards already.

Strategic Planning

Other (Information Only – No Action)

- Matt Montgomery will be replacing Kim Clain for Classified representation.
- Andy said he asked his students about work study and they were unaware of the program. Davis Murphy will be contacted about possibly sending out an email regarding work study opportunities for eligible students. Tara Bias gave testimony of her experience as a student – that the information could be better conveyed. Work study is listed on the FAFSA and you check “yes” “no” or “not sure” but there is no explanation or follow that she received. Students might not know what work study is or may not think they are eligible.
- Carrie expressed wanting better communication regarding new hires. It was discussed that new procedures around introducing or announcing new hires could be adopted.
- Carrie asked about a job description for the Coordinator of Special Grants. She said they have been tasking faculty to do things that seem like they would fall under that person’s job description.
- Karissa said our new Transitions Counselor, Shannon Hogan, started Monday. It is a new position so they are learning how to move forward with it. It was stated that funding for the position is 100% out of AEBG. The position reports to Patrick Walton. It is being looked at how to best help students that are currently in non-credit programs outside LCC to transition them into programs at LCC. This may include incarcerated students in the future but right now it only includes those at AEBG approved sites.
- Amy Langslet reported on the program at High Desert. They have 150 students on board currently and could add another 50 next semester. She stated that students are failing correspondence courses because of lack of face-to-face teaching. Dr. Buckley said he will be at High Desert next week to talk about what we are doing to provide adequate services in the future. It was brought up that there won’t be any graduates this semester or next semester in the business program at the prisons and the education

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department out there is wondering why. Andy states that this is hurting the reputation of the staff that is out there every day. He said that they need face-to-face instruction and there is a good possibility of losing students if we do not provide more. They need math and science teachers. Amy would like to know what the period is for hiring instructors. Dr. Buckley said he would like to get together and come up with appropriate curriculum and pathways that he can present to them next week. Amy says what they have done out there so far has been successful and the number of students could grow exponentially within the year.

- Alison brought up the 3rd annual field day for FFA that will be next Saturday October 14th. She said it's a great way to bring high school students on-campus to see LCC. They still need volunteers if anyone wants to help.
- Alison also said there are upcoming field trips for our students who are wanting to transfer. KC is facilitating the various trips and they will include free meals, lodging and transportation. The UC Davis trip is a great experience with a ton of four-year universities represented.

Requests for Future Agenda Items

- Patrick again stresses that we need agenda items. The agenda should not be set by the chair. He expects there will be more items coming up in the next few months from program reviews.

Adjourn:

Meeting adjourned at 4:10.

Future Meetings:

Future Agendas:

1. College marketing – conversation regarding needs, possible approaches, expected outcomes, potential costs, and more (Consultation) – Dr. Hall
2. Potential policies regarding camera and video use on campus. – Dave Clausen and David Corley
3. Enrollment update and broad discussion about potential enrollment opportunities.
4. Budget Prioritization Criteria – Dave Clausen
5. Shared Governance Handbook – Consultation Council
6. Budget and Planning Handbook- Consultation Council