



Consultation Council / Strategic Planning Committee 2016-2017

Administration:

Dr. Terri Armstrong
Dave Clausen
Dr. Marlon Hall
Brian Murphy
Patrick Walton

Classified:

Jeff Long
Carol Montgomery
Kim Clain
Matt Montgomery - Sub
ASB:
Julene Cote

Faculty:

Cheryl Aschenbach
Colleen Baker
Carie Camacho
Kory Konkol
Alison Somerville
Ross Stevenson

Management:

Terry Bartles
Eric Imrie
Dave Corley (FMP)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Guests: Brenda Hoffman, Glen Yonan, John Taylor, KC Mesloh, Karissa Morehouse

Agenda for November 16, 2016
3:00 pm in CD-119

Call to order- Alison could not make it due to family emergency and Cheryl was out of town; Patrick Walton called meeting to order at 3:03 pm

Consultation Council

1. Accept minutes from November 2, 2016 meeting (Governance)-

Accepted by Consensus

Jeff- I apologize for being late and not being here before the minutes were accepted. I want to address that when the accreditors visited and asked if all the substantive conversations are talked about during these meetings, I felt I lied when I said yes. We need to hold solid to having a full quorum. We have been lax with that. I felt the substantive conversations are not happening. This group should act as a filter before issues are going to the board. There should be a full hearing of the issues where all groups are present. I feel that the previous meeting minutes do not accurately reflect what I have stated.

2. Adopt 2016 Organizational Charts (Governance) – Patrick Walton

Dr. Terry Armstrong- Athletic Director should be changed to In- Recruitment as well as the fire science positions need to be Interim. Matt Montgomery- I was asked to inquire about 2 missing positions under the Library; Instructional Support 1 and Library Tech. In addition, the Fire Science positions that are split into two positions; is it one position with two subs working it? If so it should be changed to one position. Dave- Library positions are not funded. Kim Clain-the A&R position should be switched to vacant. Ross Stevenson- it was stated that the job description for new Interim Athletic Director would be vetted. This promise has not been kept and this position has not been vetted. I am interested to what salary and placement on management scale will be. Since it wasn't budgeted, how come it is on the ORG chart but positions that are budgeted are not on the ORG chart? It lacks consistency. Patrick – About the request that the load should be put on the ORG charts for faculty members, this would cause too much work and issues. Ross- I agree, we do not have the man power for that. Patrick- motioned to accept the ORG charts with the changes previously discussed.

ORG charts accepted by Consensus with updates.

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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3. Adopt Shared Governance and Consultation Council Handbook (Governance)
– Cheryl Aschenbach
Adopted by Consensus
4. Student Services Update (Information) – Patrick Walton-
Last meeting you were introduced to Karissa Morehouse. Categorical programs are in to process of moving. A grant is currently being written, Trio Grant Upward Bound. The grant will work with 60 High School students with the goal of getting them to go to college. This will focus on low income, first generation students. Ross asked who from Lassen College would be working with these people. Patrick -classes would be taught as usual by faculty. They are FTE generating classes. Ross -the current math pathway for students who do not meet the pre requisites to get into transfer classes starts with math 102 class. Will there be a request for an additional math 102 class? Patrick- possibly. Brenda- What high schools are we going to focus on? Patrick- Lassen and Herlong High. They are selected through criteria by the Federal Gov. Patrick- Tutoring will occur in the high schools and students will get to go to college campuses and cultural events. Dr. Taylor- Is there overlap or synergy with college campus tutors? Patrick- That would be great, the problem is finding tutors. Dr. Taylor- would they be considered faculty or CSEA. Patrick- I believe they would be considered an ISS.
5. Change in personnel hiring plan – Academic Affairs (Governance) – Dr. Armstrong- *Math department gave their funded ISS position so that Welding could have a full time ISS. Thank you Math dept.*

Strategic Planning

1. CIMP Action Evaluation Matrix – *Quarterly Update (Information) – Brian Murphy- If you go online to our portal and click under Faculty and Staff, then institutional effectiveness, this has the status updates of the CIMP as of Oct 31, 2016. CIMP has all the goals that we have set up for ourselves in the tables. It will continue to be updated so that we can stay informed and updated on the progress of these goals. We have planned a lot for ourselves this year*

Accreditation Steering

Dr. Armstrong- *If you have been asked to write a part, and those of you know who you are, can you please upload them to the website soon.*

Other (Information Only – No Action) Ross- *Is the president going to attend the next two meetings? I would like to see the president come to these meetings.*

Patrick- *I took the ASB to the General Assembly and they came back excited and wanting to recruit more. They might be coming and talking to administrators about*



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what they would like to see happen. November 30th, at 1:00pm is the Student Town Hall meeting. Location unknown at this time. We will be talking about 10-15 different topics. I encourage you to come as well as inviting your students. We will address the results and changes that have been implemented due to last years' town hall meeting. In addition, Dianne Jackson is retiring that same day. Try to stop by and wish her well.

Requests for Future Agenda Items

None

Adjourn at 3:32

Future Meetings:

Wednesday, December 7, 2016 at 3pm in CD-119

Wednesday, December 21, 2016 at 3pm in CD-119

Future Agendas:

1. Accept draft Educational Master Plan (Governance) – Dr. Armstrong
2. Accept draft Student Services Master Plan (Governance) – Patrick Walton
3. Approve and forward BP 3715 Intellectual Property to the Board; approve AP 3715 Intellectual Property (Consultation) – Cheryl Aschenbach
4. Presentation of 2014 Community Services NIPR (Information)
5. Presentation of 2014 Distance Education NIPR (Information)