



Consultation Council / Strategic Planning Committee 2015-2016

Administration:
Dr. Terri Armstrong
Dave Clausen
Dr. Marlon Hall
Brian Murphy
Patrick Walton

Classified:
Jeff Lang
Carol Montgomery
Kim Clain
ASB

Faculty:
Cheryl Aschenbach
Carie Camacho
Robert Schofield
Alison Somerville
Ross Stevenson

Management:
Terry Bartley
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Minutes for December 17, 2015
3:00 pm in CD-119

Consultation Council

1. Acceptance of Consultation Council minutes for November 19 (Consultation) – Cheryl Aschenbach
Minutes for November 19 approved by consensus
2. Student Equity Plan (Consultation) – Brian Murphy
Brian discussed the status of the Status Equity Plan including the fact that we've asked for an extension. The Senate did not approve it at its meeting earlier today and asked that previous feedback be incorporated and more opportunity for discussion be provided. Brian is making revisions and will resubmit to the Senate in January and to Consultation Council and the Board in February.
3. Grants and Master Plans (Consultation) – Cheryl Aschenbach
Cheryl asked for confirmation from Consultation Council that we expect plans included in grant applications to be inserted into the master planning and budgeting process. There is concern that because activities are called for in a grant or a grant identifies key personnel to be hired that those would be done without using the established budget and planning process. There was agreement that although grants may be a source of income, they also require college resources and need to have objectives consistent with the strategic plan and master planning objectives. Grant activities and proposed personnel need to be included in IPRs, NIPRs and master plans even if addendums need to be submitted to Consultation Council to initiate discussions about grant activities.
4. Approve AP 4235 (Consultation) – Cheryl Aschenbach
*Senate proposed changes to AP 4235 for consistency with changes in student fees made earlier. Consultation Council requested some minor wording changes for clarity; Cheryl will the suggestion back to Senate for final action. **AP 4235 was approved by consensus.***
5. Present 2016-2017 and 2017-2018 calendars (Information) – Dr. Armstrong
6. Present 2015 Welding IPR (Information) – Cheryl Aschenbach

Strategic Planning None

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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Other:

Brian – BJ Snowden, Director of Inmate Education for the Chancellor's Office, visited Lassen today to see how we're doing with our Inmate Education grant. He was pleased with our progress at HDSP with the classroom, with the work being done by Amy Langslet, and in preparation of launching classes in January.

Brian – Inmate education at California Correctional Center (CCC). Brian and Amy met recently with the principal at CCC's education center. They would like to have face-to-face college instruction starting next fall and would like us to be involved with it. The two most likely programs are business and human services. Brian also shared that there are now 15 prisons with face-to-face instruction; four of those are supported by Chancellor's Office grant funds. There was only one prison prior to the CCCCCO grants, so this is clearly a growing opportunity for colleges.

Dave Clausen – update on security issues. New security radios are in; staff are being trained. A previous Consultation Council meeting identified some problems with locks; replacement locks have been ordered and will be installed as staff are able. We have reviewed and ordered a text alert system that is paid for by Student Success funds and functions through Datatel. Set up can be done quickly, so it should be up and running for spring semester. Also there were problems in the dorms when the power went out. Dave has asked that his staff look into the cost and feasibility of having a backup generator for the dorms. Our maintenance technician projects \$50,000-\$75,000 for a lightly used backup generator that works on natural gas. This will be looked at further. A point was also made that if the power goes out there will be more adult presence in the dorms.

Dave – out of state tuition for this year is \$600,000. We had budgeted \$400,000, so this is an enhancement.

Dave – four vans have been ordered and are about 10-12 weeks from delivery. There were different safety elements that have been ordered. None of the new vans will be handicap adapted, but an older van will be retrofitted.

ARC update – hopeful completion mid- to late-January. Architects will be here in early January to get building plans. Their focus is the immediate needs related to the move back from Credence.

David Corley reported that they entire system will be shut down on Sunday. This involves all systems related to our network. No Datatel, no Internet, no email. The shut down is planned 8am – noon.

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Lassen College website – efforts are underway to update the website. David is contacting a company that will build it for us, so it can be updated sooner using one of their existing templates. A test group will be put together to check navigation and information. There is not a projected date of testing or completion yet. We have to pick the format for it first.

Document imaging – kick off meeting is January 12. Financial aid will be the first group to get started. Then A&R and counseling, then HR. Other offices will be later. Follow up dates will be determined in January.

Nursing – we are waiting for state approval before continuing with the hiring process. LVN doesn't have a projected start date yet. CNA needs a faculty member state approved, then program paperwork, but it's possible we may be able to do a late start CNA class in spring.

Datatel – Terry is closing out 2014-2015 soon, so Datatel users may see a change with the terms being accessed.

Future Meetings:

Thursday, January 21, 2015 at 3pm in CD-119

Future Agendas:

1. Presentation of 2014 Athletics IPR (Information) – Cheryl Aschenbach
2. BP 3715 Intellectual Property and AP 3715 Intellectual Property
3. Presentation of 2014 Community Services NIPR (Information)
4. Presentation of 2014 Distance Education NIPR (Information)