



# Consultation Council / Strategic Planning Committee 2014-2015

Administration:

Dr. Marlon Hall  
**Dave Clausen**  
**Dr. Tammy Robinson**  
**Patrick Walton**  
**Brian Murphy**

Classified:

**Jeff Lang**  
Carol Montgomery  
**Kim Clain**

ASB

Matthew Bates

Faculty:

**Cheryl Aschenbach**  
Carie Camacho  
Sue Mouck  
Robert Schofield  
**Alison Somerville**  
Ross Stevenson

Management:

**Terry Bartley**  
Dave Corley (ITP)  
Vickie Ramsey (HRMP)  
Greg Collins (FMP)

Those present indicated in **bold**.

Guests: Dr. John Taylor, Jo Mata, David Corley, Brenda Hoffman (for Carol Montgomery)

Minutes for February 26, 2015  
3:00 pm in CD-119

## Consultation Council

1. Approval of Consultation Council minutes for January 29, 2015  
(Consultation) – Cheryl Aschenbach  
*Consultation Council approved the January 29, 2015 meeting minutes by consensus.*
2. Recommendation for Board Action on BP 3570 - Tobacco Products And Other Nicotine Containing Products On Campus and Adoption of AP 3570 - Tobacco Products And Other Nicotine Containing Products On Campus (Consultation)  
*Language is still difficult to understand given the copy and paste from city ordinance. It was suggested that both BP and AP be rewritten to better capture the intent of the campus restrictions along with the restrictions of the City of Susanville ordinance. Specific statements need to be made about no smoking in any campus building including the dorms along with no smoking in any campus vehicle at any time regardless of place. It also needs to be more clear that chewing tobacco and beetle nut are not allowed since the committee previous agreed they needed to be included. Or employ alternate language more broadly covering chewing product,s which are expectorated along with examples. Cheryl will work on a rewrite.*
3. 2014-2015 Action Plan Evaluation Matrix – January 31, 2015 Update  
(Information)  
*Alison Somerville pointed out that EMP in line two for Transfer by Design (page one) may indicate we have one transfer degree online, but we don't have any transfer degrees online. Also, Patrick pointed out that IEMP line one for January 31 needs more consistent language instead of No Change. Finally, members indicated it is hard to follow initiatives across with bullets. Perhaps numbers or letters could be used to make it easier to follow information laterally.*



Strategic Planning

## Consultation Council / Strategic Planning Committee 2014-2015

None

Other:

*Dave Clausen spoke to the Chancellor's Office today to find out the status of our repayment plan proposal. We should hear something next week since the Assistant Vice Chancellor for Finance and Facilities will be meeting with the Chancellor Monday.*

*Dr. Robinson shared that division chairs have discussed limiting correspondence instruction to incarcerated students only in order to promote better student success for all students and to limit the headcount for correspondence (for financial aid reasons). The one exception will be AJ classes because they are correspondence courses for a specific population although at some point in the future AJ will likely be converted to online as well. This is possible with Title 5 language allowing us to deliver instruction solely to the incarcerated students. Dr. Robinson explained that those classes would be posted but not listed in the available classes for community students. This will be effective Fall 2015.*

*Patrick shared that old checks were found in the Childcare Center including a 2009 check from the State of California worth over \$26,000. Terry requested an investigation by the state; as a result of the investigation, a recommendation was made to the state to grant us the funds. We haven't received funds yet but we are hopeful we will. Procedures have been updated to prevent this from happening again.*

*Upcoming events: approximately 1200 high school and 8<sup>th</sup> graders on campus at points in March. March 17-18 8:30-11:30 will bring approximately 400 students per day for CTE presentations and demonstrations. This group will be juniors and seniors from LHS and neighboring schools. March 23-27 will bring county 8<sup>th</sup> graders to campus daily (approximately 75 per day) for about four hours a day, including lunch. Davis Murphy will be sending out a request for tour guides for the 8<sup>th</sup> grade visits.*

*Dave shared that Terry sent out an RFP for auditing firms since we're at the end of our 3-year contract with our current auditor. RFPs were sent to auditors who are auditing other community colleges along with a local CPA firm.*

*Dr. Taylor shared that the online education initiative has chosen a platform, so on March 19 at 3:15 there will be a preview in TECC. The platform will be rolled out statewide over the next couple years.*



# **Consultation Council / Strategic Planning Committee 2014-2015**

*Tonight is the Foundation dinner and music event being held at the Elks Lodge. Tickets are still available at the door.*

## **Future Meetings:**

Thursday, March 5, 2015

## **Future Agendas:**

1. Facilities Master Plan (Information) – Greg Collins – March 5, 2015
2. Chapter 3 Board Policies and Administrative Procedures (Consultation)
  - a. BP 3050 Institutional Code of Ethics and AP 3050 Institutional Code of Ethics
  - b. BP 3715 Intellectual Property and AP 3715 Intellectual Property
3. Presentation of 2014 Community Services NIPR (Information) – Tammy Robinson
4. Presentation of 2014 Athletics IPR (Information) - Cheryl Aschenbach
5. Presentation of 2014 Distance Education NIPR (Information) – Dr. Robinson