



Consultation Council / Strategic Planning Committee 2012-2013

Administration:

Dr. Marlon Hall
Dave Clausen
Sue Mouck
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Tammy Wattenburg

Faculty:

Cheryl Aschenbach
Colleen Baker
Sandy Beckwith
Carie Camacho
Ross Stevenson

Management:

Terry Bartley
Vickie Ramsey (HRMP)

Planning Committees

Eric Rulofson (FMP)

Guests: **Bobbie Theesfeld**
(those present are in **bold**)

Minutes for August 8, 2012

Meeting called to order at 1:31pm

Consultation Council

1. Review of August 14, 2012 Governing Board Agenda (Information) – **Dr. Hall**
Board agenda handed out at the meeting and is available online. There were not any comments or questions.
2. Professional Development Activities (Information) – **Vickie Ramsey**
Professional Development schedule was emailed to everyone with the Consultation Council agenda. Vickie pointed out that everyone is invited and encouraged to attend. The calendar will be updated as events are added. Dr. Hall and Carol may meet regarding a future staff flex day.
3. Personnel Update (Information) – **Vickie Ramsey**
Offers made to Art instructor, temporary full-time English instructor, Instructional Services technician, Director of Nursing. A temporary 1-semester 70% biology instructor (hoping for full-time, but candidate not interested) is pending. Interviews are Wednesday, August 15 for Auto instructor. First review of ISS-BS is August 21. Committees forming for Admin Asst II Resource Development and Associate Dean of Instructional Services; both close soon.
4. Budget Update (Information) – **Terry Bartley**
Proposed adopted budget going to Board at next meeting based on assumptions about what state will do. Could be revised later depending on results of voter initiative. Currently, we've met all challenges anticipated, but we are being affected by the state's cash flow situation (as are all government offices). July apportionment received was \$5,000 of the annual \$10,000,000 we expect to receive during the year. Emails will likely be distributed soon to inform campus personnel that we will be restricting spending.

Additionally Dave Clausen notified us that our TRAN was approved at highest level. Interest rate is lower than last year. This year there will likely be an opportunity for a mid-year TRAN. We'll plan on taking advantage of the opportunity to maintain cash flow as needed. In the future it would make more sense to only do the mid-year TRAN depending on cash flow model from the state, everything has been so inconsistent that time will only tell. Again, both Dave and Terry reinforced that in terms of budget we are in great shape; cash flow is the challenge because of the state's deferrals.



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5. Accreditation Update (Information) - Sue Mouck
Accreditation orientation will be repeated on Thursday, August 16. Standards meeting will be scheduled the afternoon of Convocation to serve as the kick-off for development of our self-evaluation.

Strategic Planning:

None

Other:

- *Tammy Wattenburg had a couple of questions for Terry Bartley regarding the upcoming audit (week of August 13 and two weeks in November with a Board report in December). We will work closely with auditors to make sure that timelines are being met on both sides.*
- *A question about enrollment status was asked. When Sue can access the enrollment server, she'll provide an update. Patrick Walton reported that dorms are filling but are not full yet. Tammy Wattenburg commented that EOP&S has already run 80 students through orientation and has begun checking out books; some books are already running low because of the number of students completing EOP&S orientation.*

Adjourned 1:52pm

Next Meeting: Wednesday, August 22, 2012 at 1:30pm in CD-119

Future Agendas:

1. 2012 Fine Arts/Humanities (Information) - Cheryl Aschenbach
2. 2011 Social Science IPR (Information) – Cheryl Aschenbach
3. 2011 Gunsmithing IPR (Information) – Cheryl Aschenbach
4. 2011 Journalism IPR (Information) – Cheryl Aschenbach
5. 2012 Administration of Justice (Information) – September 2012– Cheryl Aschenbach
6. 2009/2011 Human Services IPR (Information) –October 2012– Cheryl Aschenbach
7. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
8. 2012 Business IPR (Information) – Cheryl Aschenbach
9. 2012 Enrollment Services NIPR (Information) –
10. 2012 Instructional Support Services –Library NIPR –
11. 2012 Auxiliary Services – Bookstore/Book Rental/Loan Program NIPR – Dave Clausen

Fall 2012 Meeting Schedule:

August 22 and 29 at 1:30pm in CD-119
September 5, 12, 19, and 26 at 1:30pm in CD-119
October 3, 10, 17, 24, and 31 at 1:30pm in CD-119
November 7, 14, and 28 at 1:30pm in CD-119 (no meeting 11/21)
December 5, 12, and 19 at 1:30pm in CD-119