

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



Minutes  
May 19, 2015  
3:00pm in HU-204

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2014-2015

President

Cheryl Aschenbach

Vice-President

Carrie Nyman

Secretaries

Lisa Gardiner

Richard Swanson

Senators

Barbara Baston

Cory McClellan

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Call to Order: President Aschenbach called the meeting to order at 4:00pm  
Present were Aschenbach, Nyman, Gardiner, Baston, McClellan. Swanson arrived later at 4:20. Guest Brian Murphy stopped by briefly at 4:15.

Approval of Agenda (Gardiner/McClellan, MSCU)

Minutes

Approve minutes from May 12, 2015 meeting (Nyman/McClellan, MSCU).

Public Comment

None

Action

1. Approve 2014 Athletics IPR: Tabled to June 2 meeting: (McClellan/Nyman, MSCU).
2. Accept IEPI Goals for Lassen College: Tabled to June 2 meeting (McClellan/Nyman, MSCU).
3. Approve revisions to BP & AP 4235 Credit by Examination; Forward BP to the Board and AP to Consultation Council: (Gardiner/McClellan, MSCU).  
*Cheryl explained that after looking at Title 5 language for credit by exam in response to questions asked at last meeting, minor revisions were made to note the option of faculty to grant credit by exam for a course and the inclusion of specific grades (A, B, C, D, F) in addition to P/NP option.*
4. Accept recommendations from Curriculum/Academic Standards committee and forward them to the Board: (Gardiner/Baston, MSCU).
5. Approve 2014-2015 Curriculum Action Log and forward it to the Board: (Nyman/McCellan, MSCU)
6. Seat officers for 2015-2016: President Cheryl Aschenbach, Vice-President Carrie Nyman, Secretaries Barb Baston and Richard Swanson: (McClellan/Gardiner, MSCU).
7. Establish summer meeting schedule: Next meeting slated for June 2, 10 a.m. in HU 204 (Baston/McClellan, MSCU).
8. Authorize Senate President to conduct business on behalf of the Senate during the summer: (Nyman/McCellan, MSCU)

Discussion

1. Review of Board Policies and Procedures Chapter 4
  - BP & AP 4250 Probation – minor edits for 4250 as well as 4255 based on use of FW grade and to clarify that summer grades count toward probation/dismissal as well as reinstatement.

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- AP 4255 Disqualification and Dismissal
- BP 4260 Prerequisites, Co-requisites, and Advisories
- BP 4270 Acceptance of Upper Division Coursework
- BP & AP 4300 Field Trips and Excursions
- BP & AP 4400 Community Services Programs
- AP 4500 Student Publications
- AP 4610 Instructional Service Agreements

Information: Gardiner distributed copies of Robert's Rules to Senators

Reports: None

Closed Session 4:40pm

- Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board

Closed Session Report at 4:45pm: One equivalency in physics approved (Swanson/Nyman, MSCU).

Adjournment: (Nyman/Baston, MSCU) at 4:46pm.

Next Academic Senate Meetings

Tuesday, June 2 at 10am in HU-204

Additional meetings scheduled as necessary

Future Agenda Items

- Special Admit Students – draft statement
- BP/AP Chapter 4 review
  - a. Further discussion: AP 4005 Enrollment Management
  - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- 2014 Agriculture IPR
- Approval of 2015 Athletics IPR
- Approval of 2015 Gunsmithing IPR