

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



## MINUTES

Monday, November 24, 2014

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2014-2015

President  
Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 12:30p.m.  
Present: Cheryl Aschenbach, Barbara Baston, Lisa Gardiner, Cory McClellan, Carrie Nyman.

Vice-President  
Carrie Nyman

Approval of Agenda: Amended Agenda without closed session, moving Action #3 to Discussion, and moving approval of 10/28/14 minutes to the next meeting. (Gardiner/McClellan; MSCU)

Secretaries  
Lisa Gardiner

Public Comment  
None.

Richard Swanson

### Action

Senators  
Barbara Baston  
Cory McClellan

1. Approve recommendations from Curriculum/Academic Standards and forward them to the Board. (McClellan/Baston; MSCU)
2. Approve LCC Minimum Qualifications Handbook. (Nyman/Baston; MSCU)  
*The Senate has held off on approving the most updated version of the MQ Handbook in anticipation of incorporating State MQ updates that were due out this Fall. As state updates are still pending, Senate is taking action now so as to get our most current revisions online.*
3. Approve Addendum to 2013 Welding IPR. (McClellan/Nyman; MSCU)
4. Approve Addendum to 2014 Business IPR. (McClellan/Nyman; MSCU)
5. Approve Addendum to 2011 Work Experience IPR. (McClellan/Nyman; MSCU)
6. Approve Addendum to 2014 Administration of Justice IPR (McClellan/Nyman; MSCU)
7. Approve Addendum to 2014 Fire Technology IPR (McClellan/Nyman; MSCU)

### Discussion

1. IPR Handbook – 11<sup>th</sup> edition draft –*Discussion included information desired in the student surveys. Recommendation was made to revise classroom environment questions to include temperature and lighting with students indicating the classroom they are in during the course being surveyed. Additional discussion involved how to have students most accurately report their motivation for their course enrollment in course being surveyed (whether course is needed for major, general education, etc). Further review of this document will occur at next meeting.*
2. Student Equity Plan – *President Aschenbach reported that Dean Walton is pursuing an extension thorough the Chancellor's Office for submission of this plan. Barbara Baston reported activity with Student Equity Group since last Senate meeting has included focusing on allowable budgetary expenditures and examining the disproportionate impact data provided by Brian Murphy. One*

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*need that was identified was for a part time mental health counselor, which would require a confidential meeting space. The group is continuing to meet, and Barbara will report back.*

## Information

### Reports

- Senators: None.
- Administration: None.
- LCFA – *Senator Nyman reported that LCFA and LCC have mediation scheduled 12/8/14.*

Adjournment: (McClellan/Baston: 1:15)

### Next Academic Senate Meetings

Tuesday, December 9, 2014 at 3:00pm in HU-204  
Additional meetings will be scheduled as necessary.

### Future Agenda Items

- IPR Handbook – further review and approval
- BP/AP Chapter 4 review
- AP 4005 Enrollment Management and Attendance Accounting
- 2014 Athletics IPR
- 2014 Agriculture IPR