

**LASSEN COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES
Academic Year 2025-2026**

School Employees who are in daily contact with many phases of educational work should be persons whose conduct is beyond reproach, and who sincerely believe in the advancement of education and the betterment of working conditions. Therefore, the Classified Employees of Lassen Community College propose this Code of Ethics as a standard for all Classified Employees.

Code of Ethics

As a classified employee of Lassen Community College I will:

1. Always uphold my responsibilities and obligations, conduct myself professionally and be a person of honor and integrity.
2. Never lose sight that I am a representative of Lassen Community College. I will at all times be courteous in my relations with students, parents, instructors, staff and the general public.
3. Be a team player for Lassen Community College and strive to be a resourceful person who is willing to adapt to changing job situations and seek improved methods of performing my duties.
4. Be proud of my profession and do my best to elevate the standards of my position so that I may be known for providing the highest quality of service.
5. Be just in my criticism, generous in my praise, be part of the solution whenever problems arise and conduct myself in a spirit of friendly helpfulness to my fellow employees.

Adopted: Fall 1996

Reaffirmed: Fall 2003

Reaffirmed: May 2006

Reaffirmed: September 2007

Reaffirmed: December 2012

Reaffirmed: January 2013

Reaffirmed: Fall 2019

Reaffirmed: November 2025