



LASSEN COMMUNITY COLLEGE

Department: Human Resources

(Review Date: June 2022)

Indicate, by number, the Strategic Goal(s) each Administrative Unit Outcome will support. Specifically describe the assessment method(s) used to measure each outcome and the achievement target that will determine successful completion of the outcome.

Strategic Goal	AUO	ASSESSMENT MEASURE /TARGET
2, 4	Maintain compliance training (child abuse identification intervention, EEO, ergonomics, sexual harassment, FERPA, IIPP).	<p>AUO Measure: Number of LCC employees taking all of the required training per year. AUO Target: From baseline, increase at 5% annually until 90% or higher is reached. Baseline: Academic Year 2021-2022 AUO Data Source: Vision Resource Center accessed by HR staff</p>
1, 2	Ensure LCFA, CSEA, non-tenured faculty members, and the LCC Portal receive current contracts and human resources information.	<p>AUO Measure: Documents for the academic year are distributed or posted on the LCC Portal prior to July 31 of that year. AUO Target: From baseline, increase 5% annually until 100% is reached. Baseline: Academic Year 2021-2022 AUO Data Source: Email verification, LCC Portal verification</p>
2, 3, 4	Maintain high level campus satisfaction with services offered by HR department	<p>AUO Measure: Survey AUO Target: Reach and maintain a 90% satisfaction rate Baseline: Academic Year 2020-2021 = 88.3% (HR NIPR) AUO Data Source: Survey Monkey</p>
2, 3, 4	Meet deadlines with Administration, Management, Faculty, and Classified evaluation criteria.	<p>AUO Measure: Report that tracks all evaluation dates. AUO Target: From baseline, increase by 10% annually until 100% is achieved. Baseline: Academic Year 2021-2022 AUO Data Source: PDrive and/or HR documents</p>

