



**LASSEN COMMUNITY COLLEGE**

**Department:** Governance

**(Review Date: Jan. 10, 2023)**

Indicate, by number, the Strategic Goal(s) each Administrative Unit Outcome will support. Specifically describe the assessment method(s) used to measure each outcome and the achievement target that will determine successful completion of the outcome.

<b>Strategic Goal</b>	<b>AUO</b>	<b>ASSESSMENT MEASURE /TARGET</b>
1	Ensure quorum is met at governance meetings.	<b>Measure:</b> Meeting Minutes <b>Target:</b> Quorum will be met at 90% of governance meetings <b>Baseline:</b> 2022-2023 <b>Data Source:</b> Meeting minutes hosted on Board Docs and spreadsheet stored on the PDrive of results
1	Ensure minutes are posted on BoardDocs within two meetings of each governance committee meeting.	<b>Measure:</b> Bi annually, BoardDocs will be reviewed <b>Target:</b> 100% of meeting minutes will be posted within two meetings <b>Baseline:</b> 2021-2022 <b>Data Source:</b> Meeting minutes hosted on BoardDocs and spreadsheet stored on the PDrive
1	Review and assess the current governance process annually.	<b>Measure:</b> Annually completed governance survey by committees and campus employees. <b>Target:</b> 80% of official committees will complete the annual survey <b>Baseline:</b> 2021-2022 <b>Data Source:</b> Spreadsheet stored on the PDrive