

**Consultation Council (Monday, May 13, 2019)**  
*Generated by Tara Bias on Monday, May 13, 2019*

## Public Content

Administration:	Classified:	Faculty:	Management:
Dr. Marlon Hall	Carol Montgomery	Alison Somerville	David Corley (ITP)
Dr. Randy Joslin (IEMP)	KC Mesloh	Carie Camacho	Greg Collins (FMP)
Karissa Morehouse	Meggin Lewman	Chad Lewis	Michell Williams
		Cheryl Aschenbach	Terry Bartley

ASB Student Rep:

Guest: Tara Bias (minutes), Vickie Ramsey, Andy Rupley, Michael Anderson, Dana Armeson, Carol Growden, Anna Pasqua, Brady Reed, Roxanna Haynes, Robert Schofield

### 1. Meeting Opening

1.01 Call to Order and Roll Call 3:00 PM

1.02 Approval of Agenda-*approved by consensus*

1.03 Approval of Minutes- *approved by consensus*

### 2. Consultation Council

2.01 Review Board Agenda (Information) - Dr. Hall- *Section on Student success scorecard, vision for success, Teacher appreciation,*

2.02 AP 4225 Course Repetition (Consultation) – Aschenbach-*accepted by consensus*

2.03 AP 4227 Repeatable Courses (Consultation) – Aschenbach- *accepted by consensus*

2.04 AP 4228 Course Repetition - Significant Lapse of Time (Consultation) -  
 Aschenbach- *accepted by consensus*

2.05 Marketing NIPR (Information) – Johnston- *Recommendations will be incorporated into the budget and planning process next year*

2.06 2019 DSPS IPR Annual Update (Information) – Aschenbach- *Recommendations will be incorporated into the budget and planning process next year*

2.07 2017 Welding IPR (Information) – Aschenbach- *Recommendations will be incorporated into the budget and planning process next year*

2.08 Employee Handbook (Consultation) - Ramsey/Williams- *Pulled from this meeting at the request of HR, There were things that need to be added. We will add it to a future meeting. There was some conversation about short term/temporary salary schedule, but it wasn't on the agenda. A criteria was made to create transparency and consistency. It will be available to look at as an information item after today's meeting and will be on the next agenda formally.*

2.09 Vision for Success Goals (Consultation) – Joslin- *Two files were attached to the agenda item. The first is a report from the Chancellor's Office online reporting system called NOVA. It has Visions for Success Goals and it will be replacing the Student Scorecard. We do not have to input a goal into all 4 sections. The goals we made were realistic and doable. Within goal 5 the Chancellor's Office has designated population groups with benchmark goals to ensure equity. The Scorecard data is still on the Chancellor's website. We will be presenting it to the board one last time and then transition into Vision for Success. What went into consideration to make a group disproportionate? If they fall under the 80% of other groups, they are considered disproportionate. All of this data is being collected by the Chancellor's Office but is there anything we are doing to see this from another lens? Not really right now. It is recognized that the data from the Chancellor's Office might not be 100% accurate but we have to use it. Locally, we have contracted with InfoMagnus, which will help make our local data retrieval much easier and more accurate. We will be able to pull up information specific to our areas here at LCC. Instructors will be able to pull up their own sections, compare their classes and see overall success. It will roll out in the Fall of 2019. **Accepted by consensus contingent on senate approval.***

2.10 Equity Plan (Consultation) – Morehouse- *We have some narratives that need to be input and then send to academic senate for a first review tomorrow. SSMP had done a lot of work previously with the integrated plan and they compared it with new data from the chancellor's office and filled in the gaps. We will continue work we have been already doing.*

2.11 Budget-Planning Process Subcommittee (Consultation) – Aschenbach- *We annually appoint 2-3 people from this body that will review over this summer, suggest changes and then send it to senate. **Terry Bartley, Randy Joslin, Dr. Hall were appointed by consensus***

2.12 Annual Budget & Planning Process Evaluation (Consultation) – Aschenbach- *Senate will be looking at this tomorrow. We can send some recommendations now or we can wait to get the other results. We are missing faculty and classified. **Agreed by consensus to bring this back in June with other results.***

### 3. Strategic Planning

3.01 2019-2020 Budget Prioritization (Consultation)- *It is all on a freeze right now. Each of the items originated in program reviews. There are a number of different priorities as it works its way across the areas. Fixed cost are fixed and we really do not have much choice on these. So we start with the fixed and budget from there. Dr. Hall gave an update on the budget issue with the chancellor's office. We are currently looking at a 2.6 million deficit. The state did not have any answers as to what this will look like next year. David Corley has put the numbers in to see what the budget might look like for next year. The Chancellor's Office is not able to guarantee anything. So we are going to have to budget very conservatively. We will not know our amount until the end of June. Tentative budgets are usually approved by June. This will be hard without these numbers yet. We do have a reserve but we will burn through and it will take it below the 5% which will be bad for accreditation. Cheryl thinks we should start with the prioritization suggestions from the Master Planning Chairs group. Adjustments were made. Clarification: If an item is likely to be paid for with categorical money, do we still prioritize it or is it just on there to be transparent? It is still prioritize it incase categorical funding is not available then we are able to see it on the prioritization budget and maybe still fund it with other money. We have a prioritization guideline and regulation form when we are prioritizing. **Accept items 1-8 on the one time list by consensus.***

*Ongoing prioritization form: **Accept items 1-7 on the ongoing list by consensus.***

*Staffing List Prioritization form: **Accept items 1-8 on the staffing prioritization list by consensus.***

*Fixed cost prioritization form reviewed*

### 4. Accreditation

4.01 Accreditation Update (Information) -Cheryl Aschenbach/Karissa Morehouse

4.02 Review DRAFT sections (Information) – Aschenbach-*please start giving feedbacks when you review the draft sections. Cheryl will be meeting with Accreditation leads to fill in gaps and get some narration. We will have a much fuller draft in June. July and August needs to be completing drafts. This will be in the portal under team sites.*

### 5. Other (information only-no action)

*Robert Schofield-is it typical that students are able to open the fire hydrant at the dorms to get water? It might be the water testing area. Greg will check into it.*

### 6. Meeting Closing

6.01 Future Meetings: Summer (Information)- June 10<sup>th</sup>.

6.02 Future Agenda Items

6.03 Adjourn at 4:30 PM