

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



Minutes

Tuesday, January 22, 2019  
3:00pm-4:30pm in HU – 204

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2018-2019

*President*

*Cheryl Aschenbach*

*Vice-President*

*Roxanna Haynes*

*Co-Secretaries*

*Carrie Nyman*

*Adam Runyan*

*Senators*

*Carie Camacho*

*Andy Rupley*

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Call to Order at 3:02

Approval of Agenda (Camacho/ Rupley MSCU)

Minutes

No Approval of minutes.

Public Comment

None

Action

1. Appoint OER Liaison – President Aschenbach recommends that Shar Murphy and Andy Rupley be our senate recommended liaison. (Runyan/ Camacho MSCU)
2. Approve BP & AP Review Plan – Aschenbach went over the AP/BP Tracking sheet for the rest of the semester – (Rupley, Haynes MSCU)

Discussion

1. Faculty Ethics Statement – Aschenbach will send out statement to all Faculty. It is recommended that the document be added to a new employee handbook as well as the faculty handbook.
2. BP & AP 4000 Instructional Programs
3. AP 4002 Textbooks & OER – Aschenbach will change the language under instructor resources
4. AP 4005 Enrollment Management – Aschenbach plans on working on this document
5. BP & AP 4010 Academic Calendar
6. BP & AP 4020 Program, Curriculum, and Course Development
7. BP & AP 4022 Program and Course Approval

Aschenbach will move all to action by next meeting excluding AP 4005

Information

Senate Plenary April 11<sup>th</sup> to 13<sup>th</sup>. Aschenbach checking budget to see if Rupley, Runyan, and Haynes can attend.

Reports (as time allows)

- Senators (3 min each)

Rupley concerned that Incarcerated ISS is now vacant. Greater concerns with Student Services and Administration involvement. Only 5 graduates in 3 years in the incarcerated program. Something needs to be done.

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AP4230 moved up to next meeting discussion

- Administration (5 min)
- LCFA (5 min)  
Reopeners from fall were rejected. LCFA has to come up with two reopeners by February.

Closed Session (as needed)

None

Closed Session Report

Adjournment (4:06)

Next Academic Senate Meetings (tentative)

February 12 and 26, 2019 at 3pm in HU-206

March 12 and 26, 2019 at 3pm in HU-206

April 9 and 23, 2019 at 3pm in HU-206

May 14, 2019 at 3pm in HU-206

Additional meetings as needed

Future Agenda Items

1. 2018 Child Development IPR – Second reading & approval
2. Quest/Smarter Measure (student online readiness)
3. Incarcerated Handbook Update
4. AP 5520 Student Discipline Process
5. Academic Issues in Incarcerated Instruction
6. HR Recruitment Guide – Second reading & action
7. Approve revisions to BP & AP 4100 Graduation Requirements for Degrees and Certificates, including revisions to catalog language re: GPA and certificates; forward it to Consultation Council
8. Approve 2014/2016 Agriculture IPR
9. GE and Institutional SLOs as part of equivalency process