



# Consultation Council / Strategic Planning Committee 2018-2019

## Administration:

Dave Clausen  
Dr. Marlon Hall  
Dr. Randy Joslin (FMP)  
Karissa Morehouse  
Dr. Greg South (FMP)  
Patrick Walton (SSMP)

## Classified:

KC Mesloh  
Carol Montgomery  
Meggin Lewman  
Brenda Hoffman (HRMP)

ASB: Tatiana Ybarra

## Faculty:

Cheryl Aschenbach  
Carie Gamache  
Alison Somerville

## Management:

Terry Bartley  
Michelle Williams  
Dave Corley (FMP)  
Greg Collins (FMP)

Guests: Andy Rupley

## Minutes for December 10, 2018 3:00pm in CDC 119

Called to Order 3:04

### Consultation Council

1. Approve Meeting Agenda (Consultation) - Karissa Morehouse/Cheryl Aschenbach  
*Meeting called to order and agenda approved by consensus*
2. Approve Meeting Minutes for November 26, 2018 (Consultation) - Karissa Morehouse  
*Minutes approved by consensus*
3. Committee Membership (Information) – Cheryl Aschenbach  
*Cheryl reminded everyone that the official membership of committees is determined by the charge of each committee, and if membership is to change, then the committee needs to be involved with the change, including updating the membership included on the charge. Then revisions must be approved by Consultation Council. Dave reminded everyone that meetings are supposed to be open, so non-members are always welcome to attend and participate in discussions.*
4. Participatory Governance Handbook (Consultation) –Dr. Joslin  
*Governance Handbook approved by consensus with two conditions: Organizational charts are still being updated and will be approved later, and minor revisions to meeting days/times may still be made. In the future, committees should plan to review charges in April and prepare handbook earlier for following year. Organizational charts were approved pending the addition of accounting tech II position, the mental health coordinator, and fixing the basketball coach positions. Additional changes will be likely in the next month as some positions are renegotiated.*

### Strategic Planning

1. NIPR Annual Updates (Information) – Patrick Walton  
*These were completed during the last semester and have been approved by cabinet.*
  - a. ILP/Kinship
  - b. CalWORKs
  - c. EOPS/CARE
2. Guided Pathways (Information) – Karissa Morehouse  
*Patrick will get students to appoint representatives to the Guided Pathways Task Force.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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*Karissa has gathered all other appointments from group leaders and will share the list with Dr. Hall for final approval. She'd like to have an initial meeting next week and then the task force can be ready to engage completely in January. The task force will also identify necessary workgroups. Some workgroups already in place are Starfish, AB 705, Maxient (cloud reporting system/tracking tool).*

## Accreditation

1. Accreditation update from each Standard Team  
*Meggin reported that Standard III has met and is gathering information. Michell reported that her small group in Standard I has quite a bit done, and Dr. South also said the rest of Standard I was making good progress under Lisa Gardiner's leadership.*
2. Codes of Ethics  
*Cheryl explained that for Standard I our codes of ethics for each constituent group need to be updated. The existing PDF versions are being converted to Word docs and will be distributed to constituent leaders for approval or affirmation from their groups, ideally by the end of January.*

## Other (Information Only – No Action)

1. Karissa informed everyone that we will be using BoardDocs to do agendas and minutes beginning in January.
2. Dr. South reported that Fire Technology is being moved from its current position. The classroom will be VT-101. Anna Pasqua has been moved to CA 123; Chris Baker's office new office location is still being determined. Terry reminded all present that the mailroom needs to be notified of any office and room changes.
3. Patrick reported that the LCC Camp Fire Fundraising event will be tomorrow at the basketball game. A silent auction starts at 4pm in the foyer of the Sports Center, and a live auction for a few items will be held at half time. Patrick highlighted a few items that have been donated and commended local businesses for their donations and support. All proceeds from auctions as well as gate (donations rather than set entry fee) and concessions will go to the North Valley Community Foundation. Dr. South shared that our LVN faculty and students served in the Camp Fire relief efforts.

## Requests for Future Agenda Items

Adjourn at 3:45

Future Meetings: January 14, 2019

## Future Agenda items:

1. Code of Ethics for each constituent group

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