



Consultation Council / Strategic Planning Committee 2017-2018

Administration:

Dr. Larry Buckley
Dave Clausen
Dr. Marlon Hall
Patrick Walton
Karissa Marchant

Classified:

Jeff Lang
Carol Montgomery
Matt Montgomery

Faculty:

Cheryl Aschenbach
Barbara Baston
Carie Camacho
Kory Koukol
Alison Somerville
Garrett Taylor

Management:

Terry Bartley
Eric Imrie
Dave Corley (HRMP)
Vickie Ramsey (HRMP)
Greg Collins (HRMP)

Guests: Meggin Lewman, Glen Yonan, Melissa Hill, Bridget Gowin, Amy Langslet, KC Mesloh

Minutes for April 11, 2018

3:00 pm in CD-119

Call to order
at 3:04pm

Consultation Council

1. Approve Meeting Minutes for March 28, 2018 (Consultation)
*Glen moved to approve the minutes. **Approved by consensus.***
2. Revised BP/AP Security Camera Operating Policy (Consultation) – David Corley
Last meeting we had discussion on the BP/AP Security Camera Operating Policy. The BP was approved but has not yet gone to the board for approval. Needs to go to Julie to be put on the agenda for the next board meeting. The AP needs to be reviewed with edits David made since last meeting. Please present any questions, suggestions or edits so we can make changes. Carol said their group is waiting to meet with the labor representatives to go over this. Change in work conditions requires renegotiation with the union. Tabling the AP to put on the agenda for the May 2nd meeting. Greg - this has already been vetted through other districts with their unions if that might be a resource to ours.

Strategic Planning

1. HRMP-revised (Information) – Vickie Ramsey
We provided HR with suggestions for changes after last meeting. Melissa has updated to reflect those changes and has brought the most current version. Karissa asked if anyone had additional questions or edits. Melissa said they made sure they have job titles matching the job descriptions that are currently in place. Based on the description of need, there was a question about whether the library position included on the staffing list was an ISS or Library Tech; this will be corrected by HR. We need to make sure the NIPR is also changed. Melissa will verify the salary for the Library Tech as well and update if needed. Someone asked for clarification on the Ag/Athletics specification for Maintenance Specialist II. Jeff said the district was no longer going to fund anything that was not directly related to district classes. However, there is concern about outside programs (youth leagues, etc) who are using our facilities and creating long-term wear and tear. Jeff pointed out that because of this use, the fields fall under the healthy school act. This means that

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when you treat them, you have to track down parents of the children using the field to let them know. In the past, we had a student work force who helped fill the gap, but now we do not have those students. This is why we have a need for a position directed towards Ag and Athletics. Meggin pointed out that in other communities the leagues pay field fees. Glen said that we have a verbal agreement with the high school and city leagues, that they can use our fields, and we can use theirs. Jeff mainly wanted to point out that we are not staffed appropriately in order to make the best use of our facilities. Karissa says that we need to be looking at all of the needs around campus as a team and prioritizing based on those needs. Alison wanted to clarify that in the EMP it does say FT ISS so that will need to be edited.

2. Budget prioritization (Consultation)– Karissa Morehouse

The question has been who is putting together the prioritization spreadsheet. Karissa and Cheryl spoke to Dr. Hall and technically the responsibility falls to a position that isn't currently filled. They decided to ask the Master Planning Chairs Committee to put together the spreadsheet before next Wednesday. Karissa suggested having a backup person in place officially for next year in case the position is still vacant. Master Planning Chairs meetings have helped streamline the process immensely. There definitely needs to be clarification on who is responsible for putting together the spreadsheet. Karissa will put an update for our budget manual on the next agenda to resolve this issue. Karissa would like to request that the spreadsheet is a live document to make sure everyone has access to view it with the most current changes. This will eliminate the confusion of having many different versions. We do not have a current spreadsheet, but we do have the version from last year. MP Chairs need to go through last year's spreadsheet to see what was done and what was not and if any of those need to be included on this year's. The goal is to have this year's list and see where we stand on last year's list. Alison asked if this could be available to everyone, not only those who come to consultation council. David said we could have it on the portal. We need to start closing the loops with this process by seeing where we ended up on last year's prioritization. Kory states that some areas may have filled in the status on their sections. There are difficulties with the current budget process. We complete our prioritization but do not know the actual amount of funding we are going to receive. Our FTEs have stabilized. It is our first year we have not dropped. Karissa states that hopefully things are going to change so there are other factors other than FTEs that determine our funding. Greg says it would be nice if this group says they would like to encumber a specific amount of whatever funding we will receive in the next year, so we can start the construction on certain projects before the year is halfway through. Greg said he has asked the board that we change our processes for contracting out for projects and raising the limits. Many boards in other districts have already done this. The live document will allow us to adjust our budget based on accurate changes and progress in our projects.



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Accreditation

1. None

Other (Information Only – No Action)

Karissa: Author of “From the Rubble” will be here on Monday evening. More information will be sent out.

Requests for Future Agenda Items

Meeting adjourned at 4:07pm

Future Meetings: April 18 and April 25, 2018

Future Agendas:

1. College marketing – conversation regarding needs, possible approaches, expected outcomes, potential costs, and more (Consultation) – Dr. Hall
2. Enrollment update and broad discussion about potential enrollment opportunities (Consultation) – Dr. Buckley