



Lassen County AB 86 Consortium

Minutes of February 8, 2018 Meeting
LCC Boardroom @ 3:00 pm

The meeting was called to order at 3:02 P.M.

Names of those Present

Members (Schools):

Dr. Marlon Hall, Superintendent/ President of Lassen Community College
Dr. Lawrence Buckley, Interim VP of Academic Services
Dr. Shuntay Taylor, Interim Dean of Instructional Services
Lou Hamilton, Lassen College Board Member
Shar Murphy, Lassen College Academic Resource Center
Fran Oberg, LCC Executive Administrative Assistant
Terry Bartley, Lassen College Comptroller
Nathan Jersey, Lassen College Kinship and Independent Living Program
Christi Myers, Lassen College Nursing Director
Paige Broglio, Lassen College Coordinator of Special Grant Programs
Michael Altenburg, Superintendent Fort Sage School District
Jeff Baker, Superintendent Shaffer School district
Ann Weaver, Instructor for Jail Education with Lassen County Office of Education
Kathi Sherman, Counselor for Long Valley Charter School

Partners (Agencies and Business Partners):

Jennifer Mohr, Education Coordinator Lassen County Jail
Deb Probst, Director of Lassen Library District
Jennifer Uruburu, Lassen County Social Services
Leslie Goni, Lassen County Social Services

1. Dr. Hall welcomed everyone and called the meeting to order.

Opening the meeting Dr. Hall asked for audience self-introductions to the group.
Dr. Hall introduced our Lassen Community College Nursing Director Christi Myers.
Christi Myers gave an update of the college nursing program and the mentioned the 18 graduates in the first class of 2017 are all employed. An EMT and Phlebotomy are beginning.

2. Public Comment - None

3. Approval of minutes from December 14, 2017

Jennifer Uruburu made the motion to approve the meeting minutes and Nathan Jersey gave the second. The motion passed by consensus.

4. AEBG Compliance Updates from AEBG Summit in January 2018

Attending the AEBG Summit in Burbank in January were Paige Broglio and Ann Weaver. The sessions were very informative and Paige Broglio attended the business sessions for AEBG fiscal and student data compliance in 2018. AEBG has designated 2018 as the year to gather data for student outcomes and input into the CASAS Tops Pro Enterprise program for report usage to track

adult education program effectiveness. Each of our larger school districts will be doing their own student data input and keep their records on site. On the fiscal side is the AEBG use of the NOVA program and each school district will be inputting their own fiscal data quarterly. The consortium will do the overall compliance review and check of all data backup at the school district sites. This is a big change for our school districts to be doing their student data and fiscal data at their sites, and they can add the support staff costs into their next mini grant Paige Broglio mentioned. More AEBG data documents will be coming out to record outcomes. AEBG needs to know what works and how effective our programs are for our service region.

Ann Weaver attended the sessions for teachers and jail education. Including assessments pre and post for high school equivalencies and programs offered. Many good ideas of areas we could work on and improve our delivery for adult education were learned. AEBG would like to see connections between programs and transitions for adults into higher education or employment.

Dr. Hall mentioned the changing funding formula for community colleges and the need for funding in our rural area colleges, as the new formula does not favor our single colleges.

The next AEBG Three Year Plan for 2018-20 has been pushed back by AEBG until May 2019, while we gather more student data to create the next three year plan. This will become a 2019-2022 Three Year Plan then. The 2018-19 Annual Plan will need to be updated from the 2017-18 Annual Plan, and we will work on that in April for consortium input. AEBG has applied for an extension of the 2017-18 plan for one year to allow for this update. As a result the AEBG funding is now looking ahead to four more years of funding as an appropriation. Paige Broglio explained these AEBG updates.

5. Approval of Mini Grant and Addendum Application for 2018-19

The original mini grants and addendum applications were handed out and reviewed by the consortium. The content was reviewed and budget page categories discussed for correct input. Terry Bartley mentioned that each school district needs to pay their own district rates for faculty and classified staff according to their district policies and union. Each district has their own policy and everyone's is different. Mini grant budgets and expenditures need to match, as they are now entered into the AEBG NOVA system and are subject to audits of course as state funded. Carryover funds for each school district are good for one year and must be accounted for separately and spent first.

A new mini grant for funding will need a complete work plan and description of a program that falls within the AEBG seven program areas, Paige Broglio explained. The content of the existing mini grant and addendum used by our consortium was accepted to use for 2018-19. The due date set for the mini grants and addendums will be May 11, 2018 at 5:00 p.m. The Presentations to the consortium for the mini grants and addendums was set for May 17, 2018 at 2:00 p.m. Ann Weaver made the motion to approve the mini grant and addendum applications for 2018-19 funding requests, due date and presentation date; and Kathi Sherman gave the second. The motion passed by consensus.

6. Professional Development Requests to Approve

Christi Myers gave a presentation to attend the Educating for Careers conference in Sacramento in March. She is working with high school and adult re-entry students for nursing and health occupations, building in technology for distance education and outreach to young adults. All of this falls within AEBG program guidelines. Her request is for \$1,191.

Ann Weaver and Paige Broglio requested to be reimbursed for the AEBG Summit, which occurred in January 2018 before our consortium met. The cost for Ann Weaver is \$1,007.15; and for Paige Broglio was \$1,307. (To stay an extra night and visit Burbank Adult School).

Ann Weaver and Jennifer Mohr would like to attend the California Council for Adult Education state conference in Fresno on May 3-5. This request is for \$1,532. Each.

Jennifer Uruburu made the motion to approve the above professional development requests for payment, and Kathi Sherman gave the second. The motion passed by consensus.

Paige Broglio mentioned that this is the first year our school members are taking advantage of our consortium professional development monies for training and outreach to network with other adult programs in the state.

7. Other-Information

Dr. Hall mentioned that February is Black History Month and the annual Lassen College Foundation Concert will feature Kenny Poulsen and Louis Price on February 15th in the Lassen College Sports Complex. Proceeds benefit the Lassen College Foundation Scholarship program and last year raised \$10,000. Tickets are \$30.for adults and only \$5.for students, and tickets are available at Dr. Hall's office. This is a wonderful night and great concert event for our community.

Adjournment

The meeting adjourned at 3:49 p.m.

Next meeting on March 15, 2018 at 3:00 p.m.

<http://aebg.cccco.edu/>