

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



MINUTES
Tuesday, May 23, 2017
4:00 pm in HU-206

2017-2018

President

Cheryl Aschenbach

Call to Order: President Aschenbach called Senate to order at 4:01p.m. Present were Senators Nyman, Gardiner, Swanson, Baston and Haynes. Also present was guest, Brian Murphy.

Vice-President

Richard Swanson

Approval of Agenda: *Agenda approved with the removal of action #5.* (Nyman/Baston/MSCU)

Secretaries

Barbara Baston

Richard Swanson

Minutes

Approve minutes from April 25, 2017 and May 15, 2017: *Approve minutes* (Baston/Swanson/MSCU)

Public Comment

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda.*

Senators

Lisa Gardiner

Roxanna Haynes

Jeff Owens

Action

1. Approve recommendations from Curriculum and Academic Standards Committee. *Approve two courses, Art 26 & Art 22 plus HUS 150* (Swanson/Baston/MSCU)
2. Approve the 2016-2017 Curriculum Action Log and forward it to the Board. (Gardiner/Nyman/MSCU). (Nyman/Baston/MSCU)
3. Complete faculty evaluation of budget, planning and governance. (Nyman/Swanson/MSCU) *Faculty comments will be included with all constituent and planning group responses for review and consideration at Consultation Council.*
4. Revise AP 4235 policy for Advanced Placement Credit; forward to Consultation Council (Gardiner/Baston/MSCU)
5. Removed
6. Accept IEPI goals for the college. *Brian shared the District's Indicator Rates covering the areas of Fiscal Viability, College Student Performance and Outcomes, and College Accreditation Status Indicators. Each Indicator shares LCC's past and present fund expenditures with short-term (1 year) and long term (6 years) goals. These compared LCC ratings vs. statewide goals.* (Gardiner/Nyman/MSCU)
7. Recommend Faculty Emeritus for Ross Stevenson and forward the recommendation to the Board for final action. (Gardiner/Swanson/MSCU)

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8. Approve 2016 Digital Graphics Design IPR – no action
9. Approve 2016 Fine Arts IPR – no action
10. Seat new Senators *President, Cheryl Aschenbach, Senator Roxanna Haynes and Senator Jeff Owens. Senator Carrie Nyman leaves Senate after 10 years of service; Senator Cory McClellan leaves after 3 years of service.* (Swanson/Gardiner/MSCU)
11. Elect president, vice-president, and secretary positions *President: Cheryl Aschenbach, Vice President: Richard Swanson, Secretary: Barbara Baston.* (Baston/Gardiner/MSCU)
12. Appoint representatives to the Joint Academic Senate Consultation Council. *President Aschenbach, Senator Haynes and Senator Baston.* (Gardiner/Haynes/MSCU)
13. Establish summer meeting schedule. *June 6, 2017 at 10:00 a.m. HU -206* (Baston/Swanson/MSCU)
14. Authorize Senate President to conduct business on behalf of the Senate during the summer. (Swanson/Gardiner/MSCU)

Discussion

1. OER Planning Grant Update (Karissa Morehouse/Cheryl Aschenbach) (as time permits) *Special Assignments to be offered to up to twelve faculty for five hours per effort, totaling just over \$300. An announcement is going out, and faculty will need to respond with their interest by June 1.*
2. Basic skills, Equity, Student success and support Team (BEST) Update (Karissa Morehouse/Nathan Jersey/Barb Baston) (as time permits) *Baston gave a brief update of the progress that the BEST has currently made and a brief description of goals of the team's projects.*

Information

Reports

- Senators:
- Administration: *Brian shared the possibility of a Qlik training to be offered as a FLEX day*
- LCFA: *Nyman shared that the E-board will be meeting the first Thursday of each month.*

Closed Session

Senate entered closed session at 5:27 p.m. and came out of closed session at 5:41 p.m.

Closed Session Report

1. Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board: *none*
2. Review faculty contract recommendations from Vice-President of Academic Services and forward Academic Senate recommendations to Superintendent/President Hall. *Motion to forward contract recommendations as received by Senate. The Senate may*

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review evaluations closer at a later date and make recommendations regarding the process (Gardiner/Swanson/MSCU)

Adjournment: 4:30 p.m. (Gardiner/Baston/MSCU)

Next Academic Senate Meetings – Spring Semester

June 6, 2017 10:00 a.m. HUS - 206

Additional meetings as needed

Future Agenda Items

1. Approve 2016 Humanities IPR
 2. Approve 2014/2016 Agriculture IPR
 3. BP/AP Chapter 4 review
 - a. AP 4005 Enrollment Management
 - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- New Board policy – Regular, Substantive Contact in DE
 - New Board policy – Credit Hour Definition
 - Revisions to Online Instruction Handbook
 - Revisions to the Correspondence Handbook
 - Revisions to IPR Handbook
 - GE and Institutional SLOs as part of equivalency process
 - FLEX activities

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