

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



Minutes
Wednesday, September 27, 2016

2016-2017

President
Cheryl Aschenbach

Aschenbach called Senate to order at 3:04 p.m. Present were Senators Nyman, Swanson, Gardiner, and McClellan. Also present were Omar Alshykhly Nancy Bederbide and Brian Murphy.

Vice-President
Carrie Nyman

Approval of Agenda: McClellan/Nyman (MSCU)

Secretaries
Barbara Baston
Richard Swanson

Minutes:
Senate approved minutes from June 1, August 23, and September 14, 2016 meetings.
McClellan/Swanson (MSCU)

Public Comment:
None

Senators
Lisa Gardiner
Cory McClellan

Action

1. Update Minimum Qualifications Handbook for 2016-2017: McClellan/Swanson (MSCU). *Gardiner presented three new forms intended to make the Min Qual approval process more transparent, consistent and efficient.*
2. Approve 2016 Administration of Justice IPR: Gardiner/Swanson (MSCU) *Author Beterbide was present to answer any questions, and informed the Senate of recent changes in response to input from the Senate mentors.*
3. Approve 2016 Humanities IPR: Tabled to next Senate meeting. Swanson/McClellan (MSCU). *Aschenbach reported that there are still a few changes pending before the final draft is ready for approval.*
4. Approve 2014/2016 Agriculture IPR: Tabled. Nyman/McClellan (MSCU). *Senate mentors reported the IPR requires more data and interpretation of data before its approval.*
5. Approve Shared Governance Handbook for 2016-2017 and forward it to Consultation Council: Tabled. Gardiner/McClellan (MSCU).

Discussion

1. Planning timeline – input into Planning and Budget Development Handbook *Brian Murphy presented flow charts of planning and pre-planning processes that Senate agreed were much more clear than previous charts in its use of “swim lanes” to show direction and flow of decision-making processes.*

Information

1. Upcoming ASCCC events
 - Area A meeting at Folsom Lake College on October 14, 2016
 - Curriculum Regionals at Skyline College on October 21, 2016
 - Minimum Qualifications/Equivalency Regionals at Woodland Community College on October 28, 2016

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- Fall Plenary at Westin South Coast Plaza, Costa Mesa November 3-5, 2016
- 2. LCC Distance Ed Review Committee has started meeting and is beginning to review DE courses
- 3. Status of BP/AP 3715 Intellectual Property Rights

Reports: none

No Closed Session

Adjournment: 5:04 p.m. Gardiner/McClellan

Next Academic Senate Meetings – Fall Semester

October 11, 2016 at 3:00pm in HU-206

October 25, 2016 at 3:00pm in HU-206

November 8, 2016 at 3:00pm in HU-206

November 22, 2016 at 3:00pm in HU-206

December 13, 2016 at 3:00pm in HU-206

Additional meetings as needed

Future Agenda Items

- 2016 Business IPR – First Reading
- BP/AP Chapter 4 review
 - a. AP 4005 Enrollment Management
 - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
 - c. AP 5140
- Math substitution policy
- New Board policy – Regular, Substantive Contact in DE
- New Board policy – Credit Hour Definition
- Revisions to Online Instruction Handbook
- Revisions to the Correspondence Handbook
- Revisions to IPR Handbook
- GE and Institutional SLOs as part of equivalency process