

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



Minutes  
Tuesday, May 24, 2016  
3:00 .m. in HU -204

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2015-2016

President

Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 3:06 p.m.

Vice-President

Carrie Nyman

Present were Aschenbach, Nyman, Gardiner, Swanson and Baston. Guests included Chad Lewis and Andy Rupley.

Secretaries

Barbara Baston

Richard Swanson

Minutes

Approve minutes from April 12, April 26, and May 10, 2016 meetings – *tabled until next Senate meeting, Tuesday, June 1, 2016.* (Nyman/Swanson, MSCU)

Public Comment

Individuals may address comments to the Academic Senate on *subjects not listed on the agenda.*

Senators

Lisa Gardiner

Cory McClellan

Action

1. Approve 2015 Social Science IPR and forward it to Consultation Council for presentation and the Board approval. (Swanson/Gardiner, MSCU)
2. Approve BP & AP 3715 Intellectual Property Rights.  
*Tabled until next Senate meeting, Wednesday June 1, 2016 for further review.* (Nyman/Baston, MSCU)
3. Review and approve Ch. 4 BPs & Aps: forward BPs to the Board and Aps to Consultation Council.  
*Approved reviewed and revised BPs & APs to send to Consultation Council and Board for approval.* (Nyman, Gardiner, MSCU)
4. Confer faculty emeritus status on Dan Anderson and Michael Giampaoli effective upon retirement. (Gardiner, Nyman, MSCU)
5. Ratify the election and seat 2016-2018 Senators.  
*From the Applied Arts/Physical Education: Barbara Baston, Lisa Gardiner. From the Arts/Sciences: Cory McClelland and Richard Swanson.* (Nyman, Baston, MSCU)
6. Elect officers for 2016 – 2017 (Gardiner, Baston, MSCU).
  - a. President – Cheryl Aschenbach
  - b. Vice President – to be decided at 6/1 meeting
  - c. Secretaries – Baston and Swanson

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7. Establish summer meeting schedule. *Wednesday June 1, 2016 – 3:15 pm in HU-204. First Fall Senate meeting will be Tuesday August 23, 2016 – 3:00 pm in HU-204. (Swanson/Baston, MSCU)*
8. Authorize Senate President to conduct business on behalf of the Senate during the summer. To include MQs in consultation with the MQ Chair as necessary. (Baston/Nyman, MSCU)

#### Discussion

1. Datatel – Gradebook & Attendance Applications. *Concerns: Senate agrees that there are several factors to consider implementing a gradebook and attendance component to Datatel including the following: Multiple faculty should see and “pilot” the program, Senate would need to review, how does this additional application integrate with early alert, does it add to faculty workload, is it option or required?*
2. Math Substitution Policy. *Follow-up conversation needed. To be worked on this summer with a recommendation to be made to Curriculum/Academic Standards in August.*

#### Information

1. Chad Lewis shared information as the LCC CTE Liaison from his recent conference.
2. Andy Rupley shared information about his project of reviewing classroom management software for use managing student computer use in classroom labs.

#### Reports

- Senators
- Administration
- LCFA

Closed Session 4:25 p.m.

Senate to consider equivalencies, faculty contract recommendations, and appointments for MQ Chair and Flex Coordinator Special Assignments.

Closed Session Reported out at 4:50 p.m. Senate took the following actions:

1. Approve Minimum Qualifications and Equivalencies and forward to the Board
  - *Deny equivalency for one Instructional Design applicant (Baston/Nyman: MSCU)*
  - *Deny equivalency for one Counseling applicant (Swanson/Nyman: MSCU)*
  - *Approve equivalency for one Gunsmith applicant as best suited to instruct reloading and machining courses with the submission of the Course Assignment Recommendation form. ( Lisa to work with John Martin to determine other specific course titles that would also be appropriate for this individual to instruct. (Swanson/Nyman: MSCU)*
2. Accept faculty contract recommendations and forward them the president (Nyman/Baston: MSCU)

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3. Appoint Lisa Gardiner as MQ Chair for 2016-2017 (Swanson/Baston:MSCU)  
*Lisa Gardiner left the room for this discussion and action.*
4. Appoint Colleen Baker as Flex Coordinator for 2016-2017 (Nyman/Baston: MSCU)

Adjournment: at 4:52 p.m. (Baston/Nyman, MSCU)

Next Academic Senate Meetings

Wednesday, June 1, 2016 at 3:15 p.m.

Tuesday August 23, 2016 at 3:00 p.m.

Future Agenda Items