



# Consultation Council / Strategic Planning Committee 2015-2016

Administration:  
**Dr. Terri Armstrong**  
Dave Clausen  
**Dr. Marlon Hall**  
Brian Murphy  
**Patrick Walton**  
Those present in bold.  
Guests: Dr. John Taylor

Classified:  
Jeff Lang  
**Carol Montgomery**  
Kim Clain  
ASB

Faculty:  
**Cheryl Aschenbach**  
Carie Camacho  
**Robert Schofield**  
**Alison Somerville**  
Ross Stevenson

Management:  
Terry Bartley  
Dave Corley (ITP)  
Vickie Ramsey (HRMP)  
**Greg Collins (FMP)**

Minutes for September 17, 2015  
3:00 pm in CD-119

## Consultation Council

1. Acceptance of Consultation Council minutes for August 4, 2015 and August 27, 2015 (Consultation) – Cheryl Aschenbach  
*Minutes from August 4 and 27 meetings were approved by consensus.*
2. Consultation Council Orientation (Information) – Cheryl Aschenbach  
*PowerPoint presentation given by Cheryl about the governance and best practices for Consultation Council participants and those involved in shared governance.*
3. Approve and forward BP 5010 Admission and Concurrent Enrollment and BP 5030 Fees to the Board; Approve AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students and AP 5030 Fees (Consultation) – Patrick Walton  
*The intention of the AP/BP 5011 and 5030 was that it applied to resident students but the language was not specific. Patrick has rewritten the AP and BP to make it clear that these practices apply to CA resident students only. The committee agreed by consensus to the minor clarifications made.*
4. Adoption of 2015-2016 Shared Governance and Collegial Consultation Handbook (Consultation) – Cheryl Aschenbach  
*Safety Committee needs to be included in the handbook. Request was made to postpone acceptance so all constituent groups have time to review and provide feedback. Revisions in the handbook are highlighted in yellow.*
5. Online education and Senate recommendation re: Moodle & Canvas (Information) – Cheryl Aschenbach  
*Part of the state's new Online Education Initiative includes a Common Course Management system (Canvas). The first 90 campuses that opt-in are guaranteed use of the system free of charge, at least through 2018. Our campus had an opportunity to look at Canvas. Our Academic Senate supports the system but have a few questions/concerns. Some of the issues or concerns are if we are going to launch for fall 2016 faculty will need training. As a result, faculty workload will increase due to redesigning courses in the new system. We would like to see assistance with migration and web design. A faculty member with*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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*instructional and online design experience was recommended. Accreditation requires regular and effective contact for online courses, so Academic Senate supports retention of evidence from Moodle. One of the benefits as well as potential concerns moving to this system is that our courses will be available on the open exchange; Senate expects that submission of courses for review on the open exchange will be done at the discretion of individual faculty. Cheryl explained we could use Title 3 funds for some of the training. David Corley reports that Moodle content can be imported into Canvas and that evidence of regular and effective contact can be exported and archived. He also says that Canvas is a mobile program-meaning computer; laptop or phone access is possible. The application for this initiative needs to be submitted as soon as possible.*

## Strategic Planning

1. Adoption of 2015-2016 Budget Prioritization Criteria – page 14 of planning handbook (Consultation) – Dave Clausen  
*Greg has ideas of how to look at prioritization from a conference he recently attended. He will share the information with the committee. Bring this issue back the first of next month.*

## Accreditation

1. Chancellor's Office Accreditation Task Force Report (Information) – Cheryl Aschenbach  
*NOTE: If printing attachment, I recommend pages 5-14; the entire document is nearly 300 pages with appendices.*  
*Recommendations:*
  1. *The Chancellor's Office should investigate all available avenues for establishing a new model for accreditations.*
  2. *The Chancellors' Office should evaluate possible accrediting agents for the CA Community Colleges in a thorough yet expeditious manner and, working through the system's established consultation processes, bring a recommendation for action to the board of governors by spring 2016.*
  3. *Until a new accrediting agent for the system is identified, system constituencies should continue to work in a cooperative and proactive manner with the ACCJC to ensure the continuity of the accreditation process for all colleges within the system.**Feasibility of these recommendations was included in the discussions at the state level. The Bachelor's Degree Initiative plays a factor in these discussions. We need to move forward as if the existing accrediting system will still be in place. It could take many years to fix these issues. This summer ACCJC was*



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*removed from Ed Code by name. This topic will be on the agenda for the next Academic Senate meeting.*

## Other:

*Convocation/Discover Lassen Day: Patrick expresses a big "thank you" to everyone for another successful Discover Lassen Day for Convocation! We will look at getting feedback from participating campuses. Discussed holding Discover Lassen on a flex day versus Convocation. We need to pick a day that maximizes full faculty attendance. One member suggested holding the event in spring. Weather becomes an issue and we can potentially capture undecided high school seniors by having the event earlier in the school year.*

*Emergency Response Plan: The Safety Committee is going to need assistance in preparing an Emergency Response Plan. The goal is to provide our site for executing potential emergencies with Susanville Police Department but we are not ready yet. Campus personnel will need to volunteer for emergency response roles.*

*Library/Learning Center Project: The goal is to finish by the end of November*

*Dorm Project: Greg suggested Patrick could start ordering items in preparation for the Dorm project after the completion of the Library and Learning Center project.*

Adjournment: 4:19pm

## Future Meetings:

## Future Agendas:

1. Updated 2015-2016 LCC Organizational Charts (Information)
2. Presentation of 2014 Athletics IPR (Information) – Cheryl Aschenbach
3. BP 3715 Intellectual Property and AP 3715 Intellectual Property
4. Presentation of 2014 Community Services NIPR (Information)
5. Presentation of 2014 Distance Education NIPR (Information)
6. Budget Prioritization Spreadsheet – September update (Information) – Dave Clausen