



Consultation Council / Strategic Planning Committee 2015-2016

Administration:
Dr. Terri Armstrong
Dave Clausen
Dr. Marlon Hall
Brian Murphy
Patrick Walton

Classified:
Jeff Lang
Carol Montgomery
Kim Clain
ASB

Faculty:
Cheryl Aschenbach
Carie Camacho
Robert Schofield
Alison Somerville
Ross Stevenson

Management:
Terry Bartley
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Agenda for August 27, 2015
3:00 pm in CD-119

Consultation Council

Due to lack of a quorum the committee only discussed a few items.

1. Acceptance of Consultation Council minutes for August 4, 2015 (Consultation)
– Cheryl Aschenbach
No vote occurred; bring back to next meeting.
2. Consultation Council Orientation (Information) – Cheryl Aschenbach
Orientation will occur when more members are present
3. 2015-2016 LCC Organizational Charts (Information)
Review of the new Organizational Charts took place. Discussions included topics such as:
 - a. *Whether the district was going to continue participation in MAA*
 - b. *Considering whether Financial Aid is better suited under Student Services or Administrative Services*
 - c. *Update on some vacancies (i.e. dorm assistant, Food Service worker, etc.)*
 - d. *If there was a need for a registrar or combination of registrar position*
 - e. *DSPS located on both instructional and student services side*
 - f. *Needs to add inmate education coordinator position per new grant*
 - g. *Correction – remove philosophy from Jeff Owens*
 - h. *CD and Business positions are not included in the current budget and should have been since it was not removed through the EMP process*
 - i. *Correction: POST/NRA Coordinator does not report to the Public Training Safety Center Director*
 - j. *Human Services position is not vacant*
4. Adoption of 2015-2016 Shared Governance and Collegial Consultation Handbook (Consultation) – Cheryl Aschenbach
No discussion or vote occurred; bring back to next meeting.

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Strategic Planning

1. Adoption of 2015-2016 Budget Prioritization Criteria – page 14 of planning handbook (Consultation) – Dave Clausen
No discussion or vote occurred; bring back to next meeting.
2. Budget Update (information) – Terry Bartley
The budget will go to the board on Sept 8th. Dave was not in attendance but emailed the group (see attached). He wanted members to be aware there are more funds headed our direction and would like Consultation Council to explore options as to how to spend these funds. These items will need to go back through the budget prioritization process. Will the criteria remain the same? Should we consider using it on our one time item list? Terry shared she has only seen that item 4 in writing. Dave will facilitate the discussion on Sept 11 at 2pm. Dr. Armstrong asked for clarification regarding the original intention of how her discretionary funds could be spent. The money was not intended to pay for ongoing expenses. The funds were designed to make one time purchase items as needed when other possible funds were exhausted or unexpected items were necessary. The title of her discretionary funds in the prioritization list stated “equipment” but the committee clarified the intent was not limited to those items.

Other:

Convocation will be Discover Lassen on Sept 8th. Patrick will open the gym for set up the evening of Sept 7th or early on the 8th. Please respond to Susie email regarding T-shirt order.

Future Meetings:

September 3, 2015 at 3pm in CD-119
September 17, 2015 at 3pm in CD-119
September 24, 2015 at 3pm in CD-119

Future Agendas:

1. Presentation of 2014 Athletics IPR (Information) – Cheryl Aschenbach
2. Chapter 3 Board Policies and Administrative Procedures (Consultation)
 - a. BP 3050 Institutional Code of Ethics and AP 3050 Institutional Code of Ethics
 - b. BP 3715 Intellectual Property and AP 3715 Intellectual Property
3. Presentation of 2014 Community Services NIPR (Information)
4. Presentation of 2014 Distance Education NIPR (Information)

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