

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



Approved Minutes
Tuesday, March 18, 2014

2013-2014

President

Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 4:01pm
Present: Cheryl Aschenbach, Lisa Gardiner, Carrie Nyman, Richard Swanson
Guests: Cory McLellan, Sue Mouck, Jeff Owens, Toni Poulsen, and Accreditation Visiting Team members Dr. Adams, Dr. Bagley, Ms. Foley

Vice-President

Nancy Beterbide

Approval of Agenda: (Gardiner/Nyman: MSCU)

Secretaries

Lisa Gardiner

Minutes

Approve minutes from March 11, 2014 meeting. (Gardiner/Nyman: MSCU)

Richard Swanson

Public Comment

None.

Senators

Michael Giampaoli

Carrie Nyman

Action

1. Approve documents for 2014-2015 Senate elections (Swanson/Gardiner: MSCU)

Discussion

1. Governance NIPR
The Governance IPR was submitted to Consultation Council for information, but Ms. Aschenbach expressed the shared view that the Senate should be involved in the review process because of its role in governance. The item was reviewed briefly with Senate and will be further reviewed and revised by a representative team of Cheryl Aschenbach, Senate President, Sue Mouck, Consultation Council Co-Chair, and Sophia Wages, Board representative. It will then be brought back to the Senate for acceptance.
2. Ethics Statement: AP 3050
Discussion included revising this AP to provide a global introduction and bulleted sections addressing ethics related to specific constituency groups. Senate President Aschenbach will share the idea with Consultation Council as suggested by Sue Mouck and will arrange for a team of classified and faculty representatives to begin crafting a combined draft.
3. Handbook for Online Instructors – begin annual review and revision
Discussion included additions to the handbook that would address frequency of forums, and further development of faculty training and peer mentoring for online instruction.
4. Handbook for Correspondence Instructors – begin annual review and revision
Discussion included encouraging students not to rely solely on the text.

Academic Senate
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Information

Accreditation Visit: open forum at 3pm Wednesday, closing meeting 2pm Thursday (both in HU-201).

Reports

- Senators: *President Aschenbach reported she is traveling to Modesto for an Area A meeting which will include looking at the new ACCJC Standards, reviewing the Minimum Qualifications disciplines list, and the discussing need for Emergency Response Preparedness.*
- Administration
- LCFA

Closed Session. Senate entered into closed session at 4:32 p.m.

Closed Session Report: At 4:54 Senate reported 1 equivalency was approved for the discipline of coaching (Swanson/Gardiner: MSCU)

Procedural concerns were expressed regarding the fact that the hiring process for men's and women's soccer coaches was not initially followed. Ms. Aschenbach as Senate President and Ms. Gardiner as MQ Chair will be meeting with administration to reinforce that the established and published hiring process must be followed and minimum qualifications must be reviewed prior to the screening of candidates.

Adjournment: Gardiner/Nyman 4:55 p.m.

Next Academic Senate Meetings

April 1, 2014 at 4pm

Additional meetings will be scheduled as necessary.

Future Agenda Items

- Accept Annual IPR Updates
- Accept nominations and certify ballot (April 1)
- Faculty Handbook – annual review and revision (April 1, May 13)
- Online and Correspondence Handbooks – annual review and revision (March 18, April 1)
- IPR Handbook and template (April 1, May 13)
- Annual Governance Evaluation (April)
- Ratify election results and seat 2014-2015 senators (May 13)
- 2014-2015 faculty committee appointments (May 13)
- 2013 Gunsmithing IPR – 2nd reading and acceptance
- 2013 Human Services IPR
- 2013 Welding IPR
- 2014 Mathematics/Natural Science IPR (Area A and D2)
- 2014 Physical Education IPR (Area E2)
- 2014 Administration of Justice/Correctional Science IPR
- 2014 Automotive Technology IPR
- 2014 Agriculture IPR
- 2014 Business IPR
- 2014 Child Development IPR

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