

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



Approved Minutes
Tuesday, November 12, 2013

2013-2014

President
Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 3:01pm
Present: Cheryl Aschenbach, Nancy Beterbide, Lisa Gardiner, Richard Swanson, Michael Giampaoli, Carrie Nyman (arrived at 3:10)
Guests: Dr. Vasquez

Vice-President
Nancy Beterbide

Approval of Agenda: An amended agenda was approved with the removal of closed session and addition of a community service course for spring being added to action item #3. (Gardiner/Swanson MSCU)

Secretaries
Lisa Gardiner
Richard Swanson

Minutes

Minutes from September 24 meeting were approved (Gardiner/Beterbide MC with Gardiner abstaining.
Minutes from the October 22 meeting were approved. (Beterbide/Giampaoli MC with Beterbide and Giampaoli abstaining)

Senators
Michael Giampaoli
Carrie Nyman

Public Comment
None.

Action

1. Approve recommendations to eliminate BP/AP 4110 Honorary Degrees (Giampaoli/Beterbide MSCU)
Discussion included the consideration that this practice is more common at the university level. This BP may be revisited in the future if the need arises. President Aschenbach will share the Senate's recommendation with Consultation Council and Dr. Hall.
2. Approve changes to the 2+2 Form (part of AP 4235 Credit by Exam) (Gardiner/Beterbide MC with Nyman abstaining)
Changes were made in spring to the requirements for participation in CTE Transitions, but the form hadn't been changed. This action makes the form consistent with the process requirements.
3. Accept recommendations from Curriculum/Academic Standards Committee and forward to the Board. (Swanson/Nyman MSCU)
New course: AT 64 Diesel Repair and Maintenance
Substantial Change: ENGL 50 renumbered to ENGL 105 – no other changes
Substantial Change: MATH 51 renumbered to MATH 103 – no other changes
Community Service Course
Discussion included that ENGL and MATH course changes are necessary to provide clarification regarding transfer and degree applicability: the courses were designated as basic skills courses in May 2013, but the course numbers currently in use apply to degree-applicable courses. This change in numbering ensures that course numbers are consistent with course status as basic skills courses.

Academic Senate
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Discussion

1. AP 4104 Contract Education

Discussion included that these courses do not involve student receiving units, nor can these courses be offered at a cost to the district and that the district cannot collect apportionment for out of state students enrolled in such courses. LCC does not have an AP developed for Contract Education yet, so President Aschenbach will share APs from other colleges at the next meeting so Senate can provide direction for writing Lassen's AP 4104.

Information

1. Formatting Revisions to Minimum Qualifications and Equivalency Handbook

Discussion included that revisions were made to provide clarity, substance of the document was unchanged.

2. Update from Senate Fall Plenary.

Aschenbach reported that she attended ASCCC Fall Plenary and found multiple sessions very informative. Sessions she attended included information about preparing for a campus emergency, academic integrity and actions that can be taken if a student plagiarizes work, the potential for change in general education, a preview of Standards II.A. and IV.A. of the ACCJC standards draft, mission creep, and curriculum updates.

Reports

- Senators
- None.
- Administration: Vasquez reported on the CIO Summit topics and results of several grant applications.
- LCFA Giampaoli and Nyman reported that the faculty contract is near final draft.

Adjournment: Giampaoli/Beterbide @ 3:47pm

Next Academic Senate Meetings

November 26, 2013 at 3pm

December 10, 2013 at 3pm

Additional meetings will be scheduled as necessary.

Future Agenda Items

- 2013 Gunsmithing IPR
- 2013 Human Services IPR
- 2013 Welding IPR
- 2014 Mathematics/Natural Science IPR (Area A and D2)
- 2014 Physical Education IPR (Area E2)
- 2014 Administration of Justice/Correctional Science IPR
- 2014 Automotive Technology IPR
- 2014 Agriculture IPR
- 2014 Business IPR
- 2014 Child Development IPR
- 2014 Digital Graphic Design IPR

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