



Consultation Council / Strategic Planning Committee 2013-2014

Administration:

Dr. Marlon Hall
Dave Clausen
Dr. Tammy Robinson
Dr. Beatriz Vasquez
Patrick Walton

Those present in bold

Guests: None

Classified:

Jeff Lang
Carol Montgomery
Tami Wattenburg
ASB
Jonathan Herring

Faculty:

Cheryl Aschenbach
Robert Schofield
Carie Camacho
Sue Mouck
Ross Stevenson

Management:

Terry Bartley
Dave Corley (ITP)
Vickie Ramsey (HRMP)
(FMP)
Aeron Zentner (OIE)

Minutes for November 7, 2013
3:00 pm in CD-119

Called to order at 3:04pm
Consultation Council

1. Review of the November 12, 2013 Governing Board agenda (Information)
The agenda for the November 12, 2013 Governing Board meeting was presented for review. Dave Clausen asked about the process for selecting the replacement board member. The entire process must occur during open board meetings.
2. Academic Calendar (Information)
Dr. Beatriz Vasquez presented the 2015-2016 Academic Calendar negotiated by the District and LCFA and reviewed by various groups. The calendar will go to the Governing Board next Tuesday for adoption.
3. Academic Services –Institutional Effectiveness Update (Information)
Aeron Zentner finished the first annual update for the Institutional Effectiveness NIPR yesterday. He completed the update in order to determine the time commitment and ease of the template. The update took longer than expected due to the nineteen recommendations in the previous NIPR that needed to be addressed. Dave Clausen inquired about the process for annual updates. The annual updates follow the same process and the comprehensive program reviews. Annual updates for NIPRs are sent to Cabinet for acceptance and annual updates for IPRs are sent to the Academic Senate. Once accepted by Cabinet or the Academic Senate, the annual updates will be forwarded to Consultation Council and the Governing Board. Dave further inquired about the process for compiling recommendations. Sue Mouck informed the group that the Academic Senate had separated the template into sections: one section for each of the planning committees. She suggested that submitting the recommendations on spreadsheets would facilitate merging the recommendations from the various annual updates. Aeron further announced that all of the AUOs are completed and should be up on the website next week. The due date of May for AUO assessments was re-stated.



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Strategic Planning
None

Accreditation Steering

Accreditation Update (Information)

Sue Mouck advised the group that the 2014 Self-Evaluation Report of Educational Quality and Institutional Effectiveness Support for Reaffirmation of Accreditation is on the November 12, 2013 Governing Board agenda for adoption. She reported that she has nearly completed the compiling of the electronic evidence to be included on a CD to be mailed with the report to the ACCJC. Individuals inquired as to when notification of the visiting team might be expected. Following the meeting, Sue Mouck informed the administrators that the announcement for the team in 2008 was received in January.

Other:

Jonathan Herring informed the body that at the ASB General Assembly last week-end Beth Smith had used Lassen College as a good example of how an institution on sanctions had recovered.

Carol Montgomery and Dr. Hall informed the group that they would not be in attendance at the November 21, 2013 meeting.

Meeting Adjourned at 4:20 pm

Future Meetings:

Thursday November 14, 2013 – no meeting

Thursday, November 21, 2013

Thursday November 28, 2013 – no meeting

Future Agendas:

1. Acceptance of AP 3550– Drug Free Environment and Drug Prevention Program (Consultation) – Vickie Ramsey
2. Presentation of 2013 Welding Technology IPR (Information) - Cheryl Aschenbach
3. Presentation of 2013 Human Services IPR (Information) - Cheryl Aschenbach
4. Presentation of 2013 Gunsmithing IPR (Information) - Cheryl Aschenbach