



LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



2013-2014

President
Cheryl Aschenbach

Vice-President
Nancy Beterbide

Secretaries
Lisa Gardiner
Richard Swanson

Senators
Michael Giampaoli
Carrie Nyman

Approved Minutes
Tuesday, July 23, 2013

Meeting called to order by Senate President Aschenbach at 4:00 p.m.

Senators present: Cheryl Aschenbach, Nancy Beterbide, Lisa Gardiner, Carrie Nyman
Guests present: Dr. Vasquez, Sue Mouck

Approval of Agenda (Gardiner/Nyman: MSCU):

Minutes

Approve minutes from May 14 and May 21, 2013 meetings (Nyman/Beterbide: MSCU)

Action

1. Approve 2013 Fire Technology IPR (Gardiner/Nyman: MSCU)
2. Approve Institutional Planning and Budget Development Handbook (Nyman/Gardiner: MSCU)
3. Approve Shared Governance & Collegial Consultation Process Handbook (Beterbide/Gardiner: MSCU)
4. Reaffirm Faculty Code of Ethics for 2013-2014 (Gardiner/Beterbide: MSCU)
A suggestion was made to include the Faculty Code of Ethics in the Faculty Handbook. Senators agreed this was a good idea. This will be done for the next update of the Faculty Handbook.

Discussion

1. 2013 Basic Skills IPR: First Reading
Cheryl Aschenbach reported that she has worked on the Basic Skills IPR and has included input from Colleen Baker. More work is needed, but she is hopeful the IPR will be completed and ready for approval at the Senate's first fall meeting.

Information: *None*

Reports:

Senators: *None*

Administration: *Dr. Vasquez reported that the Public Safety Training Center is now operational and will house Fire Technology, Nursing, CAN, EMT and POST. There are still some lingering phone and internet problems, but they are being taken care of. The move of these programs to the PSTC opens up HU206 to more classes on-campus. Additionally, Dr. Vasquez reported that she is happy to be here and is happy with the administrative team in place.*

LCFA: *None*

Senate moved to closed session at 4:23pm for the following item:

Academic Senate
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1. Approve Minimum Qualifications and Equivalencies and Forward to Board

Closed session ended at 4:30pm. The following action was reported:

1. Approve one equivalency in Automotive Technology (Beterbide/Nyman: MSCU)

2.

Meeting adjourned at 5:29 p.m. (Gardiner/Nyman: MSCU)

Next Academic Senate Meetings:

August 27, 2013 at 4pm (First fall meeting)

Additional meetings will be scheduled as necessary

Future Agenda Items:

- AP 4117.5 Attendance Accounting
- MQ Handbook
- 2013 Basic Skills IPR
- 2014 Mathematics/Natural Science IPR (Area A & D2)
- 2014 Physical Education IPR (Area E2)
- 2014 Administration of Justice/Correctional Science IPR
- 2014 Automotive Technology IPR
- 2014 Agriculture IPR
- 2014 Business IPR
- 2014 Child Development IPR
- 2014 Digital Graphic Design IPR