



# Consultation Council / Strategic Planning Committee 2012-2013

Administration:

**Dr. Marlon Hall**  
Dave Clausen  
**Sue Mouck**  
Patrick Walton

Classified:

**Jeff Lang**  
Carol Montgomery  
**Tami Wattenburg**  
ASB  
**Marcus Murakami**

Faculty:

**Cheryl Aschenbach**  
Colleen Baker  
Sandy Beckwith  
**Carie Camacho**  
Ross Stevenson

Management:

**Terry Bartley**  
**Vickie Ramsey (HRMP)**

Planning Committees

**Eric Rulofson (FMP)**

Those present marked in **bold**

Guests: **Shelly Baxter, Bobbie Theesfeld,**

Minutes for September 19, 2012  
1:30 pm in CD-119

Meeting called to order at 1:32pm

## Consultation Council

### 1. Soccer Field Proposal (Consultation) – Dr. Hall

*The soccer field project handouts were included with the agenda distribution. The proposal was presented to the Board of Trustees by a current soccer parent and Coach Ben Wade, and Board members are very interested in development of a soccer field. The proposal was an estimate of \$20,000 to build a soccer facility on campus using primarily private funding but dependent to some degree on campus contributions. Eric countered with a budget proposal that reflects local costs and labor for both initial facility development and on-going annual costs. Dr. Hall's concern is that we cannot commit funds to a soccer field project without taking care of previous academic and campus needs identified through established planning processes especially given the current fiscal climate. Dr. Hall's position is in support of the project, but he insists that funds need to be committed by the community not just for installation but on-going to sustain the project. The Facilities Master Plan needs to drive long-term projects like a soccer field, pool, gun range, and more. The FMP committee supports the development of a sustainable soccer field project.*

#### *Comments:*

*Jeff points out that track is becoming a hazard with potential liability and increasing replacement costs. The track is an asset that has needed rehabilitation for a while. Despite the fact that we no longer have a track team, the track is used regularly by the community. Jeff has done some research on artificial turf surfaces, and the annual expense of such surfaces may actually cost less than maintenance of a grass field. There are other factors to consider as well, including the difficulty of establishing drainage when the sub-surface of existing field and track is primarily large rock. There may be grants available including from US Soccer Association and*



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*other organizations for facility development.*

*Dave has spoken to Dr. Hall about it and is aware of Board's enthusiasm for the project. Two things are important to us: the proposal is for a soccer-only field, and our facility must be multi-use. Also, how sustainable is this? Will there still be community interest in supporting the project if current soccer coaches and athletes move on? Protecting our budget and other priorities, Dave does not want any general fund money spent on the project. One additional question is how much would the field be used for LCC soccer – how many games, tournaments, and public events? Would we get year-round benefit from a premier facility?*

*Consultation Council is supportive of the project given the following criteria: It must rely solely on private donations raised in advance; no general funds are to be expended. It must be financially sustainable and include a three-year commitment for advertising at minimum. It must serve the entire campus and community not just soccer programs. It must include an upgrade of the entire facility: track, bleachers, field and access road. Consideration should be given to installation of a synthetic field rather than grass and may include lighting to increase multi-use potential.*

2. **Accept recommendation for new Board Policy 4023 Syllabi from Academic Senate and forward it to the Board (Consultation) – Cheryl Aschenbach**

*The Academic Senate, with Julie Johnston's help, recently discovered that the previous BP designating items that must be included on a syllabus was not transitioned into the new BP/AP numbering system.*

3. **Adopt AP 4023 Based at Recommendation of Academic Senate (Consultation) – Cheryl Aschenbach**

*Because the previous BP related to syllabi included both policy and procedure, portions were pulled out to make AP 4023. Additionally, Academic Senate discussion led to the addition of items to the list of required and recommended syllabi items. It was noted that this AP will not become official until the Board passes the accompanying BP.*

4. **Personnel Update (Information) – Vickie Ramsey**  
*Admin II Resource Development advertising – closes 9/27.*  
*Associate Dean – Interviews October 18-19*  
*Director Nursing & Nursing Instructors advertising again*  
*Three faculty positions advertising now for spring hire*  
*FA Tech I interviews on Friday*



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*ISS BS I interviews scheduled for October 5  
Maintenance/Custodian decision being made today.*

5. Budget Update (Information) – Terry Bartley  
*No budget changes. Terry and Cheryl are meeting to discuss Title III funds as grant year ends (9/30/12). We are monitoring cash flow and are borrowing our TRAN funds faster than usual. We've reduced our spending, but we are getting less from state right now.*
6. Accreditation Update (Information) - Sue Mouck  
*Sub-standards groups are meeting. One section in Standard II and one section in Standard I have already submitted drafts.*

## Strategic Planning:

1. Acceptance of Administration of Justice/Correctional Science IPR  
(Information- Approved by Senate September 11, 2012) TABLED until next week to allow for correct Executive Summary document to be distributed.
2. **Report from Planning Committee Chairs: Initial Meeting Dates:**  
**ITMP:** Dave talked to Logan today to get first meeting scheduled.  
**AMP:** Met Monday 9/17 and will meet again Monday 10/1  
**HRMP:** Meets 9/20  
**FMP:** Met this morning and meets again 10/24 at 11am in Board room.  
*There was discussion about the FMP doing longer range and planning "dream campus" into 10, 15 and 20 plus years. Members will be going out and discussing ideas with campus constituent groups.*  
**SSMP:** No representatives present; we will find out from Patrick.

## Other:

*Dave is participating on a committee working on Berry property. The college has land that goes down to the lake and adjoins the property being discussed. There are a group of organizations interested in buying it and making it a wildlife refuge. There is some adjoining property that we could arrange a land swap for to help facilitate a second easement to college. Dave is also interested in potential educational opportunities with the land given that it's located so close to the college. Eric also shared that FMP committee has indicated that a second easement is a priority. Eric is in very early discussions with the city regarding development of a second easement for emergency access.*

*Eric shared plans for a proximity lock system that includes a key override. Staff would receive a proximity card to replace keys and allow monitored access to given areas in the*



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*building. He's looking at just the sports complex and main entry door to dorms right now. It will allow us to program a lock for use during very specific times, to track past access, and to easily make changes to access. As shared at Consultation Council, the cost is matched by the funds raised by the surplus sale earlier this summer. The largest expense is the cost of the program and software fee. This would be a start to eventually outfitting the entire campus with expenses for individual locks and cards only We should even consider replacing locks that have failed with the new locks. The idea was well-received by members of Consultation Council .*

*Dave shared that Dr. Hall and Dave are having conversations with the Chancellor's Office about our debt. Now that Tom Henry isn't working with us anymore, repayment is scheduled to go directly back to the Chancellor's Office at a cost of \$160,000 a year. Proposals being made by Dave and Dr. hall are forgiving our debt, waiting for accreditation visit then forgiving our debt, or allow us to use the \$160,000 for infrastructure rather than sending it back to the state.*

Meeting adjourned: 2:29pm by Dave Clausen

Next Meeting: **Wednesday, September 26, 2012 at 1:30pm in CD-119**

## Future Agendas:

1. 2012 Fine Arts/Humanities (Information) - Cheryl Aschenbach – Oct 10, 2012
2. 2011 Social Science IPR (Information) – Cheryl Aschenbach
3. 2011 Gunsmithing IPR (Information) – Cheryl Aschenbach
4. 2011 Journalism IPR (Information) – Cheryl Aschenbach
5. 2009/2011 Human Services IPR (Information) –October 2012– Cheryl Aschenbach
6. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
7. 2012 Business IPR (Information) – Cheryl Aschenbach
8. 2012 Enrollment Services NIPR (Information) –
9. 2012 Instructional Support Services –Library NIPR(Information) –
10. 2012 Auxiliary Services – Food Service/Bookstore/Book Rental/Loan Program NIPR(Information) – Dave Clausen
11. Action Plan Evaluation Matrix update – October 2012
12. Acceptance of EMP – October 2012
13. Review of October Board meeting agenda – September 26, 2012