



LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



2012-2013

President
Cheryl Aschenbach

Vice-President
Nancy Beterbide

Secretaries
Lisa Gardiner
Richard Swanson

Senators
Michael Giampaoli
Carrie Nyman

Approved Minutes
Tuesday, September 11, 2012

Senate President Cheryl Aschenbach called the meeting to order at 4 p.m.

Present: Cheryl Aschenbach, Lisa Gardiner, Carrie Nyman, Richard Swanson.
Public Guests: Chad Lewis, Sue Mouck, Carie Camacho.

Approval of Agenda (Nyman, Gardiner: MSCU)

Approval of minutes from the August 30, 2012 meeting (Swanson, Gardiner: MSCU)

Action Items

1. Approve Board policy and administrative procedure for syllabi (replace old BP 6320) (Gardiner, Nyman: MSCU)
Discussion included input from Camacho re inclusion of Online course issues, and replacement of the word "encouraged" with "required" under syllabi content.
2. Approve Administration of Justice/Correctional Science IPR for forwarding to Governing Board (Gardiner, Nyman: MSCU)
Discussion included comments from IPR's readers on the thoroughness of the IPR.

Discussion Items

1. Online Instructor Handbook
Discussion included comment from Gardiner that the handbook is very useful and instructive; comment from Mouck that the Student Evaluation Form should be made more clear and suggestion that a student feedback sheet be included.
2. Fine Arts/Humanities IPR
The Fine Arts portion is done, and Aschenbach reported that the IPR is very close to being completed.

Reports

Senators: Aschenbach announced the State Senate Plenary is slated for November in Irvine and invited Senators to consider attending. Gardiner reported the Ag IPR draft is under review, still requires student surveys. Mouck suggested IPR proceed without the student surveys.

Closed Session

Senate discussed LVN Minimum Qualifications and Equivalency in closed session

Closed Session Report: Senate approved one Licensed Vocational Nursing minimum qualification for forwarding to the Governing Board (Swanson/Gardiner MSCU).

Gardiner motioned to adjourn at 4:37 p.m.

Academic Senate
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