



Consultation Council / Strategic Planning Committee 2012-2013

Administration:

Dr. Marlon Hall
Dave Clausen
Sue Mouck
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Tammy Wattenberg
ASB
Marcus Murakami

Faculty:

Cheryl Aschenbach
Colleen Baker
Sandy Beckwith
Carie Camacho
Ross Stevenson

Management:

Terry Bartley
Vickie Ramsey (HRMP)
Planning Committees
Eric Rulofson (FMP)

Guests: **Shelly Baxter, Bobbie Theesfeld**
(Those present in bold)

Minutes for August 22, 2012
1:30 pm in CD-119

Meeting called to order: 1:30pm

Consultation Council

1. **Revision to AP 3530 – Weapons on Campus (Consultation) – Accepted by Consultation Council.**

After the incident in the gunsmithing classroom, the existing procedures were updated and a few minor adjustments were made. Most significant changes made were correction of the penal codes being referenced.

2. Personnel Update (Information)

No new updates since previous meeting. Full-time faculty have been filled for fall. BS ISS position has flown, closed and committee is being seated. Resource development position (Title III/Foundation) is being flown. A new temporary HR technician started work today to replace a temporary HR technician that is no longer working for us. ASB President Murakami updated Consultation Council on ASB offices. A special election will be held soon for ASB vice-president.

3. Budget Update (Information)

Dave Clausen reported that there is not much news – the budget is status quo for the moment. We're starting to get information for advocacy for November ballot measures (30, 38). The Board will likely take a position, and LCFA plans to take a position as well. Prop 30 gives funding to all levels including community colleges while Prop 38 provides money only to K-12.

Ross asked about the status of VTEA funding. If the grant is received, Ross would like funding requests and plans to be reconsidered since it seems that the budget request process was not followed and all vocational areas were not solicited for participation in the process. Sue has agreed to review and consider adjustments if the grant is received.

4. Accreditation Update (Information) - Sue Mouck

Another accreditation orientation was held on Thursday, August 16 as a flex activity. Part of focus on Convocation is accreditation. Sue Mouck handed out Convocation agenda; it will be going out in email soon. Marcus was assured that student



Consultation Council / Strategic Planning Committee 2012-2013

participation on accreditation standards committees is encouraged, and student leaders are welcome at Convocation as well.

Strategic Planning:

2012 Student Life (including Residential Life) NIPR (Information) – Associate Dean of Student Services Patrick Walton commented that he did not write most of the document; it was written by the previous Dean of Student Services. Jeff Lang, classified representative, has not been able to review the document or have classified unit review it and requested to have it approved at a later meeting. Sue Mouck explained the three types of items coming forward: governance, consultation and information. Since the NIPR is an information item that has already been adopted by President's Cabinet and is just being presented to Consultation Council, it does not need to be delayed to a future agenda. However, it was decided that the item would be retained on next week's agenda out of courtesy to allow for additional review comments. For the record, governance items are items that are presented to Consultation Council, are taken and discussed within constituent groups, and then constituent group positions are brought back to Consultation Council for action. Consultation items are presented and acted upon by the Consultation Council members as representatives of their constituent groups. Information items are adopted by other groups, then received by Consultation Council to be put into the planning process or to maintain campus-wide transparency.

Other:

Sue Mouck: part of planning/budget allocation process doesn't have a process for reallocation of extra funds for budget needs for previously unidentified budget needs. In Academic Services, Sue has surplus funds from the delayed hiring of an associate dean while having needs for laptops for newly hired faculty and checkouts for part-time faculty. Eric confirmed that program directors have flexibility within budgets and can make adjustments like Sue has done. Dave Clausen confirmed this and shared that by informing at Consultation Council we are assuring transparency.

Dave Clausen: what challenges are we facing three days into the semester? Identified challenges included lack of staff in some areas, a need for clean air given the smokiness and small items or tasks that become bigger when not handled earlier or completely.

Patrick Walton: wanted to address the question being asked about why students are only allowed to pick up books from 3-6pm. This is necessary primarily due to lack of a second register. During the morning and noon rush hours, food services are handled first.. Dave is considering a book kiosk with its own register or method for scanning credit cards next semester to separate book services from food services during the first week.

Ross Stevenson: refurbishments in the Math-Science building have resulted in a cleaner, brighter environment that is being received well by students and staff. He commended Eric, his staff and summer workers. Ross also pointed out that this demonstrates how important it is that we direct work study students to maintenance and custodial operations. Work done in other buildings during the summer was also appreciated.



Consultation Council / Strategic Planning Committee 2012-2013

Shelly Baxter: *thank you to administration for putting together a celebration of life for Andy Hall. It will be held on Tuesday, August 28 at 4pm in the Quad. Dr. Hall pointed out that instead of flowers, donations are being received to name a star in Andy's honor.*

Marcus Murakami: *Wednesday, September 8 ASB will be hosting a welcome back BBQ. Faculty, staff and managers are encouraged to attend. Additionally, anyone interested in helping serve food should contact Marcus.*

Adjourned: 2:21pm

Next Meeting: Wednesday, August 29 at 1:30pm

Future Agendas:

1. 2012 Fine Arts/Humanities (Information) - Cheryl Aschenbach
2. 2011 Social Science IPR (Information) – Cheryl Aschenbach
3. 2011 Gunsmithing IPR (Information) – Cheryl Aschenbach
4. 2011 Journalism IPR (Information) – Cheryl Aschenbach
5. 2012 Administration of Justice (Information) – September 2012– Cheryl Aschenbach
6. 2009/2011 Human Services IPR (Information) –October 2012– Cheryl Aschenbach
7. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
8. 2012 Business IPR (Information) – Cheryl Aschenbach
9. 2012 Enrollment Services NIPR (Information) –
10. 2012 Instructional Support Services –Library NIPR(Information) –
11. 2012 Auxiliary Services – Food Service/Bookstore/Book Rental/Loan Program NIPR(Information) – Dave Clausen