

Consultation Council/Strategic Planning Committee Minutes  
May 30, 2012

Present

Terry Bartley (management)  
Shelly Baxter (management)  
Sandy Beckwith (Lead Counselor – faculty)  
Carie Camacho (Div Chair -faculty)  
Kayleigh Carabajal (Dean of Academic Services)  
Dave Clausen (Dean of Admin Services)

Carol Montgomery (classified)  
Sue Mouck (Accreditation Liaison -faculty)  
Eric Rulofson (Chair/ Facilities Planning)  
Ross Stevenson (Div Chair -faculty)  
Cary Templeton (Dean of Student Services)

Absent

Cheryl Aschenbach (AS/Div Chair-faculty)  
Colleen Baker (Div Chair-faculty)  
Jennifer Bird (classified)

Katelyn Johnston (ASB)  
Jeff Lang (classified)  
Logan Merchant (Chair/IT Planning)

Guests

Garret Taylor (faculty)

Patrick Walton (classified)

With a quorum present, the meeting began at 1:03 pm.

**1. Review of June 12, 2012 Governing Board Agenda (Information)**

Cary Templeton advised the group that an item for the approval to destroy old papers from Financial Aid and Assessment would be added. Interim President Bill Studt had previously suggested that this item be taken to the Governing Board.

**2. Hiring and Selection Manual (Consultation)**

Sue Mouck advised the group that the suggestions from the previous meeting had been implemented. Dr. Carabajal inquired whether Consultation Council needed to approve the formatting of the document. Everyone agreed that Consultation Council was accepting the content and the formatting is the responsibility of the Human Resource Manager. **Consultation Council accepted by consensus the revised Hiring and Selection Manual as presented.**

**3. Personnel Update (Information) – Administration**

The hiring of the Bookstore Technician and Administrative Assistant in Academic Services are moving forward.

**Strategic Planning:**

**1. 2012-2013 Strategic Master Plan – Governing Board Planning Retreat July 24, 2012 (Consultation)**

Sue Mouck reminded the group of the discussion from two weeks ago centered on potential revisions to the mission statement and strategic goals. **Ms. Mouck identified that the only decision at the last meeting was to revise the vision statement to insert “and” in place of “&” and to change “Become” to “Be” in the last phrase.** The discussion focused on the strategic goals. There was general agreement that the number of goals could be reduced to better focus the attention of the institution on essential functions. One suggestion was to rename “Organizational Effectiveness” to Institutional Effectiveness” and to eliminate the sixth strategic goal “Community Leadership” by combining some of the points within the rewrite of the supporting language for “Institutional Effectiveness.” There was also general agreement on the reordering of the strategic goals with bullets instead of numbers. The bullets would better represent the equal importance of all of the goals. There was discussion that the strategic goal of “Responsive Curricula” was not a goal, but just part of what we do as an institution. There was some discussion about combining “Student Success” and “Student Access” into a single goal focused on students, but the student services

representatives asserted that access and success are two very different efforts. Existing suggestion is:

- Institutional Effectiveness – new language
- Student Access – existing language
- Student Success– existing language
- Resources Development– existing language

Proposed new language will be brought to the next meeting. Ross Stevenson emphasized the importance of Consultation Council presence during the July 24, 2012 Governing Board Planning Retreat when the results of these discussion are presented. The consensus was that three or four members of Consultation Council should be present and in as much as the planning retreat is an open meeting others could attend if available. Members will review their calendars for availability prior to the next meeting.

**Other:**

Sue Mouck presented a graphic flowchart prepared by Patrick Walton from the flowchart that she had drawn on the board at the accreditation self-evaluation orientation meetings on March 1, 2012. (attached)

**Next Meetings: Wednesday, June 13, 2012 & Wednesday, June 27, 2012**

The meeting adjourned at 2:35 pm

**Future Agendas:**

1. **Annual Evaluation of the Shared Governance and Planning Structure and Procedures (Governance)– June 13, 2012- Sue Mouck**
2. **Accreditation Update (Information) – June 13, 2012- Sue Mouck**
3. **2012 Fine Arts/Humanities (Information) –June 13, 2012 - Cheryl Aschenbach**
4. **Review of July 10, 2012 Governing Board Agenda (Information) – June 27, 2012**
5. **2011 Social Science IPR (Information) – Cheryl Aschenbach**
6. **2011 Gunsmithing IPR (Information) – Cheryl Aschenbach**
7. **2011 Journalism IPR (Information) – Cheryl Aschenbach**
8. **2012 Administration of Justice (Information) – September 2012– Cheryl Aschenbach**
9. **2009/11 Human Services IPR (Information) –October 2012– Cheryl Aschenbach**
10. **2012 Agriculture (Information) – Cheryl Aschenbach**
11. **2012 Business (Information) – Cheryl Aschenbach**
12. **2012 Enrollment Services (Information) –**
13. **2012 Research and Planning (Information) – Kayleigh Carabajal**
14. **2012 Instructional Support Services –Library -- Kayleigh Carabajal**
15. **2012 Auxiliary Services – Bookstore/Book Rental/Loan Program – Dave Clausen**
16. **2012 Student Life (including Residential Life) (Information) –**

## Integrated Planning Process

