

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



Minutes

Tuesday, December 13, 2011

---

2011-2012

*President*

*Cheryl Aschenbach*

*Vice-President*

*Nancy Beterbide*

*Secretaries*

*Lisa Gardiner*

*Richard Swanson*

*Senators*

*Michael Giampaoli*

*Carrie Nyman*

---

Call to Order: President Aschenbach called the meeting to order at 3:31 p.m.

Senators Present: Cheryl Aschenbach, Nancy Beterbide, Lisa Gardiner, Michael Giampaoli, Carrie Nyman, Richard Swanson

Guests: Colleen Baker, Dr. Carabajal

Approval of Agenda: Nyman/Gardiner MSCU to approve amended agenda (remove ART60B within Action Item 1: Curriculum and Academic Standards Committee recommendations).

Approval of Minutes from November 8, 2011 and November 22, 2011: Gardiner/Beterbide MSCU

#### Public Comment

Colleen Baker spoke to the Senate to have senators consider granting equivalency at the end of Spring semester for her MA in History without completing the thesis on the grounds that she has demonstrated her ability to complete a thesis and a comprehensive examination with her previous two MA degrees. Ms. Baker's request will be addressed once all MA coursework has been completed.

#### Action Items

1. Gardiner/Giampaoli MSCU to approve new course recommendation from Curriculum/Academic Standards Committee:  
ART 9 History of Asian Art (to meet one of the core requirements of the TMC for the AA-T in Art History).
2. Swanson/Gardiner MSCU to approve Welding IPR.
3. Senators confirmed that spring semester Senate meetings will continue to be held on the 2nd and 4th Tuesdays at 3:30 starting January 24, 2012.

#### Discussion Items

1. Academic Grievance Policy  
A first draft of the Academic Grievance policy was received with very few concerns identified. One suggestion was to include assurance that faculty receive a copy of the grievance filed by a student. Additional information about hearing procedures will be added and a revised draft will be presented for further discussion at the next Senate meeting.
2. Review BP/AP 5010 and AP 5011 Enrollment
3. Review BP/AP 5031 Instructional Material Fees
4. Review BP/AP 5050 Matriculation
5. Review BP/AP 5520 Student Discipline  
All BPs and APs were reviewed without any recommended changes. No further

Academic Senate  
P.O. Box 3000 Susanville, CA 96130  
Voice (530) 251-6181 ext 8967  
[www.lassencollege.edu](http://www.lassencollege.edu)

Senate action is necessary, so the policies and procedures will be sent back to Consultation Council for submission to the Board.

6. Athletic team schedules and December finals

Faculty have expressed concern that student athletes are missing too many classes late in the semester, including the days immediately preceding finals. Athletes on some teams are also out of town for extended weekends late in December, limiting the amount of time a student-athlete has to prepare for final projects, assignments and exams. Discussion also included the concern that post-season travel should be allowed only when it is academically as well as financially sound, and some consideration should be given to whether the opportunity for post-season travel is elective versus earned. President Aschenbach will draft a Senate position statement for review at the next Senate meeting.

Information Items:

President Aschenbach informed the Senate of the current status of the presidential search process given a recent update at Consultation Council by President Studt.

No Reports

Closed Session: Senate entered in to closed session at 3:36.

- Minimum Qualifications and Equivalencies
- Faculty Evaluation Recommendation – Senators Aschenbach and Swanson exempted themselves from participation in this item and exited the meeting room until the senate reconvened in open session.

Closed Session Report:

Minimum Qualifications and Equivalencies were reviewed with the following outcomes:

Swanson/Giampaoli to approve one equivalency in English.

Rachel Kaufman English

*Sufficient coursework in English completed towards PhD in English to equate to a master's degree in English.*

Faculty Evaluation Recommendation

Nyman/Giampaoli MSCU to forward to the President's Office Faculty Evaluation Recommendations for Fall 2011 as noted in memo dated 12/12/11 from Academic Services to Academic Senate with a notation that the process for evaluation with the recommendation for termination contained dates that fell outside of LCFA contractual timeline.

Adjournment: Giampaoli/Gardiner 4:56 p.m.

Next Academic Senate Meeting

Tuesday, January 24, 2012

Future Agenda Items

- Consider revisions to Senate Bylaws
- BP & AP 4250 Probation
- Human Services IPR (from Spring 2009).
- Automotive IPR (from fall 2010)
- Social Science IPR (from May 2011)
- Gunsmithing IPR (from May 2011)
- Journalism IPR (from May 2011)

Academic Senate  
P.O. Box 3000 Susanville, CA 96130  
Voice (530) 251-6181 ext 8967  
www.lassencollege.edu