

Consultation Council/Strategic Planning Committee Minutes
October 27, 2011

Present

Cheryl Aschenbach (AS/Div Chair-faculty)
Terry Bartley (management)
Dave Clausen (Dean of Admin Services)

Jeff Lang (classified)
Sue Mouck (Accreditation Liaison -faculty)
Eric Rulofson (Chair/ Facilities Planning)

Absent

Colleen Baker (Div Chair-faculty)
Shelly Baxter (management)
Sandy Beckwith (Lead Counselor – faculty)
Carie Camacho (Div Chair -faculty)
Kayleigh Carabajal (Dean of Academic Services)
Marshel Couso (management)

Katelynn Johnston (ASB)
Logan Merchant (Chair/IT Planning)
Carol Montgomery (classified)
Ross Stevenson (Div Chair-faculty)
Bill Studt (Interim President)
Cary Templeton (Dean of Student Services)

Guests

None

With a quorum present, the meeting began at 1:10 pm.

Consultation Council:

1. Review of November 8, 2011 Governing Board Agenda (Information)

The agenda was provided for the first time in the BoardDocs format. It was suggested that Julie Johnston be invited to the next meeting to explain some of the changes in the format. Of specific interest was the change in number of board items from previous agendas. It appeared that there would be an item 3.01 on each agenda and concern was expressed about the ability to search and find specific agenda items. Concern was also expressed about the use of miscellaneous discussion items on the board agenda in open and/or closed session. Individuals expressed concern that the public would not be aware of whether they had a personal interest in the unspecified discussion items and would miss the opportunity to hear/participate in the discussion. Dave Clausen offered to check with the District lawyer on the legality (Brown Act) of the use of miscellaneous discussion items as a topic on the agenda. The only question referred to the “Study Hall Monitor” on the consent agenda. A study hall monitor is not an existing position. Cheryl Aschenbach explained that the need for the position had arisen from the scheduling of CG 155 on nights other than Sunday. The athletic program requested the availability of Sunday Night Study Hall for athletes. No coaches or instructional faculty are available to supervise on Sunday night. This position is a temporary solution to that problem. Following the response Eric Rulofson raised the question of providing campus lighting for the Sunday night study hall as well as early morning athletic activities. Ms. Aschenbach responded that the cost of campus lighting will need to be included in future discussion about similar classes.

2. Personnel Update (Information) – Administration

Eric Rulofson indicated that the hiring of the custodial position is moving forward. The selection committee has met and screening for interviews will occur shortly.

Strategic Planning:

None

Other:

Dave Clausen thanked the attendees for their presence and participation. Concerns about the continued lack of participation and possible explanations (removal from sanctions, lack of awareness of the importance, lack of controversial topics, general complacency) were voiced.

Cheryl Aschenbach was identified as the Title III Coordinator. Terry Bartley expressed the concern that in past Title III grants the institution had been criticized for the time that was taken to implement some of the proposals. In light of recent communication and tracking problems with the technology equipment ordered over the summer, concern was expressed that better communication perhaps through a single responsible individual, such as the coordinator, occur in order to improve ordering, receiving and processing of the orders. The need for clear communication to occur between the Information Technology and Maintenance departments on the Title III projects was also voiced.

The meeting adjourned at 1:30 pm

Future Agendas:

1. **2010 Administrative Services (Duplicating, Purchasing, Logistics, Fiscal Services) NIPR (Information) – November 3, 2011- Dave Clausen**
2. **2012-2017 Educational Master Plan (Consultation) – November 3, 2011– Dr. Kayleigh Carabajal**
3. **2011-2013 Action Plan Evaluation Matrix – Status October 2011 – November 3, 2011 - Dr. Kayleigh Carabajal**
4. **2011 Welding Technology IPR (Information) – November 10, 2011– Cheryl Aschenbach**
5. **2011 Vocational Nursing IPR (Information) – November 10, 2011– Cheryl Aschenbach**
6. **Revised KPI's for 2011-2012 (Consultation) --- Dr. Kayleigh Carabajal**
7. **2011 Social Science IPR (Information) – November 2011– Cheryl Aschenbach**
8. **2011 Gunsmithing IPR (Information) – November 2011– Cheryl Aschenbach**
9. **2011 Journalism IPR (Information) – November 2011– Cheryl Aschenbach**
10. **Selection and Hiring Manual – November 2011**
11. **2011 Instructional Services (Learning Center) NIPR (Information) – November 2011 - Colleen Baker**