

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



Approved MINUTES
Thursday, August 25, 2011
3:00pm in HU-106

2011-2012

President

Cheryl Aschenbach

Vice-President

Nancy Beterbide

Secretaries

Lisa Gardiner

Richard Swanson

Senators

Michael Giampaoli

Carrie Nyman

Call to Order: President Aschenbach called the meeting to order at 3:00.
Members present: Aschenbach, Beterbide, Gardiner, Giampaoli, Nyman, Swanson
Public present: Dr. Kayleigh Carabajal, Sue Mouck, Ross Brosius, Toni Poulsen, Glen Yonan

Approval of Agenda: (Gardiner/Beterbide) MSCU to approve agenda.

Minutes

Approval of minutes from May 19, 2011 and June 7, 2011 meetings (Gardiner/Beterbide) MSCU.

Public Comment

No comment.

Action Items

1. Approve Shared Governance and Collegial Consultation Handbook (Giampaoli/Beterbide) MSCU
2. Approve revisions to Correspondence Handbook (Nyman/Giampaoli) MSCU
3. Approve revisions to Faculty Handbook (Gardiner/Beterbide) MSCU
4. Establish 3:30pm on the 2nd and 4th Tuesdays of each month as the designated Senate meeting time. Meetings will be held in the Board Room. (Nyman/Beterbide) MSCU

Discussion Items

1. Textbook policies and procedures
While many regular textbook practices exist at Lassen, none of these practices or informal policies exists in writing. The Senate will work to establish written policies for textbook selection and adoption.

The Senate announced it would enter Closed Session at 3:20pm)

Closed Session

Minimum Qualifications and Equivalency

The Senate took action to approve equivalency for one EMT applicant while denying equivalency for applicants in Ethnic Studies, Reading and Physical Education (Giampaoli/Nyman) MSCU.

Closed Session Report given to the public at 4:13pm

Information Items

Academic Senate
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Reports

- Senators
President Cheryl Aschenbach reported that she has been selected to serve on the Academic Senate for California Community Colleges Standards and Practices Committee for the 2011-2012 year.
- Administration: None
- LCFA
Michael Giampaoli reported that the LCFA Executive Committee agreed with LCCD that faculty can allow for 10% enrollment beyond pedagogical cap for this semester only.

Adjournment: Giampaoli: 4:15 pm (Swanson/Beterbide).

Next Academic Senate Meetings

Tuesday, September 13, 2011 at 3:30pm in Board Room

Tuesday, September 27, 2011 at 3:30pm in Board Room

Tuesday, October 11, 2011 at 3:30pm in Board Room

Tuesday, October 25, 2011 at 3:30pm in Board Room

Tuesday, November 8, 2011 at 3:30pm in Board Room

Tuesday, November 22, 2011 at 3:30pm in Board Room

Tuesday, December 13, 2011 at 3:30pm in Board Room

Additional meetings will be scheduled as necessary.

Future Agenda Items

- Student Grievance AP (from C. Templeton)
- Discussion: Athletic Team Schedules and December Final Exams
- Consider revisions to Senate Bylaws
- Continued Review of BPs and APs:
 - a. BP and AP 4010 Academic Calendar
 - b. BP & AP 4250 Probation
 - c. AP 4255 Disqualification and Dismissal
 - d. BP & AP 4106 Nursing Programs
- First reading of Human Services IPRs(from Spring 2009).
- First reading of Automotive IPR (from fall 2010)