I. Catalog Description

This lab course is designed to provide students with general study skills as well as course specific help in the Basic English and Writing courses (ENGL 103 and ENGL 102). Student to student tutorial assistance, study strategies and instructor intervention will provide the student with the academic support to be successful in the classroom. This course may be taken for a total of four enrollments.

68 Hours Laboratory Maximum
Scheduled: Fall, Spring, Summer

II. Coding Information

Repeatability: Take 4 Times
Grading Option: Not Graded (noncredit)
Credit Type: Noncredit - Not Degree Applicable
TOP Code: 150100

III. Course Objectives

A. Course Student Learning Outcomes

Upon completion of this course the student will be able to:
1. Given sample writing assignments from the student’s English class, the student will apply the appropriate concepts and grammar, punctuation, sentence, and essay development skills needed to effectively complete the writing assignment.
2. Given a class assignment, the student will demonstrate the study skills appropriate to his/her learning styles in order to complete the assignment.

B. Course Objectives

Upon completion of this course student will be able to:
1. Study Skills
   a. Sharpen academic skills in taking lecture notes, outlining college texts, preparing to take exams, and participating in classroom discussions of academic topics.
   b. Identify study techniques in order to improve their ability to successfully participate in assigned course work.
   c. Develop and implement weekly a realistic study schedule based upon course requirements and personal time limits.
2. Demonstrate an understanding of concepts in their subject area (Basic Skills English).
3. Complete writing assignments in the individual students’ English subject areas (ENG 103, 102)

IV. Course Content

1. English 103
A. Topic Sentence
B. Detailed Development
C. Basic Punctuation
D. Basic Grammar

2. English 102
   A. Thesis and Topic Sentences
   B. Detailed Development
   C. Intermediate Punctuation
   D. Intermediate Grammar

V. Assignments
A. Appropriate Readings
   Textbook reading, and various study skills books and Internet resources on
   college study skills and survival techniques, including: “How-to-
   study.com”, and “Studygs.net”
B. Writing Assignments
   None
C. Expected Outside Assignments
   Text reading.
D. Specific Assignments that Demonstrate Critical Thinking
   Textbook sample problems.

VI. Methods of Evaluation
A. Student submission of study plan at beginning of course.
B. Weekly log of study activities.
C. Student evaluation of study plan at end of semester.

VII. Methods of Instruction
A. Supervised study.
B. Peer collaboration.
C. Individualized instructor tutoring.
D. Web based assessment and tutorials such as “Aleks” (Assessment and
   Learning in Knowledge Spaces)

VIII. Methods of Delivery
Check those delivery methods for which, this course has been
separately approved by the Curriculum/Academic Standards
Committee.

☒ Traditional Classroom Delivery
☐ Correspondence Delivery
☐ Interactive Television Delivery
☐ Online Delivery

IX. Representative Texts and Supplies
Required Textbook/Workbook:
None
X. Discipline/s Assignment
   English, Basic Skills – Reading and/or Writing Noncredit

X. Course Status
   Current Status: Active
   Original Approval Date: 03/17/2008
   Course Originator: Cheryl Aschenbach
   Curriculum Committee Revision Date:
   Board Approval: 04/14/2009
   Approved by Chancellor’s Office: 07/08/2009