



## Human Resource Committee MINUTES

March 17, 2015

2:00 pm, Business Office Conference Room

Next Meeting: March 12 @ 2:00 in the Business Office Conference Room

**Members Present:** Colleen Baker, Vickie Ramsey, Lori Pearce, Lori Collier, Elaine Theobald, Dave Clausen

**Members Absent:** Dr. Anderson, Tammy Robinson, Brenda Hoffman, Sandy Beckwith

1. Human Resources Master Plan and Professional Development Plan  
*Discussed and solidified minor changes in both of these plans. Changes included: fonts to make everything consistent, change Lassen College to Lassen Community College, correct grammar errors and general "word-smithing."*
2. Professional Development Plan  
*Elaine Theobald noticed that there is something in the CIMP that has been assigned to (among other groups) Human Resources. However, since we do not understand the assignment, we did not include it in the current plan. Specifically, the CIMP states: "Strategy 3.1.h – By Summer 2015, the college will provide interaction training to enhance community perception and increase persistence. [Vice President of Academic Services, Dean of Student Services, Human Resources Director]"*  
  
*Updated the five-year grid at the end of the Professional Development Plan.*
3. Flex Sub-Committee  
*The Flex Sub-committee did not meet.*