

Lassen Community College
Curriculum & Academic Standards Committee



**September 5, September 19, October 3, October 17,
November 7, and November 21 Actions:**

Approved by Academic Senate: 12/12/2017

Approved by the LCC Governing Board: 01/09/2018

December 5 2017, February 22, March 6, March 20,

April 17, May 1 and May 15, 2018 Actions:

Approved by Academic Senate: 05/22/2018

Approved by the LCC Governing Board: 06/12/2018

2017-2018 Action Log

2017-2018 Members

Ms Alison Somerville, Articulation Officer, Chair

Mr. Orlando Shannon, Vice Chair

Ms. Cheryl Aschenbach

Christopher Baker

Laura Greer

Ms. Roxanna Haynes

Shawn Hubbard

Jacob Hibbitts-ASB Representative

Sue Kelley-CSEA Alternate

Mr. Chad Lewis

Ms. K.C. Mesloh

Ms. Susan G. Mouck

Mr. Christi Myers

Ms. Fran Oberg

Mr. Tom Rogers

Dr. Larry Buckley, Interm Vice President Academic Services

Table of Contents

Credit Course Revisions/Inactivations/New Courses.....	4
Administration of Justice	4
Agriculture.....	4
Art.....	5
Astronomy	8
Automotive Technology	8
Biology.....	8
Business	9
Chemistry.....	11
Child Development.....	12
Computer Applications	14
Developmental Studies.....	15
Economics	15
English.....	16
Film.....	16
Fire Technology.....	16
Geography	21
Gunsmithing	21
Health Occupations.....	23
Journalism	25
Math	25
Music	28
Physical Education.....	28
Physical Science.....	29
Philosophy.....	29
Psychology	29
Sociology	30
Spanish	31
Speech.....	31

Vocational Nursing31

Noncredit Courses34

Automobile Technology34

Basic Skills36

Developmental Studies.....36

Tutoring37

Program Degrees and Certificates37

Allied Health.....37

Automobile Technology37

Child Development.....37

Fire Science37

General Education38

Geology.....39

Graphic Design.....39

Certificate of Accomplishment Graphic Design Entrepreneurship41

Natural Science.....42

Social Science.....42

Other Curriculum Actions42

Credit Course Revisions/Inactivations/New Courses

Administration of Justice

AJ 11 Youth Gangs in America

Approved changing SAM code to possibly occupational, the TOP Code of Administration of Justice cannot be non-occupational

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

AJ 48.03 Academy Instructor Cert

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

AJ 48.20 Understanding Street Gangs

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

AJ 48.71 Interviewing and Interrogation

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

AJ 52C Reserve Officer Training Level III

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

AJ 53 Reserve Officer Training Level II

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

AJ 56 Spanish for Law Enforcement

Approved changing the TOP code from Spanish to Administration of Justice.

Effective: Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

Agriculture

AGR 21 Theory of Rodeo Skills

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

AGR 24 English Riding and Training

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018
Board Approved: 06/12/2018

AGR 25 Vegetable Science for Urban Gardeners

Disapproved reactivation of course. Starting community garden project with the city of Susanville, need a course to teach about vegetable gardening.

Effective: Summer 2018
Disapproved: 05/15/2018

AGR 122 Rodeo Clinic

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018
Board Approved: 06/12/2018

Art

ART 8 Art Appreciation

Approved Changes to Course Objectives:

Replace #2 with: Evaluate and critique works of art and architecture based on formal elements and principles of design and employing appropriate art historical terminology.

Replace #4 with: Analyze, evaluate, and distinguish materials and techniques used for creating art and architecture.

Replace #5 with: Differentiate art historical methodologies.

Replace #8 with: Identify, analyze, and discuss the functions of art and architecture and the roles of artists in diverse cultures.

Remove #9 objective

Effective: Fall 2018
Approved: 02/20/2018
Board Approved: 06/12/2018

ART 12 Gallery Operations

Approved local inactivation of course. Graphic Design programs and certificates or being updated to align with Chancellor's Office Transfer Model Curriculum Outline for Graphic Design and adjusted hierarchy.

Effective: Fall 2018
Approved: 11/07/2017
Board Approved: 01/09/2018

ART 16 Digit Layout

Approved local inactivation of course. Graphic Design programs and certificates or being updated to align with Chancellor's Office Transfer Model Curriculum Outline for Graphic Design and adjusted hierarchy.

Effective: Fall 2018
Approved: 11/07/2017
Board Approved: 01/09/2018

ART 18 Advanced Life Drawing

Approved changing hours from 34 lab hours to 51 lab hours.
In the fall of 2007 the lecture component was removed from the course.

Course was 17 hours lecture 51 hours lab 2 units. The course was incorrectly changed to 1 unit 34 hours lab instead of one unit 51 hours lab.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

ART 28 Intro to Web Design

Approved changing SAM code to possibly occupational, the TOP Code of Graphic Arts cannot be non-occupational

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

ART 35 Glass Design

Approved inactivation of courses. Courses have not been offered in more than four years.

Effective: Spring 2018

Approved: 03/09/2018

Board Approved: 06/12/2018

ART 39 Introduction to Digital Art

Approved new credit course 26 hours lecture 75 hours lab 3 units

Catalog Description

Introduction to the fundamental concepts, practices, and theories of digital art production. Topics include integration of traditional design, color, and compositional principles with contemporary digital tools. This class will be structured around three components—studio work, the development of technical skills and modular design, and introduction to the broad field of new media/electronic and time-based arts. To cover the costs of printing proofs for each project assignment, a \$10.00 lab fee will be charged at the time of registration.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 11/14/2017

ART 39 Introduction to Digital Art

Approved assigning the discipline for Art or Graphic Arts to course.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 11/14/2017

Chancellor's Office Approval: 11/21/2017

ART 43A Beginning Jewelry Design Hand Building

Approved changing the material fee for \$10 to \$25. Increase in material costs.

Effective: Spring 2019

Approved: 05/01/2018

Board Approved: 06/12/2018

ART 43B Beginning Jewelry Design Casting

Approved changing the material fee for \$10 to \$25. Increase in material costs.

Effective: Spring 2019

Approved: 05/01/2018

Board Approved: 06/12/2018

ART 43C Intermediate Jewelry Design

Approved changing the material fee for \$10 to \$25. Increase in material costs.

Effective: Spring 2019

Approved: 05/01/2018

Board Approved: 06/12/2018

ART 43D Advanced Jewelry Design

Approved changing the material fee for \$10 to \$25. Increase in material costs.

Effective: Spring 2019

Approved: 05/01/2018

Board Approved: 06/12/2018

ART 46 Art Education Methods

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

ART 52 Marketing Yourself as in Artist/Designer

Approved local inactivation of course. Graphic Design programs and certificates or being updated to align with Chancellor's Office Transfer Model Curriculum Outline for Graphic Design and adjusted hierarchy.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

ART 60A Production Graphics

Approved local inactivation of course. Graphic Design programs and certificates or being updated to align with Chancellor's Office Transfer Model Curriculum Outline for Graphic Design and adjusted hierarchy.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

ART 60B Advanced Production Graphics

Approved local inactivation of course. Graphic Design programs and certificates or being updated to align with Chancellor's Office Transfer Model Curriculum Outline for Graphic Design and adjusted hierarchy.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

ART 130 Mural Painting Workshop

Approved inactivation of courses. Courses have not been offered in more than four years.

Effective: Spring 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

Astronomy

ASTR 1 Introduction to Astronomy

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Automotive Technology

AT 72 Engine Repair and Machining Short Block

Approved change in textbook. Less cost to the students.

~~Chris Hadfield, Today's Technician: Automotive Engine Repair & Rebuilding, Classroom Manual and Shop Manual, 5th Edition, Cengage~~

~~ISBN- 9781305274976 E-Book with Mindtap Code~~

~~ISBN- 9781305274983 Printed Version with Mindtap Code~~

Goodnight; VanGelder; Master Service Technician Series: Automotive Engine Repair, 2017, Paperback, ISBN# 9781284101980

Effective: Spring 2019

Approved: 05/01/2018

Board Approved: 06/12/2018

AT 74 Engine Repair and Machining Cylinder Heads

Approved change in textbook. Less cost to the students.

~~Chris Hadfield, Today's Technician: Automotive Engine Repair & Rebuilding, Classroom Manual and Shop Manual, 5th Edition, Cengage~~

~~ISBN- 9781305274976 E-Book with Mindtap Code~~

~~ISBN- 9781305274983 Printed Version with Mindtap Code~~

Goodnight; VanGelder; Master Service Technician Series: Automotive Engine Repair, 2017, Paperback, ISBN# 9781284101980

Effective: Spring 2019

Approved: 05/01/2018

Board Approved: 06/12/2018

Biology

BIOL 1 Principle of Molecular and Cellular Biology

Approved updating text book to most recent edition for both courses.

~~Reece, Urry, Cain, Wassernam, Minorsky, Jackson, Campbell Biology 10th edition, 2014, Pearson, ISBN: 9780321775658~~

Reece, Urry, Cain, Wassernam, Minorsky, Jackson Campbell Biology, 11th Edition, 2016, Pearson Education, ISBN-10: 0134093410 or 13:9780134093413

Effective: Fall 2018

Approved: 11/17/2017

Board Approved: 01/09/2018

BIOL 4 Principles of Evolutionary, Organismal and Ecological Biology

Approved updating text book to most recent edition for both courses.

~~Reece, Urry, Cain, Wassernam, Minorsky, Jackson, Campbell Biology 10th edition, 2014, Pearson, ISBN: 9780321775658~~

Reece, Urry, Cain, Wassernam, Minorsky, Jackson Campbell Biology, 11th Edition, 2016, Pearson Education, ISBN-10: 0134093410 or 13:9780134093413

Effective: Fall 2018
Approved: 11/17/2017
Board Approved: 01/09/2018

BIOL 10 Natural History of Plants and Animals (Aschenbach/Mesloh approved with added language: MSCU)

Approved adding hybrid delivery.

Hybrid Delivery Evaluation

All quizzes and exams will be administered during the in person class time. Students will be expected to complete on line assignments and activities equivalent to in class assignments and activities for the online portion of the course. Electronic communication, both synchronous and asynchronous will be evaluated for participation and to maintain effective communication between instructor and students.

Hybrid Delivery

A combination of traditional classroom and online instruction will be utilized. Each semester 17 lecture hours and all 51 lab hours will be taught face-to face by the instructor and 34 lecture hours will be instructed online through the technology platform adopted by the District. Traditional class instruction will consist of lectures, visual aids, and group presentations. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures.

Effective: Summer 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

BIOL 32L General Biology with Lab

Approved adding lecture components to the assignments. When course was revised from 1 unit to 4 units to include the lecture components the lecture assignments were not added. Needed to do subcommittee to get it submitted for GE approval.

Effective: Fall 2017
Approved: 06/20/2017 (subcommittee action)
Board Approved: 01/09/2018

Business

BUS 2 Introduction to Business

Approved changing textbook to an OER book and adding “Open Education Resource text, student will be able to access book online or may request a printed copy from the book store for a fee”

~~Ferrell, Hirt, and Ferrell, *Business: A Changing World*, 9th edition, 2013, Thomson, ISBN 9780078023132~~

~~Skripak, Stephen J. *Fundamentals of Business*, 2016, ISBN: (B&W): 978-0-9979201-1-6; (Color): 978-0-9979201-0-9~~

~~<https://vtechworks.lib.vt.edu/bitstream/handle/10919/70961/Fundamentals%20of%20Business%20%28complete%29.pdf?sequence=4&isAllowed=y>~~

Effective: Fall 2018
Approved: 3/6/2018
Board Approved: 06/12/2018

BUS 2 Introduction to Business

Approve adding to the description “This course uses a free Open Educational Resource Textbook.”

Approved: 05/01/2018
Board Approved: 06/12/2018

BUS 10 Human Resource Management

Approved changing textbook to an OER book and adding “Open Resource Textbook, student will be able to access book online or may request a printed copy from the book store for a fee”
Reece, Brandt & Howie, *Effective Human Relations*, 12th edition, 2013, South-Western Cengage Learning, ISBN- 9781133960836

Portolese Dias, L., *Beginning Management of Human Resources v. 1.0*, 2016, ISBN: 978-1-946135-11-7

<http://open.lib.umn.edu/humanresourcemanagement/>

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

BUS 10 Human Resource Management

Approve adding to the description “This course uses a free Open Educational Resource Textbook.”

Approved: 05/01/2018

Board Approved: 06/12/2018

BUS 27 Business Communications

Approved changing the TOP Code 150100 English to 050100 Business and Commerce, General. With the change in the English requirement to English 1 course is no longer equivalent.

Effective: Spring 2018

Approved: 12/05/2017

Board Approved: 06/12/2018

BUS 27 Business Communications

Approve changing textbook to an OER book and adding “Open Resource Textbook, student will be able to access book online or may request a printed copy from the book store for a fee”
Guffey and Loewy, *Business Communication—Process and Product*, 2015, Cengage Learning, ISBN: 9780538466257 [eBook ISBN: 9781285094069].

Unnamed Author, (2017). *Business Communication for Success, Online Resource Book*, ISBN: 978-1-946135-05-6

<http://open.lib.umn.edu/businesscommunication/>

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

BUS 27 Business Communications

Approve adding to the description “This course uses a free Open Educational Resource Textbook.”

Approved: 05/01/2018

Board Approved: 06/12/2018

BUS 75 Planning and Launching a New Business Venture

Approve removing hybrid delivery for incarcerated student’s language from the course out. In the last meeting correspondence is not considered distance education therefore it cannot be considered hybrid delivery.

Effective: Spring: 2018

Approved: 03/20/2018
Board Approved: 06/12/2018

BUS 76 Marketing the Small Business Venture

Approve removing hybrid delivery for incarcerated student's language from the course out. In the last meeting correspondence is not considered distance education therefor it cannot be considered hybrid delivery.

Effective: Spring: 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

BUS 77 Financing the Small Business Venture

Approve removing hybrid delivery for incarcerated student's language from the course out. In the last meeting correspondence is not considered distance education therefor it cannot be considered hybrid delivery.

Effective: Spring: 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

BUS 78 The Customer Service Advantage

Approve removing hybrid delivery for incarcerated student's language from the course out. In the last meeting correspondence is not considered distance education therefor it cannot be considered hybrid delivery.

Effective: Spring: 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

BUS 79 Computer Information Systems for Small Business

Approve removing hybrid delivery for incarcerated student's language from the course out. In the last meeting correspondence is not considered distance education therefor it cannot be considered hybrid delivery.

Effective: Spring: 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

Chemistry

CHEM 1A General Chemistry I

Approved change to OER textbook

MCMurry et al; "*Chemistry*", 7th edition, 2016, Pearson, ISBN 9780321943170

Open Educational Resource Textbook: Chemistry, Paul Flowers, Klaus Theopold, Richard Langley. 1st ed. Openstax (2016). Available in class canvas section (free), online (free at <https://openstax.org/details/chemistry>) or LCC Bookstore (minimal cost for printing)

~~MCMurry et al; "*Laboratory Manual for Chemistry*", 7th Edition, 2016, ISBN: 9780133886627~~

A laboratory manual book will be prepared and delivered by instructor.

Effective: Fall 2018
Approved subcommittee action: 03/23/2018
Board Approved: 06/12/2018

CHEM 1A General Chemistry I

Approve adding to the description “This course uses a free Open Educational Resource Textbook.”

Approved: 05/01/2018

Board Approved: 06/12/2018

CHEM 1B General Chemistry II

Approved change to OER textbook

~~MCMurry et al, "Chemistry", 7th edition, 2016, Pearson, ISBN 13: 9780321943170~~

Open Educational Resource Textbook: Chemistry, Paul Flowers, Klaus Theopold, Richard Langley. 1st ed. Openstax (2016). Available in class canvas section (free), online (free at <https://openstax.org/details/chemistry>) or LCC Bookstore (minimal cost for printing)

~~MCMurry et al, "Laboratory Manual for Chemistry", 7th Edition, 2016, Pearson, ISBN: 13: 9780133886627~~

A laboratory manual book will be prepared and delivered by instructor.

Effective: Fall 2018

Approved subcommittee action: 03/23/2018

Board Approved: 06/12/2018

CHEM 1B General Chemistry II

Approve adding to the description “This course uses a free Open Educational Resource Textbook.”

Approved: 05/01/2018

Board Approved: 06/12/2018

CHEM 45 Introduction to Chemistry

Approved changing the high school chemistry or CHEM 55 from prerequisites to recommended preparation.

We started using these prerequisite this semester and unfortunately we had a very low enrollment for this class.

Effective: Fall 2018

Approved: 10/03/2017

Board Approved: 01/09/2018

CHEM 55 Introductory Chemistry

Approved removing lab components/hours from course and changing course from 4 units to 3 units.

This is only a course for students who don't have any background in chemistry or who just need to refresh their memory about chemistry, and they don't need to do any real experiment in the lab.

This class only represents the fundamentals of chemistry and I plan to demonstrate a few experiments myself during our lecture time.

Effective: Fall 2018

Approved: 10/03/2017

Board Approved: 12/12/2017

Child Development

CD 11 Observation and Assessment

Approved update in textbook edition.

Nilsen, Barbara Anne, *Week by Week; Plans for Documenting Children's Development*, ~~Delmar~~ **Wadsworth**, 6⁷th edition, 2013~~6~~ ISBN: 9781433605577-13-9781305501003 or 10-1305501004

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

CD 12 Child, Family and Community

Approved updating textbook edition.

Roberta Berns, *Child, Family, School and Community: Socialization and Support*, 9th-10th edition, 20125, **Cengage Learning**, ISBN-10: 1111830967, ISBN-13: 978-1111830960 **9781305088979**. ~~Publisher: Wadsworth Publishing.~~

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

CD 15 Preschool Administration

Approved update in textbook edition

Hearron and Hilebrand, *Management of Child Development Centers*, 7th ed., 2010, ~~8th edition, 2015, Merrill/Prentice-Hall~~ **Pearson Education**, ISBN: 13-978-0137029440-**9780133571189** or 10: **0133571181**.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

CD 19 Children's Nutrition, Health and Safety

Approved updating textbook edition.

Robertson, Cathie, *Safety, Nutrition and Health in Early Education*, 56th edition, 20126, Thomson/Delmar Learning **Cengage Learning**, ISBN-10: 1111832528; ISBN-13: 978-1111832520 **9781305088900**.

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

CD 20 Principles and Practices of Teaching Young Children

Approved change in textbook edition. 2nd edition is no longer in print. Bookstore only has 4 copies.

Bradekamp, *Effective Practices in Early Childhood Education: Building a Foundation*, 2nd 3rd Edition, 20137, Pearson Publishing, ISBN-10: 0132853337, ISBN-13: 978-0132853330-**9780133956702**

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

CD 27 Children with Special Needs

Approved adding online delivery.

Online Evaluation

A variety of methods will be used, such as: research papers, asynchronous and synchronous discussions (chat/forum), exercises/assignments, online quizzes and exams, and postings to online website.

Online Delivery

Delivery includes the following: online written lectures, forum-based discussions, exercises/assignments contained on website, adding extra resources and other media sources as appropriate

Effective: Spring 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

CD/PSY 31 Child Development: Conception to Adolescence

Approved updating textbook edition.

Kathleen Stassen Berger, *The Developing Person; Childhood through Adolescence*, 9~~11~~¹¹th edition, 2014~~8~~, Worth Publishing, ISBN-13: ~~9781429243513~~ **9781319058135**

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

Computer Applications

CA 31 Computer Applications I

Approved course for hybrid delivery.

Hybrid Evaluation:

A combination of traditional classroom and online evaluations will be used. Traditional Classroom: exercises/assignments, objective examinations and essay examinations. Online delivery: exercises/assignments, online quizzes and exams, essay forum postings, and chat rooms.

Hybrid Delivery:

A combination of traditional classroom and online instruction will be utilized. Each semester 6 lecture hours will be taught face-to-face, 11 lecture hours will be taught online, 17 lab hours will be taught face-to-face and 34 lab hours will be taught online by the instructor through the technology platform adopted by the District. Traditional class instruction will consist of exercises/assignments, lectures, visual aids, and practice exercises. Online delivery will consist of exercises/assignments, lecture posts, discussions, adding extra resources and other media sources as appropriate.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

CA 54 Basic Computer Maintenance

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

CA 57 Using a Database

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

CA 59 Microsoft Windows

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Developmental Studies

DS 120 Adaptive Fitness

Approved changing SAM code to non-occupational, the TOP Code of Special Education cannot be possibly occupational

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

DS 155 Adaptive Aquatics for the Physically Limited

Approved reactivation of course. Change in description, hours, objectives and content, limit class size to 15, add SLO's, add to evaluation and supplies.

Course Description

This course is designed to give adapted physical education students, including **students with a need for rehabilitation and students with chronic medical diagnoses or permanent disabilities**, an opportunity to improve **strength, cardiovascular endurance, flexibility, balance, and/or gait through aquatic skills and movement. A \$32 fee will be charged at registration to cover the cost of aquatic facility usage.**

Effective: Summer 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

DS 155 Adaptive Aquatics for the Physically Limited

Approved assigning the disciplines of:

Physical Education-Adaptive, Specialized Instruction for Students with Disabilities-Non-Credit, Disabled Students Program & Services-Credit Instructor.

Effective: Summer 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

DS 158 Developmental Studies: Adaptive Arts and Crafts

Approved change in hours and limit class size to 23.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

Economics

ECON 10 Macroeconomics

Approved changing SAM code to non-occupational, the TOP Code of Economics cannot be possibly occupational

Effect: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

ECON 11 Microeconomics

Approved changing SAM code to non-occupational, the TOP Code of Economics cannot be possibly occupational

Effect: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

English

ENGL 9 Critical Thinking and Composition

Approve updating edition of textbook.

Barnet and Bedau, *Current Issues and Enduring Questions: A Guide to Critical Thinking and Argument, with Readings*, 119th edition, 2011, ISBN 9780312547325-9781319035471

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

Film

FILM 1 History of Cinema

Approved changing SAM code to non-occupational, the TOP Code of Film Cinema cannot be possibly occupational

Effect: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

Fire Technology

FS 5 Fire Orientation and Organization

Approved change in textbook

~~Rausch; *Management in the Fire Service*, 5th edition, 2015, Jones & Bartlett ISBN 978-1449690786~~

Klinoff, Robert; *Introduction to Fire Protection and Emergency Services*, 5th edition, 2016, Burlington, MA. Jones & Bartlett Learning. ISBN: 9781284136128

Effective: Fall 2017

Approved: 10/03/2017

Board Approved: 01/09/2018

FS 5 Fire Organization and Orientation

Approved change in catalog description.

From: This course provides the fundamentals of fire department organization, management and resources and the use of those resources to control various emergencies. This course has been approved for online delivery.

To: This course provides an overview to fire protection and emergency services; career opportunities in fire protection and related fields; culture and history of emergency services; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics; life safety initiatives. This course has been approved for online delivery.

Effective: Spring 2018

Approved: 10/17/2017

Board Approved: 01/09/2018

FS 13 Fire Behavior and Combustion

Approved change to catalog description

To: This course is designed to explore the **of study presents** theories and fundamentals of how and why fires start, spread and how they are controlled; **an in-depth study of fire chemistry and physics; fire characteristics of materials; extinguishing agents; and fire control techniques.** This course has been approved for online delivery.

Effective: Spring 2018
Approved: 10/17/2017
Board Approved: 01/09/2018

FS 14 Principles of Fire Safety and Survival

Approved change to catalog description.

From: This course introduces the basic concepts of occupational health and safety as it relates to emergency service organizations. Topics include risk evaluation and control procedures for emergency and non-emergency situations. The course curriculum will be guided by NFPA standards, such as National Fire Protection Association 1500, Fire Department Occupational Health and Safety Programs. This course has been approved for online delivery.

To: This course will introduce the student to fundamental issues relating to firefighting safety and survival. Students will evaluate case studies in which firefighters have been killed or injured. In addition, each student will be required to give an oral presentation based on an analysis of a “near miss” fatal fire/rescue scenario. Additionally, this course will introduce the student to the National Firefighter Life Safety initiatives, which focus on the need for both cultural and behavioral change throughout the emergency services disciplines. This course has been approved for online delivery.

Effective: Spring 2018
Approved: 10/17/2017
Board Approved: 01/09/2018

FS 51 Introduction to Fire Careers

Approved increase lecture by 1 hours. A one unit lecture requires 17 hour course is currently 16.

Effective: Fall 2018
Approved: 03/06/2018
Board Approved: 06/12/2018

FS 55 Fire Investigation

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018
Board Approved: 06/12/2018

FS 60A Basic Fire Crew Fighter

Approved increasing lecture by 1 hour. A three unit lecture requires 51 hours course is currently 50 hours lecture.

Effective: Spring 2018
Approved: 03/06/2018
Board Approved: 06/12/2018

FS 61 Basic Firefighter Training (Basic 32)

Approve change in catalog description. S-133 & S134 were replaced by S-131.

This course provides basic training in wildland fire suppression and crew person subject overage includes wildland fire behavior, skills of wildland fire suppression, practice with common fireline hand tools, and working safely in wildland fire environment. [Meets U.S. Forest Service and Bureau of Land Management requirements for Firefighter Type 2: S-110, I-100, L-180, S-130, **S-131**, ~~S-133, S-134~~, and S-190.] Certificates will be awarded at the completion of course.

Effective: Fall 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

FS 65A Driver Operator 1A

Approved New credit course, 1.5 units, 18 hours lecture 27 hours lab

Catalog Description

This course provides the student with information on driver responsibilities, recognized standards, and related laws for fire apparatus. Topics include basic inspections, documentation, maintenance, and troubleshooting fire apparatus, and techniques on driving and positioning fire apparatus. Each student also has the opportunity to increase his or her driving skills during simulated driving conditions.

Effective: Fall 2018

Board Approved: 11/14/2017

FS 65A Driver Operator 1A

Approved assigning the discipline of Fire Technology

Effective: Fall 2018

Board Approved: 11/14/2017

FS 65B Driver Operator 1B

Approved New credit course, 1.5 units, 18 hours lecture 27 hours lab

Catalog Description

Course provides the student with the information, theory, methods and techniques for operating fire service pumps, including: types of pumps, engine and pump gauges maintenance, unsafe pumping conditions, pressure relief devices, cooling systems, water supplies, drafting field hydraulics, and pumping operations.

Effective: Fall 2018

Approved: 11/17/2017

Board Approved: 06/12/2018

FS 65B Driver Operator 1B

Approved assigning the discipline of Fire Technology

Effective: Fall 2018

Approved: 10/17/2017

Board Approved: 01/09/2018

FS 66 Fire Prevention I

Approved inactivating courses, Certification is no longer offered through State Fire Training.

Effective: Spring 2018

Approved: 10/17/2017

Board Approved: 11/17/2017

FS 69 Fire Management I

Approved inactivating courses, Certification is no longer offered through State Fire Training.

Effective: Spring 2018

Approved: 10/17/2017

Board Approved: 01/09/2018

FS 70A Single Resource Academy

Approved correcting units from 2.5 to 2.0.

There are not enough hours to be 2.5 units.

Effective: Spring 2018

Approved: 12/05/2017
Board Approved: 06/12/2018

FS 72 First Responder-Hazardous Martial

Approved changing the title to HazMat First Responder Operations.
Effective: Spring 2018
Approved: 10/03/2017
Board Approved: 01/09/2018

FS 72 HazMat First Responder Operation

Approved changing hours from 17 to 24 to match agency hours.
This does not change the units.
Effective: Spring 2018
Approved: 02/20/2018
Board Approved: 06/12/2018

FS 72A First Responder-Hazardous Materials

Approved changing the name to HazMat First Responder Operations Refresher.
To be consistent with agency names.
Effective: Spring 2018
Approved: 12/05/2017
Board Approved: 06/12/2018

FS 61 Basic Firefighter Training (Basic 32)

Approve change in catalog description. S-133 & S134 were replaced by S-131.
This course provides basic training in wildland fire suppression and crew person subject overage includes wildland fire behavior, skills of wildland fire suppression, practice with common fireline hand tools, and working safely in wildland fire environment. [Meets U.S. Forest Service and Bureau of Land Management requirements for Firefighter Type 2: S-110, I-100, L-180, S-130, ~~S-131~~, ~~S-133~~, ~~S-134~~, and S-190.] Certificates will be awarded at the completion of course.
Effective: Fall 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

FS 82 Fire Command 1A

Approved inactivating courses, Certification is no longer offered through State Fire Training.
Effective: Spring 2018
Approved: 10/17/2017
Board Approved: 01/09/2018

FS 83 Fire Command 1B

Approved inactivating courses, Certification is no longer offered through State Fire Training.
Effective: Spring 2018
Approved: 10/17/2017
Board Approved: 01/09/2018

FS 88 Initial Attack Incident Commander

Approved inactivate courses. Course has not been offered in more than five years
Approved: 05/15/2018

Board Approved: 06/12/2018

FS 92 Company All-Risk Command Operations

Approved change in catalog description.

Catalog Description

This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis. **This course is for students seeking a California State Fire Marshal's Office course completion certification, there is a supplemental \$81.00 fee which must be paid by the second day of the class. This fee is not collected during the registration process. Additional details will be provided on the first day of class.**

Effective: Spring 2018

Approved: 10/03/2017

Board Approved: 01/09/2018

FS 96 Low Angle Rescue

Approved new course. 27 hours Lab 0.5 units

Catalog Description

A course designed to train firefighters and emergency medical personnel in low angle rescue techniques. Students will learn about equipment, identification, and care. Note: Students must provide their own safety equipment which will include helmet, gloves, long pants, long sleeve shirt, and work boots with aggressive soles for traction on steep slopes. Students may re-enroll in course for credit as legally mandated to meet training requirements as a condition of continued paid or volunteer employment.

Course Student Learning Outcomes

Upon successful completion of the course the student will be able to:

1. Identify and describe the use of each piece of equipment.
2. Demonstrate the appropriate use selected rescue equipment.
3. Apply appropriate safety precautions.
4. Demonstrate the correct and safe rigging for an over-the-bank rescue.
5. Establish the appropriate Incident Command System management positions and components.

Effective: Fall 2018

Approved: 05/15/2015

Board Approved: 06/12/2018

FS 96 Low Angle Rescue

Approved assigning the discipline of Fire Technology

Effective: Fall 2018

Approved: 05/15/2018

Board Approved: 06/12/2018

FS 98.20 Annual Hired Equipment Refresher

Approved change in catalog description and increase lecture hours from 8 to 8.5.

This course provides an annual review and update of regulations and guidelines for the safe operation of fire suppression equipment. This course requires an additional fee of \$2.00 to cover the costs of handouts and a pocket guide. Also required is a \$20.00 fee for State Fire Training

Certification/Registration fee as mandated by Cal Fire. ~~There is also a \$2.00 fee for a certificate.~~
This course may be taken as legally mandated.

Effective: Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

Geography

GEOG 1 Physical Geography

Approved changing textbook from: ~~Strahler, *Introducing Physical Geography*, 2013, 6th edition, Wiley, ISBN: 9781118396200~~

To: **Darrel Hess & Dennis Tasa; *McKnight's Physical Geography: A Landscape Appreciation*, 12th edition, 2016, Pearson Education, ISBN # 9780134195421**

Effective: Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

GEOG 1 Physical Geography

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Geology

GEOL 1 Physical Geology

Approved change in textbook.

~~Edward Tarbuck, *Earth, An Introduction to Physical Geology*, 9th edition, Pearson, 2008, ISBN: 9780131566842~~

Marshak, Stephen; *Essentials of Geology*, 5th edition, 2016, W.W. Norton Company, ISBN 9780393263398

Effective: Fall 2019

Approved: 05/05/2018

Board Approved: 06/12/2018

GEOL 5 Historical Geology and Paleontology

Approved change in textbook edition.

~~Levin, *Earth Through Time*, 9th edition, 2010, Wiley, ISBN 9780470387740~~

Levin, *Earth Through Time*, 11th edition, 2017, Wiley, ISBN 9781119228349

Effective: Fall 2018 (spring course)

Approved: 05/15/2018

Board Approved: 06/12/2018

Gunsmithing

GSS 52BR Firearms Training Refresher

Approved adding .5 hours to lecture. Requires 8.5 hours for .5 unit lecture.

Effective: Effective Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

GSS 60 Firearms Safety

Approved adding .5 hours to lecture. Requires 7.5 lecture with 4 hours lab.

Effective: Fall 2018

Approved: 03/20/2018
Board Approved: 06/12/2018

GSS 76 Accur Gas-Op Rifles for Competition

Approved inactivate courses. Course has not been offered in more than five years
Approved: 05/15/2018
Board Approved: 06/12/2018

GSS 86 LEAS Design and Repair Shotguns

Approved inactivate courses. Course has not been offered in more than five years
Approved: 05/15/2018
Board Approved: 06/12/2018

GSS 98.21 Hand Guns Special Projects

Approved adding 9 hours lab. This course is a variable 1-3 units currently 144 hours lab 51 lab hours is 1.0 unit
Effective: Fall 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

GSS 98.22 DFR Long Guns Special Projects

Approved adding 9 hours lab. This course is a variable 1-3 units currently 144 hours lab 51 lab hours is 1.0 unit
Effective: Fall 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

GSS 98.23 Machine Shop Special Projects

Approved adding 9 hours lab. This course is a variable 1-3 units currently 144 hours lab 51 lab hours is 1.0 unit
Effective: Fall 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

GSS 98.24 Stock Making Special Projects

Approved adding 9 hours lab. This course is a variable 1-3 units currently 144 hours lab 51 lab hours is 1.0 unit
Effective: Fall 2018
Approved: 03/20/2018
Board Approved: 06/12/2018

Health

HLTH 25 Understanding Nutrition

Approved changing SAM code to non-occupational, the TOP Code of Health Education cannot be clearly occupational
Effect: Fall 2018
Approved: 03/06/2018
Board Approved: 06/12/2018

Health Occupations

HO 3 Medical Terminology (Mesloh/Haynes: MSCU with correction.

Approved adding online as method of delivery.

Online Evaluation

Online evaluations will be used, such as (1)-online quizzes, essay forum postings, chat rooms and email communications.

Online Delivery

Online instruction will be utilized. 51 hours will be instructed online through the technology platform adopted by the District. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, exams and online lectures. Adding extra resources and other media sources as appropriate.

Effective: Fall 2018

Approved: 12/05/2017

Board Approved: 06/12/2018

HO 3 Medical Terminology

Approved change in textbook edition.

~~Wedding, Mary, "Medical Terminology Systems: A Body Systems Approach", 7th Edition, F.A. Davis, 2012, 9780803629547~~

Wedding, Mary, "Medical Terminology Systems: A Body Systems Approach", 8th Edition, F.A. Davis, 2017, ISBN-13: 978080366124-0

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

HO 40 Nursing Assessment

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

HO 70 Medical Assisting: Core

Approved change in textbook and add workbook.

~~Booth, Kathryn, Whicker, Leesa, Wyman, Terri "Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology", 5th Edition, 2013, McGraw Hill, ISBN: 9780073402321, MHID 0-07-340232-X~~

Booth, Kathryn, Whicker, Leesa, Wyman, Terri "Student Workbook for Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology", 6th Edition, McGraw Hill. ISBN10: 1259731901 ISBN13: 9781259731907

Booth, Kathryn, Whicker, Leesa, Wyman, Terri "Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology", 6th Edition with **Connect Access Card** package, McGraw Hill. ISBN: 9781259902659

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

HO 71 Medical Assisting: Administrative

Approved change in textbook and add workbook.

~~Booth, Kathryn, Whicker, Leesa, Wyman, Terri “*Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology*”, 5th Edition, 2013, McGraw Hill, ISBN: 9780073402321, MHID 0-07-340232-X~~

Booth, Kathryn, Whicker, Leesa, Wyman, Terri “*Student Workbook for Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology*”, 6th Edition, McGraw Hill. ISBN10: 1259731901 ISBN13: 9781259731907

Booth, Kathryn, Whicker, Leesa, Wyman, Terri “*Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology*”, 6th Edition with **Connect Access Card** package, McGraw Hill. ISBN: 9781259902659

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

HO 72 Medical Assisting: Clinical

Approved change in textbook (already has workbook).

~~Booth, Kathryn, Whicker, Leesa, Wyman, Terri “*Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology*”, 6th Edition, McGraw Hill. ISBN10: 1259197743 ISBN13: 9781259197741~~

Booth, Kathryn, Whicker, Leesa, Wyman, Terri “*Medical Assisting: Administrative and Clinical Procedures with Anatomy and Physiology*”, 6th Edition with **Connect Access Card** package, McGraw Hill. ISBN: 9781259902659

Effective: Fall 2018

Approved: 04/17/2018

Board Approved: 06/12/2018

HO 88 Phlebotomy

Approved adding Phlebotomy handbook.

Garza, Diana; Becan-McBride, Kathleen, Phlebotomy Handbook, 9th edition, 2015, Pearson; ISBN: 10-0133144569, ISBN: 13-9780133144567

Effective: Fall 2017

Approved: 08/18/2017

Board Approved: 01/09/2018

HO 88 Phlebotomy

Approved change in workbook.

Workbook:

~~Garza, Diana; Becan-McBride, Kathleen, Phlebotomy Handbook, 9th edition, 2015, Pearson, ISBN: 10-0133144569, ISBN: 13-9780133144567~~

McCall, R. E. & Tankersley, C. M.; *Student Workbook for Phlebotomy Essentials*, 6th edition, 2016, Wolters Kluwer, ISBN: 9781451194531

Effective: Fall 2018

Approved: 05/15/2018

Board Approved: 06/12/2018

HO 120 Cardiopulmonary Resuscitation

Approved adding .5 hour lecture to course. Course shows 8 hours lecture and needs to be 8.5 hours lecture to be 0.5 units.

Effective: Fall 2018

Approved: 03/20/2018
Board Approved: 06/12/2018

Journalism

JOUR 1 News Reporting and Writing

Approved inactivate courses. Course has not been offered in more than five years
Approved: 05/15/2018
Board Approved: 06/12/2018

JOUR 4 Mass Communication and Society

Approved inactivate courses. Course has not been offered in more than five years
Approved: 05/15/2018
Board Approved: 06/12/2018

JOUR 5 Photo Journalism

Approved inactivate courses. Course has not been offered in more than five years
Approved: 05/15/2018
Board Approved: 06/12/2018

Math

MATH 1A Analytic Geometry and Calculus I

Approved course to be Web-enhanced.
Effective: Fall 2018
Approved: 05/01/2018
Board Approved: 06/12/2018

MATH 1A Analytic Geometry and Calculus I

Approved changes to course description, objectives, content, and textbook for Web-Enhanced.
Effective: Fall 2018
Approved: 05/01/2018
Board Approved: 06/12/2018

MATH 1B Analytic Geometry and Calculus II

Approved course to be Web-enhanced.
Effective: Fall 2018
Approved: 05/01/2018
Board Approved: 06/12/2018

MATH 1B Analytic Geometry and Calculus II

Approved changes to course description, objectives, content, and textbooks for Web-enhanced.
Effective: Fall 2018
Approved: 05/01/2018
Board Approved: 06/12/2018

MATH 1C Analytic Geometry and Calculus III

Approved course for Web-enhanced.
Effective: Fall 2018
Approved: 05/01/2018

Board Approved: 06/12/2018

MATH 1C Analytic Geometry and Calculus III

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

MATH 7 Trigonometry

Approved change to an OER textbook.

~~Lial, Hornsby and Schneider, *Trigonometry*, 8th Edition, 2004, Addison Wesley Publishing, ISBN: 9780321227362~~

Open Educational Resource Textbook: *PreCalculus*, Jay Abramson Senior Contributing Editor, Openstax, 2017, Available in class Canvas section (free), online (free at <https://openstax.org/details/books/precalculus>) or LCC Bookstore (minimal cost for printing).

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

MATH 11A Concepts of Elementary School Mathematics I

Approved changing textbook from: ~~Bassarear, *Mathematics for Elementary School Teachers*, 5th edition, 2011, Cengage Learning, ISBN: 9780840054637~~

To: Long, DeTemple & Millman, *Mathematical Reasoning for Elementary Teachers Plus MyLab Math Media update Access Card Package*, 7th edition, 2018, Pearson, ISBN# 9780135229989

Effective: Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

MATH 11A Concepts of Elementary School Mathematics I

Approved adding online delivery.

Online Evaluation

A variety of methods will be used, such as: research papers, asynchronous and synchronous discussions (chat/forum), exercises/assignments, online quizzes and exams, and postings to online website.

Online Delivery

Delivery includes the following: online written lectures, forum-based discussions, exercises/assignments contained on website, adding extra resources and other media sources as appropriate

Effective: Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

MATH 11B Concepts of Elementary School Mathematics II

Approved change in language in the textbook.

O'Daffer, et al, *Mathematics for Elementary School Teachers w/access Plus MyLab Math Student Starter Kit*, 4th edition, 2007, Pearson, ISBN 9780321448590

Effective: Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

MATH 11B Concepts of Elementary School Mathematics II

Approved adding online delivery.

Online Evaluation

A variety of methods will be used, such as: research papers, asynchronous and synchronous discussions (chat/forum), exercises/assignments, online quizzes and exams, and postings to online website.

Online Delivery

Delivery includes the following: online written lectures, forum-based discussions, exercises/assignments contained on website, adding extra resources and other media sources as appropriate

Effective: Fall 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

MATH 40 Elementary Statistics

Approved change in Textbook for Traditional classroom delivery.

Allen G. Bluman, *Elementary Statistics*, 9th edition, 2014, McGraw-Hill, ISBN: 9780077477981 9780073534985

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

MATH 60 Intermediate Algebra

Approved adding hybrid delivery for incarcerated students.

Hybrid Delivery for Incarcerated Students

Hybrid delivery for incarcerated students shall consist of correspondence instruction for the lecture hours and face-to-face for the lab hours. In cases when students are effected by lockdown or other unforeseen prison-enforced circumstance that disrupts regularly-scheduled faculty instruction to students and places delivery of required instructional hours in jeopardy, the interrupted lab hours will be provided to those students in a face-to-face delivery.

Method of Evaluation – Hybrid Delivery for Incarcerated Students

For hybrid delivery for incarcerated students, evaluation will consist primarily of the same methods used in traditional face-to-face delivery: exercises/assignments, objective and essay examinations, and classroom projects or activities, and correspondence delivery: Assigned readings, instructor-generated typed handouts, typed lecture materials, exercises and assignments equal to face-to-face instructional delivery. Written correspondence and a minimum of six opportunities for feedback will be utilized to maintain effective communication between instructor and student.

Effective: Spring 2018

Approved: 11/17/2017

Board Approved: 01/09/2018

MATH 60 Intermediate Algebra

Approved removing hybrid delivery for incarcerated student's language from the course out.

In the last meeting correspondence is not considered distance education therefor it cannot be considered hybrid delivery.

Effective: Spring: 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

Math 103 Beginning Algebra

Approved adding hybrid delivery for incarcerated students

Hybrid Delivery for Incarcerated Students

Hybrid delivery for incarcerated students shall consist of correspondence instruction for the lecture hours and face-to-face for the lab hours. In cases when students are effected by lockdown or other unforeseen prison-enforced circumstance that disrupts regularly-scheduled faculty instruction to students and places delivery of required instructional hours in jeopardy, the interrupted lab hours will be provided to those students in a face-to-face delivery.

Method of Evaluation – Hybrid Delivery for Incarcerated Students

For hybrid delivery for incarcerated students, evaluation will consist primarily of the same methods used in traditional face-to-face delivery: exercises/assignments, objective and essay examinations, and classroom projects or activities, and correspondence delivery: Assigned readings, instructor-generated typed handouts, typed lecture materials, exercises and assignments equal to face-to-face instructional delivery. Written correspondence and a minimum of six opportunities for feedback will be utilized to maintain effective communication between instructor and student.

Effective: Spring 2018

Approved: 11/17/2017

Board Approved: 01/09/2018

MATH 101 Basic Mathematics

Reviewed for IPR with no recommended changes

Approved: 05/01/2018

Board Approved: 06/12/2018

Math 103 Beginning Algebra

Approved removing hybrid delivery for incarcerated student's language from the course out. In the last meeting correspondence is not considered distance education therefor it cannot be considered hybrid delivery.

Effective: Spring: 2018

Approved: 03/20/2018

Board Approved: 06/12/2018

Music

MUS 1 Music Fundamentals

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Physical Education

PEAC 2B Preseason Skills for Soccer

Approved increase lab by 1.5 hours. A 0.5 unit lab class requires 25.5 hours course is currently 22 hour lab.

Effective: Summer 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

PEAC 5B Preseason Skills and conditioning for Basketball

Approved increase lab by 0.5 hours. A 1.5 unit lab class requires 76.5 hours course is currently 76 hour lab.

Effective: Summer 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

PEAC 6B Preseason Skills and conditioning for Wrestling

Approved increase lab by 1.5 hours. A 0.5 unit lab class requires 25.5 hours course is currently 25 hour lab.

Effective: Summer 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

PEAC 9B Preseason Skills and conditioning for Volleyball

Approved increase lab by 1.5 hours. A 0.5 unit lab class requires 25.5 hours course is currently 25 hour lab.

Effective: Summer 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

PEAC 14 Bowling

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Physical Science

PHSC 1 Introduction to Physical Science

Approved changing textbook

~~Krauskopf, *The Physical Universe*, 14th edition, 2012, McGraw Hill, Loose leaf, ISBN 9780077546205 or regular textbook ISBN 9780073512167~~

Shipman, Wilson, Higgins, Torres; *Introduction to Physical Science*, 14th edition, 2015, Cengage Learning, ISBN: 9781305079137

Effective: Spring 2018

Approved: 10/17/2017

Board Approved: 01/09/2018

Philosophy

PHIL 2 Critical Thinking

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Psychology

PSY 18 Human Development: A Life Span

Approved changing course name to Life Span Development. More accurate name.

Effective: Fall 2018

Approved: 02/20/2018

Board Approved: 06/12/2018

PSY 18 Human Development: A Life Span

Approved adding hybrid delivery and adding hybrid to description. Increases options for students.

Hybrid Evaluation

All quizzes will be administered during the in person class time. Students will be expected to complete on line assignments and activities equivalent to in class assignments and activities for the online portion of the course. Electronic communication, both synchronous and asynchronous will be evaluated for participation and to maintain effective communication between instructor and students.

Hybrid Delivery

A combination of traditional classroom and online instruction will be utilized. Each semester 34 lecture hours will be taught face-to face by the instructor and 17 lecture hours will be instructed online through the technology platform adopted by the District. Traditional class instruction will consist of lectures, visual aids, and group presentations. Online delivery will consist of participation in forum-based discussions and posts, web links, email communications, lecture posts, and online lectures.

Effective: Fall 2018

Approved: 02/20/2018

Board Approved: 06/12/2018

PSY 33 Psychology of Personal and Social Adjustment

Approved course for hybrid delivery

Hybrid Evaluation:

A combination of traditional classroom and online evaluations will be used, such as (1) Traditional Classroom: exercises/assignments, objective examinations and essay examinations and (2) Online delivery: exercises/assignments, online quizzes and exams, essay forum postings, and chat rooms.

Hybrid Delivery:

A combination of traditional classroom and online instruction will be utilized. Each semester a minimum of 17 hours will be taught face-to-face by the instructor and the remaining hours will be instructed online through the technology platform adopted by the District. Traditional class instruction will consist of exercises/assignments, lectures, visual aids, and practice exercises. Online delivery will consist of exercises/assignments, lecture posts, discussions, adding extra resources and other media sources as appropriate.

Effective: Spring 2018

Approved: 10/17/2017

Board Approved: 01/09/2018

PSY 95 Parapsychology

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Sociology

SOC 1 Introduction to Sociology

Approved change to OER textbook.

Open Educational Resource Textbook: *Introduction to Sociology 2e*, Publish Date Apr 24, 2015, by Openstax College, Heather Griffiths, Eric Strayer, Susan Cody-Rydzewski, Gail

Scaramuzzo, Nathan J. Keirns, Sally Vyain, Tommy Sadler, Jeff D. Bry, Faye Jones; ISBN-13: 978-1-938168-41-3. Available in class Canvas section (free), online (free at <https://openstax.org/details/books/introduction-sociology-2e>) or LCC Bookstore (minimal cost for printing)

Effective: Fall 2018

Approved: 05/15/2018

Board Approved: 06/12/2018

Spanish

SPAN 1 First Course in Spanish

Approved changing hours from 51 lecture 34 lab to 58 lecture 34 lab this will be the correct hours for 4 units and updating textbook.

Effective: Fall 2018

Approved: 05/15/2018

Board Approved: 06/12/2018

SPAN 2 Second Course in Spanish

Approved changing hours from 51 lecture 34 lab to 58 lecture 34 lab this will be the correct hours for 4 units and updating textbook.

Effective: Fall 2018

Approved: 05/15/2018

Board Approved: 06/12/2018

SPAN 50 Conversational Spanish

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Speech

SPCH 1 Fundamentals of Speech

Approve change in textbook to an Open Educational Resource textbook.

Ø'Hair, Dan, Hannah Rubenstien, Rob Stewart, *A Pocket Guide to Public Speaking*. 4th edition, 2013, Bedford/St. Martin's, ISBN: 978-1-4576-0190-3

Stand Up, Speak Out: The Practice and Ethics of Public Speaking. 2016, University of Minnesota Libraries Publishing. ISBN: 978-1-946135-25-4. Available in class Canvas section (free), online (free at <http://open.lib.umn.edu/publicspeaking/>) or LCC Bookstore (minimal cost for printing).

Effective: Summer 2018

Approve: 04/17/2018

Board Approved: 06/12/2018

SPCH 1 Fundamentals of Speech

Approved adding to the description "This course uses a free Open Educational Resource Textbook."

Approved: 05/01/2018

Board Approved: 06/12/2018

Vocational Nursing

VN 50 Pharmacology

Approved change in assignments, evaluation and books.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 50 Pharmacology

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 51 Nursing Fundamentals

Approved change in assignments, evaluation and books.

Effective: Fall 2018

Approved: 03/06/2018

VN 51 Nursing Fundamentals

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 52 Clinical Lab 1

Approved change in assignments, evaluation, books and supplies.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 52 Clinical Lab 1

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 53 Adult Nursing Theory

Approved change in co-requisite, assignments, evaluation and books.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 53 Adult Nursing Theory

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 54 Clinical Lab II

Approved change in co-requisites, assignments, evaluation, books and supplies.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 54 Clinical Lab II

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 55 Nursing Leadership and Professional Development

Approved change in co-requisites, assignments, evaluation and books.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 55 Nursing Leadership and Professional Development

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 56 Clinical Lab III

Approved change in prerequisites, assignments, evaluation, books and supplies.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 56 Clinical Lab III

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 57 Maternity Nursing

Approved change in prerequisites, assignments, evaluation and books.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 57 Maternity Nursing

Approved course to be Web-enhanced.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

VN 58 Pediatric Nursing

Approved change in prerequisites, assignments, evaluation and books.

Effective: Fall 2018

Approved: 03/06/2018

Board Approved: 06/12/2018

VN 58 Pediatric Nursing

Approved course to be Web-enhanced.
Effective: Fall 2018
Approved: 05/01/2018
Board Approved: 06/12/2018

VN 59 IV Therapy and Blood Withdrawal

Approve change in prerequisites, co-requisites, add 1 hour of lecture, assignments, evaluation and books.
Effective: Fall 2018
Approved: 03/06/2018
Board Approved: 06/12/2018

VN 59 IV Therapy and Blood Withdrawal

Approved course to be Web-enhanced.
Effective: Fall 2018
Approved: 05/01/2018
Board Approved: 06/12/2018

VN 60 NCLEX Review

Approved change in title, prerequisite, SLO, assignments, evaluation and books.
Effective: Fall 2018
Approved: 03/06/2018
Board Approved: 06/12/2018

VN 60 NCLEX Review

Approved course to be Web-enhanced.
Effective: Fall 2018
Approved: 05/01/2018
Board Approved: 06/12/2018

Noncredit Courses

Automobile Technology

AT 150 Automotive Maintenance

Approved new non-credit course, 17 hours lecture 34 hours lab

Catalog Description

This course was designed to introduce shop procedure and safety to the student as well as to provide entry level skills for employment. The students will also acquire skills necessary to perform vehicle maintenance procedures such as change engine oil, transmission fluid, engine coolant and other fluids. Visual inspection of other automotive systems will also be covered. The course has been approved for Hybrid delivery.

Effective: Spring 2018
Approved: 09/19/2017
Board Approved: 10/10/2017

AT 150 Automotive Maintenance

Approved for Hybrid delivery.

Hybrid Evaluation:

In addition to the methods of grading used in the traditional classroom, the Hybrid delivery method may also utilize the following in determining a students grade:

1. Email correspondance
2. Completion of activities available online such as myautomotivelab and other links provided by the textbook publisher or instructor.
3. Discussion in online forums.
4. Completion and submission of lab packet online or in class.

Hybrid delivery:

Hybrid delivery will include 17 hours of lecture and 24 hours of lab using Interactive TV interaction between students and instructor. Lecture will be delivered via ITV and asynchronous video clips with supervision present for all students. ITV lab hours will be instructed and monitored with ITV and students may be expected to demonstrate skills via video or ITV. The remaining 10 hours of lab will be conducted online. Student follow-up, communication, some assignments and some assessments will be completed online, and lab packets will be completed and submitted online.

Effective: Spring 2018

Approved: 09/19/2017

Board Approved: 10/10/2017

AT 150 Automotive Maintenance

Approved assigning the discipline of Automotive Technology to course.

Effective: Spring 2018

Approved: 09/19/2017

Board Approved: 10/10/2017

AT 151 Automotive Chassis System

Approved new non-credit course, 17 hours lecture 34 hours lab

Catalog Description

This course was designed to introduce shop procedure and safety to the student as well as to provide entry level skills for employment. Students will acquire the skills necessary to perform vehicle brake overhaul procedures and suspension alignment. Visual inspection procedures for brake, steering, and suspension systems will also be covered. The course has been approved for Hybrid delivery.

Effective: Spring 2018

Approved: 09/19/2017

Board Approved: 10/10/2017

Chancellor's Office Approved: 04/04/2018

AT 151 Automotive Chassis System

Approved for Hybrid delivery.

Hybrid Evaluation:

In addition to the methods of grading used in the traditional classroom, the Hybrid delivery method may also utilize the following in determining a students grade:

1. Email correspondance
2. Completion of activities available online such as myautomotivelab and other links provided by the textbook publisher or instructor.
3. Discussion in online forums.
4. Completion and submission of lab packet online or in class.

Hybrid delivery:

Hybrid delivery will include 17 hours of lecture and 24 hours of lab using Interactive TV interaction between students and instructor. Lecture will be delivered via ITV and asynchronous video clips with supervision present for all students. ITV lab hours will be instructed and monitored with ITV and students may be expected to demonstrate skills via video or ITV. The remaining 10 hours of lab will be conducted online. Student follow-up, communication, some assignments and some assessments will be completed online, and lab packets will be completed and submitted online.

Effective: Spring 2018

Approved: 09/19/2017

Board Approved: 10/10/2017

Chancellor's Office Approved: 03/09/2018

AT 151 Automotive Chassis System

Approved assigning the discipline of Automotive Technology to course.

Effective: Spring 2018

Approved: 09/19/2017

Board Approved: 10/10/2017

Basic Skills

BS 157 Practical Math

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Developmental Studies

DS 155 Adaptive Aquatics for the Physically Limited

Approved reactivation of course. Change in description, hours, objectives and content, limit class size to 15, add SLO's, add to evaluation and supplies.

Course Description

This course is designed to give adapted physical education students, including **students with a need for rehabilitation and students with chronic medical diagnoses or permanent disabilities**, an opportunity to improve **strength, cardiovascular endurance, flexibility, balance, and/or gait through aquatic skills and movement**. A \$32 fee will be charged at registration to cover the cost of **aquatic facility usage**.

Effective: Summer 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

DS 155 Adaptive Aquatics for the Physically Limited

Approved assigning the disciplines of:

Physical Education-Adaptive, Specialized Instruction for Students with Disabilities-Non-Credit, Disabled Students Program & Services-Credit Instructor.

Effective: Summer 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

DS 158 Developmental Studies: Adaptive Arts and Crafts

Approved change in hours and limit class size to 23.

Effective: Fall 2018

Approved: 05/01/2018

Board Approved: 06/12/2018

Tutoring

TURT 150 Supervised Tutoring

Approved inactivate courses. Course has not been offered in more than five years

Approved: 05/15/2018

Board Approved: 06/12/2018

Program Degrees and Certificates

Allied Health

AA.US Allied Health

Reviewed for IPR with no recommended change

Approved: 05/15/2018

Board Approved: 06/12/2018

Automobile Technology

Automotive Chassis and Maintenance Certificate of Completion: 102 hours

AT 150 Automotive Maintenance 51 hours

AT 151 Automotive Chassis System 51 hours

Effective: Fall 2018

Approved: 12/05/2017

Board Approved: 12/12/2017

Child Development

AA Child Development

Reviewed for IPR with no recommended change

Approved: 05/15/2018

Board Approved: 06/12/2018

AS-T Early Childhood Education

Reviewed for IPR with no recommended change

Approved: 05/15/2018

Board Approved: 06/12/2018

CA Child Development

Reviewed for IPR with no recommended change

Approved: 05/15/2018

Board Approved: 06/12/2018

COA Child Development

Reviewed for IPR with no recommended change

Approved: 05/15/2018

Board Approved: 06/12/2018

Fire Science

Fire Technology Associate in Science Degree

Approved adding BUS 25 Small Business Management as an elective. Course allows the student to obtain a working knowledge of planning and budgets.

Effective: Fall 2018
Approved: 10/03/2017
Board Approved: 01/09/2018

Fire Technology Associate in Science Degree and Certificate of Achievement

Approved removing FS 66 Fire Prevention I, FS 69 Fire Management I, FS 82 Fire Command 1A, FS 83 Fire Command 1B from electives course inactivated.

Effective: 2018-2019 catalog
Approved: 10/17/2017
Board Approved: 01/09/2018

Fire Technology Associate in Science Degree and Certificate of Achievement

Approved adding new courses FS 65A Driver Operator 1A and FS 65B Driver Operator 1B to required electives.

Effective: Fall 2018
Approved: 11/07/2017
Board Approved: 01/09/2018

Fire Technology CA

Approved Adding BUS 25 Small Business Management as an elective.

Effective: 2018-2019 catalog
Approved: 10/17/2017
Board Approved: 01/09/2018

Fire Technology AS

Approved adding BUS 27 Business Communications as an elective.

Effective: 2018-2019 catalog
Approved: 10/17/2017
Board Approved: 01/09/2018

General Education

Associate Degree General Education Area A Natural Science

Approved adding CHEM 55 Introductory Chemistry

Effective: 2017-2018 catalog
Approved: 09/19/2017
Board Approved: 01/09/2018

Associate Degree General Education Area B Social and Behavior Science

Approved adding CD/PSY 31 Child Development and PSY 18 Human Development

Effective: 2017-2018 Catalog
Approved: 09/19/2017
Board Approved: 01/09/2018

Associate Degree General Education Area B Social and Behavioral Science

Approved adding PSY 33 Psychology of Personal and Social Adjustment

Effective: 2018-2019 Catalog
Approved: 05/01/2018
Board Approved: 06/12/2018

Associate Degree General Education Area D2 Communications and Analytical Thinking

Approved removing SPCH 1 Fundamentals of Speech.

Effective: 2018-2019 Catalog

Approved: 05/01/2018

Board Approved: 06/12/2018

Associate Degree General Education Area E2 Physical Activities

Approved add AGR 22 Rodeo Skills

Effective: 2018-2019 Catalog

Approved: 05/01/2018

Board Approved: 06/12/2018

CSU GE and IGETC submissions

Approved submissions.

Course	CSU GE AREA	IGETC Area
BIOL 32L General Biology with Laboratory	B2 & B3	5B w/Lab
SOC 3 Family Relations	D0	4J

Effective: Fall 2017

Approved: 12/05/2017

Board Approved: 01/09/2018

General Education Area C

Approved adding ART 39 Introduction to Digital Art

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

Geology

AS-T Geology

Reviewed for IPR with no recommended change

Approved: 05/15/2018

Board Approved: 06/12/2018

Graphic Design

Graphic Design Associate in Science and Certificate of Achievement

Approved removing inactivated courses ART 12 Gallery Operations, ART 16 Digit Layout, ART 52 Marketing Yourself as in Artist/Designer, ART 60A Production Graphics & ART 60B Advanced Production Graphics.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

Graphic Design Associate in Science

Approved adding ART 22 Digital Illustration II, ART 26 Graphic Design 2, ART 38 3-D Computer Modeling and Animation, and ART 39 Introduction to Digital Art.

AS in Graphic Design

Total units: 60

Required Core: 42

Complete the following ~~37~~ 36 units

ART 1A Two-Dimensional Design	3.0
ART 2 Drawing	3.0
ART 12 Gallery Operation and Exhibition Design	3.0
ART 13 Lettering Design/Typography	3.0
ART 16 Digital Layout	3.0
ART 19A Beginning Digital Photography	3.0
ART 21 Digital Illustration I	3.0
ART 22 Digital Illustration II	3.0
ART 23 Beginning Printmaking	3.0
ART 25 Graphic Design I	3.0
ART 26 Graphic Design 2	3.0
ART 28 Introduction to Web Page Design	3.0
ART 38 3-D Computer Modeling and Animation	3.0
ART 39 Introduction to Digital Art	3.0
ART 52 Marketing Yourself as an Artist/Designer	2.0
ART 60A Production Graphics	3.0
ART 60B Advanced Production Graphics	2.0

Select two or more total of 5 6 units from the following:

ART 1B Three-Dimensional Design	3.0
ART 3 Beginning Life Drawing	3.0
ART 18 Advanced Life Drawing	1.0
ART 19B Intermediate Digital Photography	1.0
ART 19C Advanced Digital Photography	1.0
ART 19D Portfolio digital Photography	1.0
ART 49 Art Work Experience	1.0

General Education Requirements: 18 Units

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 06/12/2018

Graphic Design Certificate of Achievement

Approved adding ART 22 Digital Illustration II, ART 26 Graphic Design 2, ART 38 3-D Computer Modeling and Animation, ART 39 Introduction to Digital Art and change ART 49 to 3 units.

CA in Graphic Design

Total units: 42

Complete the following 42 units

ART 1A Two-Dimensional Design	3.0
ART 2 Drawing	3.0
ART 8 Art Appreciation	3.0
ART 12 Gallery Operation and Exhibition Design	3.0
ART 13 Lettering Design/Typography	3.0
ART 16 Digital Layout	3.0
ART 19A Beginning Digital Photography	3.0
ART 21 Digital Illustration I	3.0
ART 22 Digital Illustration II	3.0
ART 23 Beginning Printmaking	3.0
ART 25 Graphic Design I	3.0
ART 26 Graphic Design 2	3.0
ART 28 Introduction to Web Page Design	3.0
ART 38 3-D Computer Modeling and Animation	3.0
ART 39 Introduction to Digital Art	3.0

ART 49 Art Work Experience	2.0 3.0
ART 52 Marketing Yourself as in Artist/Designer	2.0
ART 60A Production Graphics	3.0
ART 60B Advanced Production Graphics	2.0

Effective: Fall 2018

Approved: 11/7/2017

Board Approved: 01/09/2018

Graphic Design Fast Track I Certificate of Accomplishment

Approved removing ART 52 Marketing Yourself as in Artist/Designer and ART 60A Production Graphics. *The motion was made to remove the I from the title also.*

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

Graphic Design Fast Track I Certificate of Accomplishment

Approved adding Art 25 Graphic Design I and ART 38 3-D Computer Modeling, Animation and change ART 49 to 1 unit.

COA in Graphic Design Fast Track I

Total units: 16

ART 1A Two-Dimensional Design	3.0
ART 21 Digital Illustration I	3.0
ART 25 Graphic Design I	3.0
ART 28 Introduction to Web Page Design	3.0
ART 38 3-D Computer Modeling and Animation	3.0
ART 49 Art Work Experience	2.0 1.0
ART 52 Marketing Yourself as in Artist/Designer	2.0
ART 60A Production Graphics	3.0

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

Certificate of Accomplishment Graphic Design Fast Track II

Approved inactivation of certificates. Digital Graphic Fast Track II is unnecessary because all students complete Track I and there are too many certificates.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

Certificate of Accomplishment Graphic Design Entrepreneurship

Approved inactivation of certificates. No students have completed Digital Graphic Design Entrepreneurship in last two years.

Effective: Fall 2018

Approved: 11/07/2017

Board Approved: 01/09/2018

Associate in Science, Certificate of Achievement and Certificate of Accomplishment in Graphic Design (Motion to remove from Catalog and Suspend Program for re-evaluation in the fall)

Approved Motion.

The Graphic Design program has been discontinued due to consistent low enrollment. In the absence of a Program Discontinuous Policy, the program viability has been discussed at the Division Chair, EMP, Cabinet meetings, and other venues. A few courses in Graphic Design will be offered in the future and will be incorporated into an anticipated new art degree with an estimated time of delivery for Fall 2019. The Academic Senate and the Instructional Office are currently working on a Program Discontinuous Policy.

Effective: 2018-2019 catalog

Approved: 05/15/2015

Board Approved: 06/12/2018

Natural Science

Associate in Arts Degree General Studies: Emphasis in Natural Science

Approved adding CHEM 55 Introductory Chemistry to core

Effective: 2017-2018 catalog

Approved: 09/19/2017

Board Approved: 01/09/2018

Social Science

Associate in Arts Degree General Studies: Emphasis in Social Science

Approved adding BUS 22 Business Law to Core

Effective: 2017-2018

Approved: 09/19/2017

Board Approved: 01/09/2018

Other Curriculum Actions

Approved the Nomination and Election of 2017-2018 Curriculum and Academic Standards Committee Chair

Achenbach nominated Somerville with a second from Rogers MSCU

Approved: 8/18//2017

Approved the Nomination and Election of 2017-2018 Curriculum and Academic Standards Committee Vice Chair

Haynes nominated Shannon with a second from Aschenbach MSCU

Approved: 8/18//2017

Curriculum/Academic Standards Meeting 2017-2018 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC) (Rogers/Haynes: MSCU)

Note: Additional meetings may be scheduled as needed.

Fall	Spring
Sept 5 th & 19 th	Jan 30 th
Oct 3 rd & 17 th	Feb 20 th
Nov 7 th & 21 st	March 15 th
Dec 5 th	April 17 th
	May 1 st & 15 th

Approved: 8/18//2017

COCI (Chancellor's Office Inventory)

Approved inactivation of courses in COCI that are locally inactive.

Effect: Spring 2018

Approved: 03/06/2018

Definition of Hybrid Course and Web-enhanced Course

Approved changes in definitions.

A **hybrid course** is a course in which some portion of the hours scheduled for the traditional face-to-face delivery of instruction is replaced by online delivery. Exams and summative assessments must be administered during scheduled face-to-face hours. (Hybrid delivery requires separate Curriculum/Academic Standards Committee approval prior to offering the course)

- The catalog description must be revised to include the following statement: This course has been approved for hybrid delivery. Access to a computer with Internet access is required.
- Methods of Delivery on the COR must be revised to include clear guidelines for the number and type (lecture or lab) of hours being taught face-to-face, the number of hours being taught online, the types of instruction that may occur in the face-to-face portion of class, and the types of instruction that may occur in the online portion of class.
- Methods of Evaluation on the COR must be revised to include the types of evaluation that will or may occur face-to-face and the types of evaluation that will or may occur online.

A **web-enhanced course** is a course in which additional information and resources may be made available to students online, and students may be required to do research and complete and/or submit assignments online. Quizzes may be administered online, but exams and summative assessments must be administered face-to-face. (Web-Enhanced delivery requires separate Curriculum/Academic Standards Committee approval prior to offering the course).

- The catalog description must be revised to include the following statement: This is a web-enhanced course. Access to a computer with Internet access is required.
- Methods of Delivery ... doesn't seem that it needs revision for web-enhanced, does it?
Methods of Evaluation on the COR must be revised to include the types of evaluation that will or may occur face-to-face and the types of evaluation that will or may occur online.

Effective: Fall 2018

Approved: 04/17/2018

Approve AP & BP 4022 Hours and Units

Approved: 05/15/2018

Board Approved: 06/12/2018