



**Lassen Community College**  
**Curriculum & Academic Standards Committee**  
**2012-2013 Action Log**

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## Credit Course Revisions/In-activations/New Courses

### Administration of Justice

#### AJ-12 – Introduction to Criminal Justice

Approve revisions to Student Learning Outcomes to align with C-ID guidelines.

Effective: Fall 2013

Approved: 04/16/2013

#### AJ-24 – Community Relations

Approved changes to course description, student learning outcomes, and course outline as well as adopt a new textbook. Changes made to align with C-ID requirements.

Effective: Fall 2013

Approved: 05/07/2013

#### AJ-35 – Investigative Techniques

Approve revisions to Student Learning Outcomes to align with C-ID guidelines.

Effective: Fall 2013

Approved: 04/16/2013

### Agriculture

#### AGR-1 – Farm Accounting

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

#### AGR-2 – Agriculture Economics and Business

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

#### AGR-3 – Introduction to Agriculture Business

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

#### AGR-8 – Introduction to Animal Production

Update representative text: The Science of Animal Agriculture, ISBN: 1-4018-7099-6, 2007.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

#### AGR-9 – Food Animal Selection

Update representative text: Kendall and Hunt; Livestock and Carcasses: An Integrated Approach to Evaluation, Grading, and Selection; 6<sup>th</sup> Edition, 2006.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-9 – Food Animal Selection**

Approve Course revisions to remove references to .

Effective: Fall 2013

Approved: 05/21/2013

### **AGR-10 – Animal Science**

Update representative text: Animal Science, ISBN: 0-07-366175-9.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-11 – Beef Cattle Production**

Update representative text: Robert Taylor/Thomas Field; Beef Production and Management Decisions, ISBN: 0-13-119838-6; 5<sup>th</sup> ed., 2007.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-13 – Feeds and Feeding**

Update representative text: Livestock Feeds and Feeding, ISBN: 0-13-241795-2, 1998.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-14 – Horse Husbandry**

Update representative text: Equine Science; ISBN: 9781418032548; 3<sup>rd</sup> ed., 2008.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-20 – Introduction to Plant Science**

Update representative text: Rick Parker; Introduction to Plant Science, ISBN: 9781401841881; 1<sup>st</sup> ed., 2003.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-21B Intercollegiate Rodeo**

Revise course to meet guidelines that allow for only four attempts of courses that fall within a family of progressive courses.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

Chancellors' Approval: 04/11/2013

### **AGR-21B – Intercollegiate Rodeo**

Approved changes to the Course Description and repeatability.

Effective: Fall 2012

Approved: 08/21/2012

### **AGR-22 Rodeo Skills**

Approved new course to align with course structure of the other athletic teams on campus. This course is an introduction and practice in the basics of Rodeo Skills. Since skills/proficiencies are enhanced by supervised repetition, this course can be taken for a maximum of two repetitions.

3.0 units; 153 lab hours

Effective: Fall 2013

Approved: 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

Chancellors' Approval: 03/13/2013

### **AGR-22 - Rodeo Skills**

Course assigned to Discipline of Equine Science.

Effective: Fall 2013

Approved: 01/15/2013

### **AGR-22 – Rodeo Skills**

Approved changes to the Course Description and repeatability.

Effective: Fall 2012

Approved: 08/21/2012

### **AGR-23 – Western Riding and Training**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-24 – English Riding and Training**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-25 – Vegetable Science for Urban Gardeners**

Inactivated due to lack of interest.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-26 – Ornamental Plant Materials**

Inactivated due to lack of interest.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-27 – Principles of Landscape Design**

Inactivated due to lack of interest.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-30 – Team Roping**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AGR-31 – Introduction to Bovine Embryo Transfer**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-40 – Introduction to Agriculture Mechanics**

Update representative text: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-41 – Farm Power**

Update representative text: Preventive Maintenance, ISBN: 0-86691-338-6, 2008.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-42 Farm Surveying, Irrigation and Drainage**

Approve reactivation of course with revisions to Repeatability, Student Learning Outcomes, Course Objectives and Course Content.

Effective: Fall 2013

Approved: 05/21/2013

### **AGR-50 – Basic Riding**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-51 – Horsemanship**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-53 – Colt Training**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-57 – Basic Horseshoeing**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-61 – Introduction to Bovine Reproduction**

Update representative text: Bovine Reproductions.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-70 – Team Roping-Summer**

Reviewed with no changes for Agriculture Instructional Program Review.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **AGR-70 – Rodeo Team Roping**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

## **Anthropology**

### **ANTH-1 Physical Anthropology**

Approved revision of Title to Biological Anthropology, Course Description, Course Objectives, Course Content and textbook for consistency with C-ID language.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 04/02/2013



### **ANTH-2 – Cultural Anthropology**

Update representative texts: Peoples, James; Bailey, Garrick: Humanity: An Introduction to Cultural Anthropology, Cengage, 2010; ISBN 9781111301521: and Spradley, James: Conformity and Conflict, Pearson, 14<sup>th</sup> edition, 2011; ISBN: 020534100.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **ANTH-2 Cultural Anthropology**

Approve changing the Course Description, Student Learning Outcomes, and Course Outline to fall in line with C-ID requirements.)

Effective: Fall 2013

Approved: 05/21/2013

### **ANTH-3 Introduction to Archaeology**

Approve changing the Course Description, Student Learning Outcomes, and Course Outline to fall in line with C-ID requirements.

Effective: Fall 2013

Approved: 05/21/2013

## **Art**

### **ART-1A Two-Dimensional Design**

Approved revision of SLO #3 to read: Demonstrate basic knowledge of 2-dimensional design principles (past and present) used in ~~European and Asian~~ cultural societies globally.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-2 - Drawing**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **ART-9 – History of Asian Art**

Add course to the core for the University Studies: Humanities AA degree.

Effective: Fall 2012

Approved: 09/18/2012

Board Approved: 01/08/2013

### **ART-12 Gallery Operations and Exhibition Design**

Approved revision of Catalog Description, offering schedule and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/20/2013

### **ART-16 Digital Layout**

Approved revision offering schedule to Spring.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-19A Beginning Digital Photography**

Approved revision of Catalog Description removing reference to “film”, and revision of textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-19B Intermediate Digital Photography**

Approved revision of Catalog Description removing reference to “film”; revision to Course Objectives and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-19C Advanced Digital Photography**

Approved revision of Catalog Description removing reference to “film”, and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-19D Portfolio Digital Photography**

Approved revision of textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-23 Printmaking**

Approved revision of offering schedule from Spring to Fall.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-25 Computer Graphics**

Approved revision of Catalog Description.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/21/2013

### **ART-28 Web Design**

Approved revision of textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-46 – Art Education Methods**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **ART-51 Lettering Design/Typography**

Approved addition of SLO #3: Exhibit knowledge of the anatomy, measurements, and formatting of letterforms. Also approve Catalog Description revision and offering schedule from Spring to Fall.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-52 Marketing Yourself as an Artist/Designer**

Approved revision of textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-60A Production Graphics**

Approved change of Catalog Description revision and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/26/2013

### **ART-60B Advanced Production Graphics**

Approved change of Catalog Description revision and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/21/2013

### **ART-64 Digital Illustration**

Approved change hours to 25.5 hours Lecture/76.5 hours Lab from 34 Hours Lecture/51 Hours Lab. Also change offering schedule from Spring to Fall.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **ART-65 Advanced Web Page Design**

Approved revision of SLO #3 to: Explore and effectively design pages for mobile devices and social media sites. Also approve revision of textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

## **Automotive Technology**

### **AT-20 Basic Auto**

Updated representative text: Introduction to Automotive Service, 1<sup>st</sup> Edition, ISBN: 9780133058611.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-20 – Basic Auto**

Course was renumbered to AT-50 Car Care Basics. AT-20 is locally inactivated.

Effective: Fall 2013

Approved: 02/19/2013

### **AT-20 – Basic Auto**

Course was renumbered to AT-50 Car Care Basics. AT-20 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-21 – Engine Repair**

Part of Course was included in the renumbered course AT-72 Engine Repair-Blocks and AT-74 Engine Repair and Machining-Cylinder Heads. AT-21 is locally inactivated.

Effective: Fall 2013

### **AT-21 – Engine Repair**

Part of Course was included in the renumbered course AT-72 Engine Repair-Blocks and AT-74 Engine Repair and Machining-Cylinder Heads. AT-21 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-23 Fuel Injection and Carb Systems**

Updated representative text: Automotive Fuel and Emission Control System, 3<sup>rd</sup> Edition, ISBN: 9780132542920.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-23 – Fuel Injection Carburetion Systems**

Course was renumbered to AT-84 Engine Performance II. AT-23 is locally inactivated.

Effective: Fall 2013

### **AT-23 – Fuel Injection Carburetion Systems**

Course was renumbered to AT-84 Engine Performance II. AT-23 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-24 Engine Electrical**

Updated representative text: Automotive Electricity and Electronics, 3rd Edition, ISBN: 9780135124062.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-24 – Engine Electrical**

Course was renumbered to course AT-80 Basic Electrical. AT-24 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-24 – Engine Electrical**

Course was renumbered to course AT-80 Basic Electrical. AT-24 is locally inactivated

Effective: Fall 2013

Approved: 05/07/2013

### **AT-25 – Tune-Up**

Updated representative text: Advanced Engine Performance, 5<sup>th</sup> Edition, ISBN: 9780132540094.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-25 – Tune-Up**

Course was renumbered to course AT-82 Engine Performance I. AT-25 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-26 Manual Transmissions and Rear Axles**

Updated representative text: Manual Drivetrain and Axles, 6<sup>th</sup> Edition, ISBN: 9780135123621.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-26 – Manual Transmissions and Rear Axles**

Course was renumbered to course AT-66 Manual Drive Train. AT-26 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-27 – Steering and Suspension**

Change catalog description, SLOs, course content, assignments-appropriate readings, representative texts, and supplies in order to conform to NATEF (National Automotive Technician Education Foundation) standards. Increase units from 2 to 3: 17 hours lecture and 102 hours lab (from 51).

Effective: Spring 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **AT-27 Steering and Suspension**

Updated representative text: Automotive Chassis Systems, 5<sup>th</sup> Edition, ISBN: 9780135085035.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-27 – Steering and Suspension**

Course was renumbered to course AT-56 Steering and Suspension. AT-27 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-28 – Automotive Brakes**

Change catalog description, SLOs, course content, assignments, method of evaluation, representative texts, and supplies in order to conform to NATEF (National Automotive Technician Education Foundation) standards. Increase units from 2 to 3: 17 hours lecture and 102 hours lab (from 51).

Effective: Spring 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **AT-28 Automotive Brakes**

Updated representative text: Automotive Chassis Systems, 5<sup>th</sup> Edition, ISBN: 9780135085035.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-28 – Automotive Brakes**

Course was renumbered to course AT-54 Brakes. AT-28 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-30 Chassis Electrical**

Updated representative text: Automotive Electricity and Electronics, 3rd Edition, ISBN: 9780135124062.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-30 – Chassis Electrical**

Part of Course was included in the renumbered course AT-80 Basic Electrical. AT-30 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-32 Air Conditioning and Accessories**

Updated representative text: Automotive Heating and Air Conditioning, 6<sup>th</sup> Edition, ISBN: 9780132551533.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-32 – Air Conditioning and Accessories**

Course was renumbered to course AT-58 Automotive Heating and Air Conditioning. AT-32 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-33 Automatic Transmissions**

Updated representative text: Automotive Transmissions and Transaxles, 6<sup>th</sup> Edition, ISBN: 9780132622271.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **AT-33 – Automatic Transmissions**

Part of Course was included in the renumbered course AT-80 Basic Electrical. AT-33 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-36 General Automotive Lab**

Course was renumbered to course AT-70 General Automotive Lab. AT-36 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-37 – Automotive Machines**

Course was renumbered to course AT-76 Automotive Machining Lab. AT-37 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-38 – Engine Balancing**

Part of Course was included in the renumbered course AT-72 Engine Repair Short Block and Machine. AT-38 is locally inactivated.

Effective: Fall 2013

Approved: 05/07/2013

### **AT-50 Car Care Basics**

Re-number and rename course from AT-20 Basic Auto to AT-50 Car Care Basics.

Approved for Hybrid delivery with revisions to Course Description, Methods of Evaluation, Methods of Instruction, and Assignments.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **AT-50 – Car Care Basics**

Change textbook to: Introduction to Auto, 1st Edition, with MyAutomotiveLab, ISBN-13: 9780133040692.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-50 Car Care Basics**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-54 - Automotive Brakes**

Approved renumbering from AT-28, add content to the course and increase from 2 units to 3 units. The course number needs to change because the course is not intended to be transferable. Content needs to be added to the course to satisfy NATEF requirements specifically regarding ABS and traction control systems. 1 unit also needs to be added to the course to add needed time for the additional content.

Effective: Fall 2013

Approved: 02/19/2013

Chancellors' Approval: 02/28/2013

### **AT-54 - Brakes**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-56 - Steering and Suspension**

Approved renumbering from AT-27, add content to course, and add 1 unit to the class. Course needs to be renumbered because it is not intended to be transferable. Content needs to be added to the course to satisfy NATEF requirements. Added content will specifically be in the areas of 4 wheel steering systems, electronic steering systems, and SRS/Air bag systems. 1 unit needs to be added to the course to cover additional subjects in the course.

Effective: Fall 2013

Approved: 02/19/2013

Chancellors' Approval: 02/28/2013

### **AT-56 – Steering and Suspension**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-58 - Automotive Heating and Air Conditioning**

Approved renumbering from AT-32, add content to the course, and add 1 unit to the course. The course needs to be renumbered because the course is not intended to be transferable. Content needs to be added to the course to satisfy NATEF requirements. Specifically, added content will cover automatic climate control and better cover cooling systems and heater systems.

Effective: Fall 2013

Approved: 02/19/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-58 – Automotive Heating and Air Conditioning**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-60 – Shop Management and Service Writer**

New course approved to be included in the new Automotive Certificate Program to meet NATEF requirements. Course is developed based on recommendations from the Automotive Advisory Board.

Effective: Fall 2013

Approved: 03/05/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 04/27/2013

### **AT-60 – Shop Management and Service Writer**

Approved assignment of new course to Discipline of Automotive Technology.

Effective: Fall 2013

Approved: 03/19/2013

Board Approved: 03/12/2013

### **AT-60 – Shop Management and Service Writer**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-66 - Manual Transmission, Axles and Transfer Case**

Approved renumbering from AT-26, content needs to be added, and 1 unit needs to be added to the course. The course needs to be renumbered because it is not intended to be transferable. Content needs to be added to the course to satisfy NATEF requirements. Specifically, content was added to better cover transfer cases and 4 wheel drive systems. Because of the added content, 1 unit needs to be added to the course.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-66 – Manual Drive Train**

Change textbook to: Manual Drivetrains and Axles, 6th Edition, with MyAutomotiveLab, ISBN-13: 9780132910859.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-66 – Manual Drive Train**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-68 - Automatic Transmissions**

Approved renumbering from AT-33 and some content needs to be added. The course number needs to change because the course is not intended to be transferable. The course needs to be renumbered because it is not intended to be transferable. Content needs to be added to satisfy NATEF requirements, specifically adding electronic transmission theory and diagnostic techniques.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-68 – Automatic Transmissions**

Change textbook to: Automatic Transmissions and Transaxles, 5th Edition, with MyAutomotiveLab, ISBN-13: 9780132910866.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-68 – Automatic Transmissions**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-70 - General Automotive Lab**

Approved renumbering from AT-36. The course number needs to change because the course is not intended to be transferable.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-70 – General Automotive Lab**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-72 - Engine Repair and Machining-Short Blocks**

Approved renumbering from AT-21. Content needs to be added to the course with elements from AT-37 Engine Machines and AT-38 Engine Balancing. 1 unit needs to be added as a result of the added content. This course needs to be renumbered because it is not intended to be transferable. Content needs to be added to the course to satisfy NATEF requirements and elements from AT 37 and AT 38 needs to be added. When rebuilding an engine, machine work and balancing are done at the same time and needs to be in one course. Because of the added content, 1 unit needs to be added to the course.

Effective: Fall 2013

Approved: 02/19/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013



### **AT-72 – Engine Repair Short Block and Machine**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-74 - Engine Repair and Machining-Cylinder Heads**

Approved renumbering from AT-21. Content needs to be added to this course with elements from AT-37 Automotive Machine and to satisfy NATEF requirements. This course is not intended to be transferable. The hours/units have also been changed for this course. Content needs to be added to this course with elements from AT 37 because when rebuilding cylinder heads, certain machining processes needs to be included that were previously only in AT-37.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-74 – Engine Repair and Machining-Cylinder Heads**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-76 - Automotive Machining Lab**

Approved renumbering from AT-37. This course needs to also change to a lab only course. This course needs to be renumbered because it is not intended to be transferable. It needs to be a lab only course because the lecture component will be covered in AT-72 and AT-74. This course will be offered concurrently with AT-72 and AT-74 to provide more lab time for students to complete required machining processes.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-76 – Automotive Machining Lab**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-80 - Basic Electrical**

Approved renumbering from AT-24. Content needs to be added to this course to satisfy NATEF requirements. This course is not intended to be transferable. Content also needs to be added to this course, specifically showing students more diagnostic tools and equipment.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-80 – Basic Electrical**

Change textbook to: Auto Electricity and Electronics, 4th Edition, with MyAutomotiveLab, ISBN-13: 9780133507218.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-80 – Basic Electrical**

Approve Course revisions to remove references to repeatability.)

Effective: Fall 2013

Approved: 05/21/2013

### **AT-82 - Engine Performance I**

Approved renumbering from AT-25. Content needs to be added to this course to satisfy NATEF requirements. This course needs to be renumbered because it is not intended to be transferable. Content needs to be added to this course, specifically to cover lab scope and current ramping diagnostic techniques.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-82 - Engine Performance I**

Approved Content Review to require AT-80 Basic Electrical as a prerequisite for AT-82 Engine Performance I.

Effective: Fall 2013

Approved: 02/19/2013

Board Approved: 03/12/2013

### **AT-82 – Engine Performance I**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-84 - Engine Performance II**

Approved renumbering from AT-23. Content needs to be added to this course to satisfy NATEF requirements. This course needs to be renumbered because it is not intended to be transferable. Content needs to be added to this course, specifically to cover lab scope and current ramping diagnostic techniques.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

### **AT-84 - Engine Performance II**

Approved Content Review to require AT-82 Engine Performance II as a prerequisite for AT-84 Engine Performance II.

Effective: Fall 2013

Approved: 02/19/2013

Board Approved: 03/12/2013

### **AT-84 – Engine Performance II**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-88 – Vintage Vehicle Repair**

New course approved to be included in the new Automotive Certificate Program to meet NATEF requirements. Course is developed based on recommendations from the Automotive Advisory Board.

Effective: Fall 2013

Approved: 03/05/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 05/01/2013

### **AT-88 – Vintage Vehicle Repair**

Approved assignment of new course to Discipline of Automotive Technology.

Effective: Fall 2013

Approved: 03/19/2013

### **AT-88 – Vintage Vehicle Repair**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **AT-90 - Automotive Survival**

Approved renumbering from AT-98.01. AT-98.01 was a special topics course number. This course should be included in the auto program without being included in a degree or certificate because it is a good recruiting class. Students with no prior automotive experience will benefit from this class and will be a bridge for them if they chose to pursue more education in the automotive program. This class can be taken for an elective for the certificate of achievement engine repair as well.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 03/14/2013

### **AT-90A - Automotive Survival**

Approved renumbering from AT-98.02. AT-98.02 was a special topics course number. This course should be included in the auto program without being included in a degree or certificate because it is a good recruiting class. Students with no prior automotive experience will benefit from this class and will be a bridge for them if they chose to pursue more education in the automotive program. This class can be taken for an elective for the certificate of achievement engine repair as well.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors' Approval: 03/14/2013

## **Aviation**

### **AERO-1A – Aviation Ground School**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

## **Biology**

### **BIO-1 – Principles of Biology**

Updated representative texts to include “Principles of Molecular & Cellular Lab Book” (an in-house publication).

Effective: Spring 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **BIOL-32 General Life Science**

Revised Course Description, Methods of Evaluation and Methods of Delivery for On-Line Delivery approval.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

Chancellors' Approval: 02/11/2013

## **Business**

### **BUS-1C – Federal Income Tax**

Revised Student Learning Outcomes and removed Course Objectives. Updated Representative Text: *1040 Quickfinder Handbook*, [current tax year edition] Thompson Reuters [This is an industry published and used reference manual without ISBN]

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **BUS-2 - Introduction to Business**

Approved minor change to Course Content, revision to Assignments, and add Method of Delivery and Instruction to include Online.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/21/2013

### **BUS-19 – Office Procedures**

Remove Course Objectives. Updated representative text: "The Administrative Professional", Fulton-Calkins, 14th Edition, 2011, Thomson, ISBN-13: 9780538731041.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **BUS-25 – Small Business Management**

Remove Course Objectives. Updated representative text: *Small Business Management: Entrepreneurship and Beyond*, Hatten, Timothy S., 5th edition, Houghton Mifflin (2012) ISBN 13: 978-0-538-45314-1

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **BUS-27 – Business Communications**

Approved revision of Student Learning Outcomes, Course Objectives, Course Content, Assignments, add Prerequisite of ENGL-1, and remove Correspondence Method of Delivery and Instruction.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/25/2013

### **BUS-27 – Business Communications**

Approved Content Review to require ENGL-1 College Composition as a Prerequisite, for BUS-27.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **BUS-98.02 – e-Business**

Inactivate course which has never been taught.

Effective: Spring 2013

Approved: 01/15/2013

## **Chemistry**

## **Child Development**

### **CD-11 - Observation and Assessment**

Remove: "Seeing Young Children: A Guide to Observing and Recording Behavior", current edition, Bentzen, Warren R., Delmar. Update textbook revision: Nilsen, Barbara Anne, *Week by Week; Plans for Documenting Children's Development*, Delmar, 6th edition, 2013 ISBN: 13-978-0-495-81317-0.

Effective: Fall 2013

Approved: 03/19/2013

### **CD-17 Children's Literature**

Removed representative texts that are not used. "Picture Book Storytelling", Harcourt Brace, 1994; and "Growing UP with Literature", Sawyer, Walter E., Thomson/Delmar Learning 2004, 5th

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **CD-19 – Children's Nutrition, Health and Safety**

Removed a representative text: Lynn R. Marotz: Health, Safety, and Nutrition for the Young Child.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **CD 24 – Practicum**

Approved changes to the Prerequisites to include: CD-16 Early Childhood Curriculum, CD-20 Principles and Practices of Teaching Children, CD-12 Child, Family and Community, and PSY/CD-31 Child Growth and Development as a requirement for submission and approval in C-ID.

Effective: Spring 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **CD 24 – Practicum**

Approved Content Review for CD-16 Early Childhood Curriculum as a prerequisite for CD-24 Practicum as a requirement for submission and approval in C-ID.

Effective: Spring 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **CD 24 – Practicum**

Approved Content Review for CD-20 Principles and Practices of Teaching Children as a prerequisite for CD-24 Practicum as a requirement for submission and approval in C-ID.

Effective: Spring 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **CD 24 - Practicum**

Approved Content Review for CD-12 Child, Family and Community as a prerequisite for CD-24 Practicum as a requirement for submission and approval in C-ID.

Effective: Spring 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **CD 24 - Practicum**

Approved Content Review for PSY/CD-31 Child Growth and Development as a prerequisite for CD-24 Practicum, as a requirement for submission and approval in C-ID.

Effective: Spring 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **CD-25 - Teaching in a Diverse Society**

Update textbook: Stacey York , *Roots and Wings; Revised Edition: Affirming Culture in Early Childhood Programs*, Publisher: Red Leaf Press, ISBN-13: 978-1929610327, 2003. Remove other textbooks.

Effective: Fall 2013

Approved: 03/19/2013

### **CD-28 – Children’s Nutrition, Health and Safety**

Remove textbooks: *Infants, Toddlers and Caregivers*, 9<sup>th</sup> ed., 2012, Janet Gonzalez Mena, ISBN: 978-0-07-802435-1, McGraw Hill; and *The Caregivers Companion*, 9<sup>th</sup> ed., Janet Gonzalez Mena, McGraw Hill, ISBN: 13-978-00-77226916. Add textbook: *Marion and Marion, Guidance of Young Children*, 8<sup>th</sup> edition, 2010, Prentice Hall, ISBN: 978013703402

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

Chancellor Approval: 04/23/2013

### **CD-52 – Principles and Practices of Effective Parenting**

Remove textbooks: *Burk, Herron, & Bridge, “Common Sense Parenting”*, 3<sup>rd</sup> ed., Boys Town Press: 2006, 13-978-1-889322-70-4; and *Covey, “7 Habits of Highly Effective Families”*, Simon & Schuster 1999; 978-0684-86008-4.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

## **Computer Applications**

### **CA-31 – Computer Applications I**

Revision of text is only change needed after IPR.

Effective: Fall 2013

Approved: 03/05/2013

Board Approved:

### **CA-32 – Computer Applications II**

Approved removal of information related to Method of Delivery.

Effective: Fall 2013

Approved: 03/05/2013

Board Approved:

### **CA-54 – Basic Computer Maintenance**

Remove Course Objectives and revise text to remove, “*The Complete PC Upgrade and Maintenance Guide*”, Minasi, Mark, John Wiley & Sons, 2005, ISBN 13-978-0782144314; and add “*Upgrading and Repairing PC’s*”, Scott Mueller, Que 20<sup>th</sup> Edition [August, 2011] ISBN – 13: 978-0789747105

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **CA-55 – Using a Word Processor**

Remove Course Objectives. Update representative text: *Microsoft Office Word*, 2010, Plain & Simple, Curtis D. Frye, Microsoft Press, 1<sup>st</sup> Edition (2010) ISBN 13-978-0735627314

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **CA-56 – Using a Spreadsheet**

Remove Course Objectives. Update representative text: *Microsoft Office Excel 2010 Plain & Simple*, Curtis D. Frye, Microsoft Press (2010) ISBN 13: 9780735627277

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **CA-57 – Using a Database**

Update representative text: Microsoft Office Access 2010 Plain & Simple [1<sup>st</sup> Edition], Curtis D. Frye, Microsoft Press, (2010) ISBN 13: 978-0735627307

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **CA-59 – Microsoft Windows**

Remove Course Objectives. Update representative text: remove Instructor demos, handouts and online videos. Instructor text will be available in the near future; and add Microsoft Office 2010 Plain & Simple [1<sup>st</sup> Edition], Katherine Murray, Microsoft Press, (2010) ISBN 13: 978-0735626973

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **CA-150 – Computer Skills for Senior Adults**

Reviewed with no changes for Business Instructional Program Review.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

## **Computer Office Technology**

### **COT-50 – Keyboarding, Level 1**

Reviewed with no changes for Business Instructional Program Review.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **COT-52 – Keyboarding, Level 2**

Reviewed with no changes for Business Instructional Program Review.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **COT-52 – Keyboarding, Level 2**

Approve Course revisions to remove references to repeatability. This requires a reduction of units.

Effective: Fall 2013

Approved: 05/21/2013

## **Computer Science**

### **CS-1 – Computer Literacy**

Removed Course Objectives. Updated representative texts: "Technology in Action", 9th Edition. Alan Evans, Kendall Martin, & Mary Anne Poatsy. Pearson, Prentice Hall. ISBN 13: 978-0132838733.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

Chancellors' Approval: 03/21/2013

## **Construction Technology**

### **CT-49A – Introduction to Construction Technology Work Experience**

Approved locally inactivating the course. No Courses in Program.

Effective: Fall 2013

Approved: 05/07/2013

### **CT-49 – Construction Technology Work Experience**

Approved locally inactivating the course. No Courses in Program.

Effective: Fall 2013

Approved: 05/07/2013

### **CT-70 – Cabinetry Basics**

Approved locally inactivating the course. There are no faculty available.

Effective: Fall 2013

Approved: 05/07/2013

### **CT-72 – Cabinetry Finishing and Installing**

Approved locally inactivating the course. There are no faculty available.

Effective: Fall 2013

Approved: 05/07/2013

### **CT-111 – Fine Woodworking Machines-Intermediate**

Approved locally inactivating the course. There are no faculty available. )

Effective: Fall 2013

Approved: 05/07/2013

### **CT-112 – Fine Woodworking Machines and Joinery**

Approved locally inactivating the course. There are no faculty available.

Effective: Fall 2013

Approved: 05/07/2013

## **Correctional Science**

### **CORS-10A – Introduction to Correctional Science**

Approve revisions to Student Learning Outcomes to align with C-ID guidelines.

Effective: Fall 2013

Approved: 04/16/2013

## **Counseling and Guidance**



## **Developmental Studies**

### **DS-110 – Computer Access I**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-111 – Computer Access II**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-112 - Computer Access Projects**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-114 – Developmental Skills Reading**

Revise textbook: Billings, et. al., Phenomena, Jamestown Pub., 1999, ISBN: 9780890611067, as recommended for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-115 – Developmental Skills-Writing Skills**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-116 – Developmental Skills-Math**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-120 – Adaptive Fitness**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-121 – Adaptive Individual Sports: Bowling**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-153 – Community Awareness I**

No change necessary after review for Development Studies IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-156 – Developmental Studies-Adaptive Agriculture-Equine Care**

Locally inactivate course. Course has never been offered.  
Effective: Fall 2013  
Approved: 01/15/2013

### **DS-157 – Developmental Studies-Adaptive Agriculture-Natural Resources**

Locally inactivate course. Course has never been offered.  
Effective: Fall 2013  
Approved: 01/15/2013

## **DS-158 - Developmental Studies-Adaptive Arts and Crafts**

Approved addition of a Material Fee of \$30. The students will construct a take home craft project at \$1.50 per project per week, plus additional consumable materials for each project (glue, glue sticks, paints, gems, etc) at a value of \$4.50 per student for the 17 week semester.

Effective: Fall 2013

Approved: 02/19/2013

## **Education**

### **ED-1 – Tools for Teaching**

Approve revision to offer course for Hybrid delivery.

Effective: Fall 2013

Approved: 04/16/2013

## **Economics**

## **Emergency Medical Technician**

## **English**

### **ENGL-1 – College Composition**

Revised course objectives, prerequisite skills, SLOs, course content, assignments/writing assignments for C-ID approval, continued articulation and inclusion in proposed AA-T degree in English.

Effective: Spring 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **ENGL-1 – College Composition**

Update textbook: Mark Logaker and Jeffrey Walker, *Rhetorical Analysis: A Brief Guide for Writers*, ISBN: 9780205565702 and remove Kennedy, X., Dorothy Kennedy and Jane E. Aaron. *The Bedford Reader with 2009 MLA Update*. 10<sup>th</sup> ed. Boston: Bedford/St. Martin's, 2010, ISBN-13: 978-0312667795

Effective: Fall 2013

Approved: 03/19/2013

### **ENGL-1 – College Composition**

Revise textbooks: Add Bartholomae and Petrosky, *Ways of Reading: An Anthology for Writers*, 9<sup>th</sup> ed., 2010, ISBN: 9780312570910

Effective: Fall 2013

Approved: 05/21/2013

### **ENGL-2 – Introduction to Literary Types**

Revised SLOs to meet C-ID guidelines.

Effective: Fall 2013

Approved: 10/16/2012

Board Approved: 01/08/2013

### **ENGL-3 – British Literature I**

Approved new course to be included in AA-T in English.

This course surveys British literature from the Middle Ages to the late eighteenth century. Areas of focus include the literary traditions and context as well as relevant historical, philosophical, social and political developments.

3.0 units; 51 hours lecture

Effective: Fall 2013

Approved: 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

Chancellors' Approval: 03/13/2013

### **ENGL-3 – British Literature I**

Approve Content Review Form for ENGL-1 College Composition as a Prerequisite for ENGL-3 British Literature I.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **ENGL-3 – British Literature I**

Assigned ENGL-3 British Literature I to the discipline of English.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **ENGL-3 British Literature I**

Approved addition of “Traditional Classroom Instruction: Lecture, discussion, research, composition and other appropriate activities to be determined by the instructor”, under Methods of Delivery.

Effective: Fall 2013

Approved: 03/05/2013

Board Approved:

### **ENGL-4 – British Literature II**

Approved new course to be included in AA-T in English.

This course surveys British literature from the late eighteenth century to contemporary British and post-colonial texts. Areas of focus include the literary traditions and context as well as relevant historical, philosophical, social and political developments.

3.0 units; 51 hours lecture

Effective: Fall 2013

Approved: 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

Chancellors' Approval: 03/13/2013

### **ENGL-4 – British Literature II**

Approved Content Review Form for ENGL-1 College Composition as a Prerequisite for ENGL-4 British Literature II.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **ENGL-4 – British Literature II**

Assigned ENGL-4 British Literature II to the Discipline of English.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **ENGL-4 British Literature II**

Approved addition of “Traditional Classroom Instruction: Lecture, discussion, research, composition and other appropriate activities to be determined by the instructor”, under Methods of Delivery.

Effective: Fall 2013

Approved: 03/05/2013

### **ENGL-5 – Survey of World Literature II**

Approve a new course to be included in the English degree for transfer.

Effective: Fall 2013

Approved: 04/16/2013

Senate Approved: 04/23/2013

Board Approved: 05/14/2013

Chancellor Approval:

### **ENGL-5 – Survey of World Literature II**

Approve assignment of ENGL-5 Survey of World Literature II to the Discipline of English.

Effective: Fall 2013

Approved: 04/16/2013

### **ENGL-5 – Survey of World Literature II**

Approval of the Content Review of ENGL-1 College Composition as a Prerequisite for ENGL-5.

Effective: Fall 2013

Approved: 04/16/2013

### **ENGL-7 – Argumentative Writing and Critical Thinking Through Literature**

Approval of new course to be included in an English degree for transfer.

Effective: Fall 2013

Approved: 04/09/2013

Senate Approved: 04/09/2013

Board Approved: 04/09/2013

Chancellors' Approval: 04/26/2013

### **ENGL-7 – Argumentative Writing and Critical Thinking Through Literature**

Approval for Hybrid Delivery.

Effective: Fall 2013

Board Approved: 04/09/2013

### **ENGL-7 – Argumentative Writing and Critical Thinking Through Literature**

Approval of the assignment of ENGL-7 Argumentative Writing and Critical Thinking Through Literature to the Discipline of English.

Effective: Fall 2013

Board Approved: 04/09/2013

### **ENGL-7 – Argumentative Writing and Critical Thinking Through Literature**

Approval of the Content Review of ENGL-1 College Composition as a Prerequisite for ENGL-7.

Effective: Fall 2013

Board Approved: 04/09/2013

### **ENGL-9 Critical Thinking and Composition**

Approved Content Review to require ENGL-1 College Composition as a Prerequisite for ENGL-9.

Effective: Spring 2013

Approved: 01/15/2013

### **ENGL-9 Critical Thinking and Composition**

Approved removal of existing text and add Barnett and Bedau, *Current Issues and Enduring Questions: A Guide to Critical Thinking and Argument, with Readings*, ISBN: 9780312644635.

Effective: Fall 2013

Approved: 03/05/2013

### **ENGL-12 – Survey of American Literature II**

Revised Course Description, Course Objectives, Course Content, Assignments, Method of Evaluation, and Representative Texts to meet C-ID requirements.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

Chancellor Approval: 03/21/2013

### **ENGL-12 Survey of American Literature II**

Approved Content Review to require ENGL-1 College Composition as a Prerequisite for ENGL-12.

Effective: Spring 2013

Approved: 01/15/2013

Board Approved:

### **ENGL-22 Creative Writing**

Reactivated course with changes to Student Learning Outcomes, Course Content, Assignments, and texts.

Effective: Spring 2013

Approved: 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

Chancellors' Approval: 02/11/2013

### **ENGL-22 Creative Writing**

Approved Content Review to require ENGL-1 College Composition as a Prerequisite for ENGL-22.

Effective: Fall 2013

Approved: 01/15/2013

### **ENGL-22 Creative Writing**

Revised outline to include Prerequisite Skills.

Effective: Spring 2013

Approved: 01/15/2013

### **ENGL-33 – Studies in Fiction**

Approved new course to be included in AA-T in English.

This course will examine the nature of prose fiction and its various forms, explore periods and themes evident in a given work, and emphasize a critical apparatus that will allow students to critically reflect on and engage with various types of literature.

3.0 units; 51 hours lecture

Effective: Fall 2013

Approved: 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

Chancellors' Approval: 03/13/2013

### **ENGL-33 – Studies in Fiction**

Approved Content Review Form for ENGL-1 College Composition as a Prerequisite for ENGL-33 Studies in Fiction.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **ENGL-33 – Studies in Fiction**

Assigned ENGL-33 Studies in Fiction to the Discipline of English.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **ENGL-33 Studies in Fiction**

Approved addition of "Traditional Classroom Instruction: Lecture, discussion, research, composition and other appropriate activities to be determined by the instructor", under Methods of Delivery.

Effective: Fall 2013

Approved: 03/05/2013

Board Approved:

### **ENGL-50 – Introduction to College Composition**

Revise textbook revisions Kennedy, X.J., Dorothy Kennedy and Jane E. Aaron. *The Bedford Reader*. 11th ed. Boston:

Bedford/St. Martin's, 2012. ISBN-13: 9780312613389; AND Hacker, Diana. *A Writer's Reference*. 7<sup>th</sup> ed. Boston.

Bedford/St. Martin's, 2011, ISBN-13: 978-0-312-60143-0

Effective: Fall 2013

Approved: 03/19/2013

### **ENGL-50 – Introduction to College Composition**

Approved revision to offer course for online delivery.

Effective: Fall 2013

Board Approved:

### **ENGL-50 – Introduction to College Composition**

Approve changing the course Credit Type from “Degree Applicable” to “Basic Skills”.

Effective: Fall 2013

Approved: 05/21/2013

### **ENGL-102 – Basic Writing**

Update textbooks. Add: Langan, John. *College Writing Skills with Readings*. 8<sup>th</sup> ed. New York: McGraw-Hill, 2011.

ISBN: 0-07-337166-1

Remove: Rhymes, Kathy. *English 102*. Instructor-published text, 2003.

Effective: Fall 2013

Approved: 03/19/2013

## **Ethnic Studies**

### **ES-1 – Ethnic Studies**

Approve change textbook to Racial and Ethnic Groups, 13<sup>th</sup> ed., Richard T. Schaefer, Pearson Publishing, ISBN#978-0-205-84233-9.

Effective: Fall 2013

Approved: 04/09/2013

## **Film**

## **Fire Technology**

### **FS-20 – First Aid/CPR for the Public Safety Employee**

Reactivated course. Revised Student Learning Outcomes. Changed to 8 hours of lecture; changed units to 0.5; and added: “A \$10.00 Certification fees applies”; and “Repeatable as needed for recertification” to the Catalog Description.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

Chancellors’ Approval: 03/12/2013

### **FS-21 First Responder Medical**

Added “additional State Certification Fees apply” to the course description.

Effective: Fall 2012

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-23 – Ignitions Operations**

Approved the reduction of lecture hours (from 24 to 16) and units (from 1.5 to 1.0), in order to reflect the hours required and taught by the National Wildfire Coordinating Group that oversees certification and to meet how our contracting partner (US Forest Service) and other agencies are presenting the course.

Effective: Spring 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellors’ Approval: 04/02/2013

### **FS-26 Basic Air Operations S-270**

Re-Activate course with revisions: removed Prerequisites, revised Catalog Description, updated SLOs, revised Course Content, updated Assignments (Appropriate Readings, Writing Assignments, Specific Assignments that Demonstrate Critical Thinking), updated Methods of Evaluation, updated textbook to 2011, and added Discipline of Fire Technology to the outline.

Effective: Fall 2012

Approved: 10/02/2012

Board Approved: 01/08/2013

Chancellors' Approval: 01/08/2013

### **FS-48.31 – Dispatch Recorder (D-110)**

Inactivate. A new course has been developed to incorporate this training.

Effective: Spring 2013

### **FS-56 - Helicopter Crewmember (S-271)**

New course approved. To be 2.0 units (32 lec/8 lab). Course supports the Lassen College/US Forest Service contract and provides needed training to government employees and Fire Science students.

Effective: Spring 2013

Approved: 01/15/2013

Senate Approval: 01/22/2013

Board Approval: 01/08/2013

Chancellor's Approval: 02/20/2013

### **FS-56 - Helicopter Crewmember (S-271)**

Course assigned to Discipline of Fire Technology.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-56 - Helicopter Crewmember (S-271)**

Approved Course Content to require English 50 as Recommend Preparation for FS-56.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-56 - Helicopter Crewmember (S-271)**

Approved Course Content to require Reading 51 as Recommend Preparation for FS-56.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-57 Auto Extrication**

Added "additional State Certification Fees apply" to the course description.

Effective: Fall 2012

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-61 – Basic Firefighter Training**

Revised Catalog Description, SLO's, hours and units (from 24 hrs. Lecture/8 hrs. Lab for 2.0 Units to 32 hrs. Lecture/8 hrs. Lab for 2.0 Units).

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **FS-62 – Training Instructor 1B**

Approved Content Review Form for FS-62 Instructor Training 1B as a Prerequisite for FS-62A Instructor 1C.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **FS-62 Fire Instructor 1B**

Added “additional State Certification Fees apply” to the course description.

Effective: Fall 2012

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-62A – Training Instructor 1C**

Approved new course to meet state fire training requirements (originally FS 64).

Effective: Fall 2012

Approved: 08/21/2012

Senate Approved: 08/30/12

Board Approved: 09/11/12

Chancellor Approved: 01/08/2013

### **FS-62A – Training Instructor 1C**

Assigned FS-62A Training Instructor 1C to the discipline of Fire Technology.

Effective: Fall 2012

Approved: 08/21/2012

Senate Approved: 09/11/2012

Board Approved: 01/08/2013

### **FS-62A – Training Instructor 1C**

Added FS-62A Training Instructor 1C as a required elective for an Associate in Science in Fire Technology and Certificate of Achievement in Fire Technology.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **FS-63 Fire Instructor 1B**

Added “additional State Certification Fees apply” to the description.

Effective: Fall 2012

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-64 – Training Instructor 1C**

Inactivated because course number was already in use at Chancellors’ Office.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **FS-66 Fire Prevention 1A**

Added “additional State Certification Fees apply” to the Course Description.

Effective: Fall 2012

Approved: 10/02/2012

Board Approved: 01/08/2013

Chancellors’ Approval: 03/13/2013

### **FS-67 Fire Prevention 1B**

Added “additional State Certification Fees apply” to the Course Description.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

Chancellors’ Approval: 03/13/2013

### **FS-69 Fire Management 1**

Added “additional State Certification Fees apply” to the Course Description.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013



### **FS-70 Dozer Boss**

Added “Must have Firefighter Type 1 qualifications to receive NWCG Certificate” as Recommended Preparation.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-70B Engine Boss**

Added “Must have Firefighter Type 1 qualifications and have successfully completed an Agency S-230 course, or FS-70A Single Resource Boss Academy to receive NWCG Certificate” as Recommended Preparation.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

Chancellors’ Approval: 03/12/2013

### **FS-72 First Responder Hazardous Materials**

Added “additional State Certification Fees apply” to the Course Description.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-72A – First Responder-Hazardous Material Refresher**

Approved new course to meet State Fire Training requirements.

Effective: Fall 2012

Approved: 08/21/2012

Senate Approved: 08/30/12

Board Approved: 09/11/12

Chancellors’ Approval: 03/13/2013

### **FS-72A – First Responder-Hazardous Material Refresher**

Assigned FS-72A First Responder-Hazardous Material Refresher to the discipline of Fire Technology.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **FS-72A First Responder-Hazardous Materials Refresher**

Approved Content Review Form for FS-72 Hazardous Materials as a prerequisite for FS-72A – First Responder-Hazardous Material Refresher.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **FS-72A – First Responder-Hazardous Material Refresher**

Added FS-72A First Responder-Hazardous Material Refresher as a required elective for an Associate in Science in Fire Technology and Certificate of Achievement in Fire Technology.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **FS-72A – First Responder-Hazardous Materials Refresher**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **FS-74 – Fire in the Interface (S-215)**

Approve changing hours to 24 lecture and 8 lab and units from 1.0 to 1.5. Also changing Recommended Preparation to read, “Must be qualified as a Firefighter Type 1 and Instructor will verify qualifications before signing the registration card”. Course is intended for those qualified as a Firefighter Type 1 and those responsible for making high level tactical decisions. The previous revision allowed students to take the class but not receive the NWCG certificate, but after further consideration it is believed that it would be more beneficial to students to meet the NWCG requirements before taking the course.

Effective: Fall 2013

Approved: 05/21/2013

### **FS-76 – Firefighter Type 1 Squad Boss (S-131)**

Approved Content Review Form for either FS-61 Basic Firefighter Training (Basic 32) or FS-60 Wildland Firefighter (CDF Basic 67) as Prerequisites for FS-76 Firefighter Type 1 Squad Boss (S-131).

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **FS-78 Followership to Leadership L-280**

Added “Must have experience on fire incident assignments in operations or support functions to receive NWCG Certificate” to Recommended Preparation.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-79A Ground Support Unit Leader (S-355)**

Approved new course to align with the national core training needs.

This course is designed to meet the national core training needs of the Ground Support Unit Leader.

1.5 units; 24 hours lecture

Effective: Spring 2013

Approved: 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

Chancellors’ Approval: 01/08/2013

### **FS-79A Ground Support Unit Leader (S-355)**

Assigned FS-79A Ground Support Unit Leader (S-355) to Discipline of Fire Technology

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **FS-79A Ground Support Unit Leader (S-355)**

Added FS-79A Ground Support Unit Leader (S-355) as a required elective for an Associate in Science in Fire Technology and Certificate of Achievement in Fire Technology.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **FS-82 Fire Command 1A**

Added “additional State Certification Fees apply” to the Course Description.

Effective: Spring 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-83 Fire Command 1B**

Added “additional State Certification Fees apply” to the Course Description.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-88 Initial Attack Incident Commander S-200**

Added “Must have a single resource boss to receive NWCG Certificate” to Recommended Preparation.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-89 Wildland Fire Chainsaws (S-212)**

Approved new course (previously thought to be a re-activation). Course was originally FS-98.15 Wildland Fire Chainsaws (S212), and is being changed to FS-89 Wildland Fire Chainsaws (S212).

This course provides an introduction to the function, maintenance and use of internal combustion engine powered chainsaws and their tactical wildland fire application. Field exercises support entry level training for firefighters with little or no previous experience in operating a chain saw, providing hands-on cutting experience in surroundings similar to fireline situations. Repeatable as needed for certification.

1.5 units; 24 hours lecture, 4 hours lab

Effective: Spring 2013

Approved: 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

Chancellors’ Approval: 03/13/2013

### **FS-89 Wildland Fire Chainsaws (S-212)**

Approved Content Review Form for FS-61 Basic Firefighter Training (Basic 32) as a Prerequisite for FS-89 Wildland Fire Chainsaws (S212).

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **FS-89 Wildland Fire Chainsaws (S-212)**

Assigned FS-89 Wildland Fire Chainsaws (S-212) to Discipline of Fire Technology.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **FS-89 Wildland Fire Chainsaws (S-212)**

Added FS-89 Wildland Fire Chainsaws (S-212) as a required elective for an Associate in Science in Fire Technology in Fire Technology.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **FS-90 – Portable Pumps and Water Use (S-211)**

Approved new course. To be a *1 unit (16 lec/4 lab)*. *Course supports the Lassen College/US Forest Service contract and provides needed training to government employees and Fire Science students.*

Effective: Spring 2013

Approved: 01/15/2013

Senate Approval: 01/22/2013

Board Approved: 02/12/2013

Chancellor’s Approval: 02/20/2013

### **FS-90 – Portable Pumps and Water Use (S-211)**

Course assigned to Discipline of Fire Technology.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-90 – Portable Pumps and Water Use (S-211)**

Approved Course Content to require English 50 as Recommend Preparation for FS-90.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-90 – Portable Pumps and Water Use (S-211)**

Approve Course Content to require Reading 51 as Recommend Preparation for FS-90.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-98.03 – Crew Boss (Single Resource)**

Inactivate. A new course has been developed to incorporate this training.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-98.15 Wildland Fire Chainsaws – See FS-89**

Re-activated course and changed Title to “Wildland Fire Chain Saws” and added prerequisite of FS-61 Basic Firefighter Training-Basic 32 to mirror curriculum of the National Wildfire Coordinating Group qualifications system in order for students to qualify for an industry recognized certificate.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-98.15 Wildland Fire Chainsaws – See FS-89**

Approved Content Review Form for FS-61 Basic Firefighter Training-Basic 32 as a prerequisite for FS-98.15 Wildland Fire Chainsaws.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-98.16 – Introduction to Fire Technology Careers (S-261)**

Inactivate. A new course has been developed to incorporate this training.

Effective: Spring 2013

Approved: 01/15/2013

### **FS-98.20 Annual Hired Equipment Training**

Approved change of Grading Option to Pass/No Pass.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **FS-98.21 Volunteer Firefighter Academy**

Added “additional State Certification Fees apply” to the Course Description.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

## **Geology**

## **Gunsmithing**

### **GSS-50 – Fundamentals of Rifle Shooting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-51.01 – Stock Inletting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-51.05 – Glass Bedding for Strength and Accuracy**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-51.06 – Wood Stock Finishing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-52 – Fundamentals of Shotgun Shooting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-52.01 - Gunsmith Machining 1**

Approved increase in hours and units to 12 hours lecture/66 hours lab, 2 units. Students are unable to finish projects with the current time restrictions.  
Effective: Fall 2013  
Approved: 03/19/2013  
Board Approved: 04/09/2013

### **GSS-52.01 – Gunsmith Machining 1**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-52.02 - Gunsmith Machining 2**

Approved increase in hours and units to 12 hours lecture/66 hours lab, 2 units. Students are unable to finish projects with the current time restrictions.  
Effective: Fall 2013  
Approved: 03/19/2013  
Board Approved: 04/09/2013

### **GSS-52.02 – Gunsmith Machining 2**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-52.03 - Gunsmith Machining 3**

Approved increase in hours and units to 12 hours lecture/66 hours lab, 2 units. Students are unable to finish projects with the current time restrictions.  
Effective: Fall 2013  
Approved: 03/19/2013  
Board Approved: 04/09/2013

### **GSS-52.03 – Gunsmith Machining 3**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-52.04 – Gunsmith Machining 4**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-52.05 – Gunsmith Machining 5**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-52.06 – Gunsmith Machining 6**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-54.01 - Oxy Welding, Soft Soldering and Silver Brazing for Gunsmiths**

Approved local inactivation of the course. Being replaced by WT-31 GTAW for Gunsmiths and WT-32 Advanced GTAW for Gunsmiths courses.  
Effective: Fall 2013  
Approved: 04/09/2013

### **GSS-54.02 - Gas Tungsten Arc Welding for Gunsmiths I**

Approved local inactivation of the course. Being replaced by WT-31 GTAW for Gunsmiths and WT-32 Advanced GTAW for Gunsmiths courses.  
Effective: Fall 2013  
Approved: 04/09/2013

### **GSS-54.03 – Gas Tungsten Arc Welding for Gunsmiths II**

Approved local inactivation of the course. Being replaced by WT-31 GTAW for Gunsmiths and WT-32 Advanced GTAW for Gunsmiths courses.  
Effective: Fall 2013  
Approved: 04/09/2013

### **GSS-54.05 – Hardening and Tempering of Carbon Steels**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-55.04 – Stock Refinish and Repair**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-56.01 - Headspace**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-56.03 – Bold Action Barrel Fitting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

### **GSS-56.04 – Barrel Contouring**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-57.01 – Bolt Action Breeching and Headspace**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-57.02 – Action Blueprinting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-57.03 – Action and Bolt Modifications**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-57.06 – Trueing Exterior of Action**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-57.08 – Bottom Metal Modifications**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-57.15 – Bolt Action Rifle Feeding**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-58.02 – Pressure Bedding and Pillar Bedding**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-59.02 – Metal Preparation for Refining and Caustic Bluing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-59.03 – Parkerizing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-59.04 – Color Case Hardening**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-59.05 – Rust Bluing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-59.09 – Alternative Metal Finishes**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-62.03 – Misfire Correction**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013  
Approved: 05/21/2013

**GSS-62.04 – Correcting Oversize Firing Pin Holes**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-64.01 – Composition Stock Fitting, Bedding and Finishing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-66.01 – Non-Bolt Action Rifle Barrel Fitting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-66.02 – Revolver Barrel Fitting and Ranging**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-66.03 - .22 Barrel Fitting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-66.05 – Auto Pistol Barrel Fitting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-69.04 – Non-Bolt Action Feeding**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-70 - Checking**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-71 – Custom Rifle Seminar**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-72 – Fiberglass Stockmaking**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-72.01 – Metallic Cartridge Reloading**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-73.02 – Spring Making**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013



**GSS-76 – Accurizing GAS-OP Rifles for Competition**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-77 – Accurizing M1-M1A for Competition**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-79 – Basic Correctional Armorer’s School**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-80 – Custom Rifle Seminar-Metalsmithing**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-81 – Custom Rifle Seminar-Single Shot Rifle**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-82 – General Gunsmithing**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-84 – L.E.A.S./Design and Repair Colt and Ruger Revolvers**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-85 – L.E.A.S./Design and Repair Smith and Wesson Revolvers**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-86 - L.E.A.S./Design and Repair Shotguns**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-87 - L.E.A.S./Design and Repair Double Action Autopistols I**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-88 - L.E.A.S./Design and Repair Single Action Autopistols I**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-89 - L.E.A.S./Design and Repair Full Autos Phase I**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

**GSS-90 – Customizing the Colt-Type Autopistol, Basic**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013  
Approved: 05/21/2013

**GSS-91 – Customizing the Colt-Type Autopistol, Advanced**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-93 – L.E.A.S./Design and Repair Counter Sniper/Varmint Rifle**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-94 – Ballistics, Handloading and Texting**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-95 – Law Enforcement Armorer School, Basic**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.02 – Cowboy Action Shooting Long Guns**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.03 – Cowboy Action Shooting Short Guns**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.04 – Advanced Knife Making**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.05 – Design, Function and Repair Smith and Wesson Revolver**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.06 – L.E.A.S./Design, Function and Repair Patrol Rifles**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.08 – Custom Built 1911**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.09 – Color Case Hardening**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.12 – Modern and Cowboy Action Belts and Holsters**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.13 – Metallurgy for Gunsmiths**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.21 – Hand Guns Special Projects**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.22 – DFR Long Guns Special Projects**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.23 – Machine Shop Special Projects**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-98.24 – Stockmaking Special Projects**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-112 – Machine Shop for Gunsmiths**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-112B – Introduction to Knifemaking**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-114 – Basic Rifle Barreling**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-116 – Stockmaking, Phase 1**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-117 – Gas Tungsten Arc Welding for Gunsmiths**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-119 – Advanced Rifle Barreling**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-120 – Stockmaking, Phase II**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-120B – Stock Refinish and Repair/Recoil Pad Installation**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013  
Approved: 05/21/2013

**GSS-123 – Basic Hard Metal Engraving**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-124 – Welding Fabrication for Gunsmiths**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-133 - Scrimshaw**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-134 – Caustic Bluing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-135 - Parkerizing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-136 – Cold Rust and Niter Bluing**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-143 – Custom Gunmaking-Muzzleloader Kit Guns**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-145 – Advanced Correctional Armorer School**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

**GSS-147 – Assembly and Tuning of Gas Operated LEAS Repeating Rifles**

Approve Course revisions to remove references to repeatability.  
Effective: Fall 2013  
Approved: 05/21/2013

## **Health Occupations**

### **HO-3 – Medical Terminology**

Revise texts *Medical Terminology Systems: A Body Systems Approach*, F.A. Davis, to 7th Edition, 2012, ISBN: 978-0-8036-2954-7 as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **HO-40 – Nursing Assessment**

Revise texts: Carolyn Jarvis, *Physical Examination and Health Assessment*, to 6<sup>th</sup> Edition,; and Carolyn Jarvis, *Student Lab Manual for Physical Examination and Health Assessment*, to 6<sup>th</sup> Edition; Carolyn Jarvis, *Pocket Companion for Physical Examinations and Health Assessment*, to 6<sup>th</sup> Edition, as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **HO-46 – IV Therapy and Blood Withdrawal (Phlebotomy)**

Revise Texts adding: *Phlebotomy Quick Guide by I-Bar Publishing*, to 2009 edition, ISBN: 978-1594251054 as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **HO-46 – IV Therapy and Blood Withdrawal**

Revise textbooks: Delete “Introduction to Intravenous Therapy for Health Professionals”, Fulcher and Frazier. Add Manual of I.V. Therapeutics : Evidence-Based Practice for Infusion Therapy, 5th Edition, Lynn D. Phillips ISBN-13: 978-0-8036-2184-8, ©2010 Paperback 864 pages

Effective: Fall 2013

Approved: 05/21/2013

### **HO-54 – Structure and Function of the Human Body**

Locally inactivate course as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **HO-64 – NCLEX-PN Review**

Revise text Mary O. Eyles, “Mosby’s Comprehensive Review of Practical Nursing for the NCLEX–PM Examination”, to 16<sup>th</sup> Edition, 2011 published by Mosby’s. Or student may use any NCLEX-PN review text published in 2011 or 2012 as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **HO-64 – NCLEX Review**

Revise textbooks: Delete Mary O. Eyles, *Mosby, Comprehensive Review for the NCLEX –PN Examination*, 14<sup>th</sup> Edition. Add Linda Anne Silvestri, *Saunders Q & A Review for the NCLEX-PN® Examination*, 4th Edition, ISBN: 978-1-4557-0379-1, Copyright: 2013

Effective: Fall 2013

Approved: 05/21/2013

### **HO-80A Geriatric Nursing Assistant**

Revised Course Description for compliance with standards established by the California Department of Health Services for VN and Health Occupations requirements.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **HO-80A – Geriatric (Long-Term Care) Nurse Assistant**

No change necessary after review for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **HO-120 – Cardiopulmonary Resuscitation**

Approved revision of Course Objectives, Course Content, and textbooks.

Effective: Fall 2013

Approved: 03/19/2013

### **HO-80A Geriatric (Long-Term Care) Nurse Assistant**

Add to required textbooks the following: Workbook for Hartman's Nursing Assistant Care: The Basics, 3<sup>rd</sup> Edition, ISBN: 9781604250152.

Effective: Fall 2013

Approved: 05/07/2013

### **HO-152 – Standard First Aid**

Approved locally inactivating course because it has not been offered in many years and previously there was low enrollment.

Effective: Fall 2013

Approved: 03/19/2013

## **History**

### **HIST-14 – World History Beginning to 1500**

Approve offering course with Online Delivery.

Effective: Fall 2013

Approved: 05/21/2013

### **HIST-15 – World History 1500 to Present**

Approve offering course with Online Delivery.

Effective: Fall 2013

Approved: 05/21/2013

## **Human Services**

### **HUS-10 – Introduction to Human Services**

Revised Assignments/Appropriate Reading. Updated Representative Texts: An Introduction to Human Services, Woodside and McClam, Brooks/Cole, Cengage Learning, ISBN: 978-0-8400-3371-0, 2012.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-22 – Substance Abuse Treatment**

Revised Assignments/Appropriate Readings. Updated Representative Texts: 1) Loosening the Grip: A Handbook of Alcohol Information, 10th Edition, eText: ISBN-10:0-07-738238-2, ISBN-978-0-07-738238-4; Print: ISBN-10:0-07-340468-3, ISBN-13:978-0-07-340468-4, Author(s): Kinney, Jean, Publisher: McGraw-Hill Higher Education Copyright year: © 2012; 2) Addiction Counseling Competencies, TAP-21, U.S. Dept. of Health and Human Services, 2006. Note: This document is available in pdf format at: <http://store.samhsa.gov/product/TAP-21-Addiction-Counseling-Competencies/SMA08-4171> or viewable in a browser as an HTML document. Students can view the document online or save as a pdf to a usb-based flash drive.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-23 – Special Population Considerations-Human Services**

Revised Assignments/Appropriate Readings. Updated Representative Texts to add the following: The document is available as a download at the following URL: <https://www.ncjrs.gov/pdffiles1/Digitization/142595NCJRS.pdf>.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-24 – Group Facilitator**

Revised Assignments/Appropriate Readings. Removed Correspondence Method of Delivery. Updated Representative Texts: Corey/Corey, Groups Process and Practice, 7<sup>th</sup> ed., eText: ISBN-10:0495515809, ISBN-13:9780495515807, Print: ISBN-10:0534607950, ISBN-13:9780534607951, Wadsworth, 2006

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-25 – Family Treatment Approaches**

Revised Assignments/Appropriate Readings. Updated Representative Texts: Goldenberg/Goldenberg, Family Therapy; eText: ISBN-10:1133471412, ISBN-13:9781133471417, Print: ISBN-10:1111828806, ISBN-13:9781111828806, Wadsworth, 2013.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-27 – Gender Differences and Addictive Behavior**

Revised Assignments/Appropriate Readings. Updated Representative Texts and Supplies: "Men's Work" by Paul Kivel, publisher, Hazeldon Foundation and "The Dance of Connection" by Harriet Lerner PhD. Publisher: Harper Collins.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-30 – Pharmacology of Drugs of Abuse**

Revised Assignments/Appropriate Readings.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-30 – Pharmacology of Drugs of Abuse**

Approve offering course with Online Delivery.

Effective: Fall 2013

Approved: 05/21/2013

### **HUS-31 – Crisis Intervention Strategies**

Revised Assignments/Appropriate Readings. Updated Representative Texts and Supplies: James, Crisis Intervention Strategies, 6<sup>th</sup> edition, eText: ISBN-10:0495588350, ISBN-13:9780495588351, Print: ISBN-10:0495100269, ISBN-13:9780495100263, Wadsworth, 2008.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-32 – Understanding Addiction**

Revised Assignments/Appropriate Readings. Updated Representative Text: Jean Kinney, Loosening the Grip: A Handbook of Alcohol Information, 10th Edition, eText: ISBN-10:0-07-738238-2, ISBN-13:978-0-07-738238-4, Print: ISBN-10:0-07-340468-3, ISBN-13:978-0-07-340468-4, McGraw-Hill, 2012.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-35 – Ethical Issues**

Revised Assignments/Appropriate. Updated Representative Texts: Corey/Corey/Callanan; Issues and Ethics in the Helping Professions; eText - ISBN-13:97811111; Print – ISBN-10:0495812412/ISBN-13:9780495812418; Wadsworth; 2011.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

Chancellor Approved: 04/04/2013

### **HUS-37 – Case Management and Client Records Documentation**

Revised Assignments/Appropriate Readings. Updated Representative Texts: Summers; Fundamentals of Case Management Practice; eText: ISBN-10:0840033699, ISBN-13:9780840033697; Print: ISBN-10:0840033699, ISBN-13:9780840033697; Wadsworth; 2012.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-40 – Field Instruction Seminar I**

Revised Assignments/Appropriate Readings. Update Representative Text: The Human Services Internship; eText: ISBN-10:1111561281, ISBN-13:9781111561284; Print: ISBN-10:1111186871, ISBN-13:9781111186876; Wadsworth; 2012.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-41 – Field Instruction Seminar II**

Revised Assignments/Appropriate Readings. Updated Representative Text: Update Representative Text: The Human Services Internship; eText: ISBN-10:1111561281, ISBN-13:9781111561284; Print: ISBN-10:1111186871, ISBN-13:9781111186876; Wadsworth; 2012.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

### **HUS-62 – Paraprofessional Counseling Skills in Residential Care**

Update Assignments/Appropriate Readings. Update Representative Text: Nancy R. Hooyman; H. Asuman Kiyak; Social Gerontology: A Multidisciplinary Perspective, Ninth Edition; eText: ISBN-10:0-205-80027-0, ISBN-13:978-0-205-80027-8; Print: ISBN-10:0-205-76313-8, ISBN-13:978-0-205-76313-9; Pearson; 2011.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

## **Humanities**



## **Industrial Technology**

### **IT-72 – Facilities Maintenance-Welding**

Approved changing all language from “certification” to “qualification”, to more accurately depict what the Welding Technology Program offers.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors’ Approval: 03/20/2013

### **IT-72 – Facilities Maintenance-Welding 2**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

## **Inter-Disciplinary Studies**

### **IDS-110 – Using the Computer and Microsoft Word for Composition**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

## **Journalism**

### **JOUR-1 – News Reporting and Writing**

Revise Text *Writing and Reporting the News*, Carol Rich, Wadsworth Publishing, to 6<sup>th</sup> Edition, 2010, ISBN: 978-0-495-56987-9 as recommended in Journalism IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **JOUR-2 - Student Newspaper**

Locally inactivate course as recommended in Journalism IPR.

Effective: Spring 2013

Approved: 01/15/2013

### **JOUR-3A – Newspaper Production I**

Locally inactivate course as recommended in Journalism IPR.

Effective: Spring 2013

Approved: 01/15/2013

### **JOUR-3B – Newspaper Production II**

Locally inactivate course as recommended in Journalism IPR.

Effective: Spring 2013

Approved: 01/15/2013

### **JOUR-3C – Newspaper Production III**

Locally inactivate course as recommended in Journalism IPR.

Effective: Spring 2013

Approved: 01/15/2013

### **JOUR-3D – Newspaper Production IV**

Locally inactivate course as recommended in Journalism IPR.

Effective: Spring 2013

Approved: 01/15/2013

## **JOUR-4 – Mass Communication and Society**

Revise Text *Media and Culture*, to 7<sup>th</sup> Edition, Richard Campbell, Boston: Bedford/St Martin's, 2009, ISBN: 978-0-312-48546-7 as recommended in Journalism IPR.

Effective: Fall 2013

Approved: 01/15/2013

## **Mathematics**

### **Math-1A Analytic Geometry and Calculus I**

Approved the revision of SLOs, based on course review during the Mathematics IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-1B Analytic Geometry and Calculus II**

Approved the revision of SLOs, based on course review during the Mathematics IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-1C Analytic Geometry and Calculus III**

Approved the revision of SLOs, based on course review during the Mathematics IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **Math-7 Trigonometry**

Approved the revision of SLOs, based on course review during the Mathematics IPR, and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-8 Advanced Algebra**

Approved the revision of SLOs, based on course review during the Mathematics IPR, and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-11A Concepts of Elementary School Mathematics I**

Approved the revision of SLOs, based on course review during the Mathematics IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-11B Concepts of Elementary School Mathematics II**

Approved the revision of SLOs, based on course review during the Mathematics IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-40 Elementary Statistics**

Approved the revision of SLOs, based on course review during the Mathematics IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-51 Elementary Algebra**

Approved the revision of SLOs, based on course review during the Mathematics and Basic Skills IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **MATH-51 – Elementary Algebra**

Approve changing the course Credit Type from “Degree Applicable” to “Basic Skills”.

Effective: Fall 2013

Approved: 05/21/2013

### **Math-60 Intermediate Algebra**

Approved the revision of SLOs, based on course review during the Mathematics and Basic Skills IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-101 Basic College Mathematics**

Approved the revision of SLOs, based on course review during the Mathematics IPR, and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-102 Basic College Mathematics**

Approved the revision of SLOs, based on course review during the Mathematics IPR, and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-155 Math Lab Basic Skills**

Approved the revision of SLOs, based on course review during the Mathematics IPR.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **Math-156 Math Lab-Precollegiate Algebra**

Approved the revision of SLOs, based on course review during the Mathematics IPR, and textbook.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

## **Music**

## **Philosophy**

## **Physical Education**

### **PE-15 – Introduction to Kinesiology**

Revised TOP Code from 083500 (Physical Education) to 127000 (Kinesiology) as mandated by the Chancellor’s Office.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **PEAC-2A – Men’s Varsity Soccer**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts.

Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-2B – Pre-Season Skills and Conditioning for Soccer**

Proposed new course to replace PEAC-35A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-2C – Women’s Varsity Soccer**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts.

Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-2D – Off-Season Skills and Conditioning for Soccer**

Proposed new course to replace PEAC-35A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-5A – Men’s Varsity Basketball**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts.

Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-5B – Pre-Season Skills and Conditioning for Basketball**

Proposed new course to replace PEAC-21A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-5C – Women’s Varsity Basketball**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts.

Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-5D – Off-Season Skills and Conditioning for Basketball**

Proposed new course to replace PEAC-21A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-6 – Varsity Wrestling**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts. Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-6B – Pre-Season Skills and Conditioning for Wrestling**

Proposed new course to replace PEAC-25A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-6D – Off-Season Skills and Conditioning for Wrestling**

Proposed new course to replace PEAC-25A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-7 – Varsity Baseball**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts.

Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-7D – Off-Season Skills and Conditioning for Baseball**

Proposed new course to replace PEAC-20A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.”

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-9 – Women’s Varsity Volleyball**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts.

Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-9B – Pre-Season Skills and Conditioning for Volleyball**

Proposed new course to replace PEAC-22A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-9D – Off-Season Skills and Conditioning for Volleyball**

Proposed new course to replace PEAC-22A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern. Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-10 – Women’s Varsity Softball**

Approved changes to the Course Description, repeatability, Course Objectives, Course Content, Assignments, Methods of Instruction, Methods of Evaluation and Representative Texts.

Effective: Fall 2013

Approved: 05/07/2013

### **PEAC-10D – Off-Season Skills and Conditioning for Softball**

Proposed new course to replace PEAC-23A in the AA Physical Education General Studies, AA Physical Education University Studies and AA General Education pattern.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-12 - Triathlon Training**

Locally inactivate course. Course has not been taught since Spring 2007.

Effective: Fall 2013

Approved: 01/15/2013

### **PEAC-25B – International Wrestling Skills**

Locally inactive course.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

### **PEAC-32A – Step Aerobics**

Locally inactivate course. Course will no longer be taught with transfer of faculty to different discipline.

Effective: Spring 2013

Approved: 01/15/2013

### **PEAC-32D – Fitness Center**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-34 – Golf Skills**

Approve Course revisions to remove references to repeatability. (Mesloh/Somerville: MCSU)

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-36 – Cross Country Skiing**

Approve local inactivation of course.

Effective: Fall 2013

### **PEAC-37 – Alpine Skiing**

Approve local inactivation of course.

Effective: Fall 2013

### **PEAC-38 - Snowboarding**

Approve local inactivation of course.

Effective: Fall 2013

### **PEAC-40 – Nordic Skiing**

Approve local inactivation of course.

Effective: Fall 2013

### **PEAC-44 - Yoga**

Approve Course revisions to remove references to repeatability.

Effective: Fall 2013

Approved: 05/21/2013

### **PEAC-44A – Jazz Dancing**

Locally inactivate course. Course has not been taught since Spring 2011.

Effective: Fall 2013

Approved: 01/15/2013

### **PEAC-60 – Physical Fitness for the Senior Adult**

Approved local inactivation of the course. Has not been taught in several years.

Effective: Fall 2013

Approved: 05/07/2013

## **Physical Science**

## **Political Science**

## **Power Generation Technology**

### **PGT-22 – Operations, Maintenance and Safety**

Locally inactivate course. Course re-numbered to IT-22 in August 2011.

Effective: Fall 2013

Approved: 01/15/2013

## **Psychology**

### **PSY-5 – Introduction to Research Methods**

Approved new course to be included in a Psychology Transfer Degree.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approval: 03/12/2013

Chancellors' Approval: 04/05/2013

### **PSY-5 – Introduction to Research Methods**

Approved assignment of PSY-5 Introduction to Research Methods to the Discipline of Psychology.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **PSY-5 – Introduction to Research Methods**

Approved Content Review Form to require PSY-1 Introduction to Psychology as a Prerequisite for PSY-5.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **PSY-5 – Introduction to Research Methods**

Approved Content Review Form to require MATH-40 Statistics as a Prerequisite for PSY-5.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **PSY-5 – Introduction to Research Methods**

Approved offering this course through Hybrid, and Online Delivery.

Effective: Fall 2013

Approved: 03/19/2013

### **PSY-6 – Abnormal Psychology**

Approved new course to be included in a Psychology Transfer Degree.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/25/2013

### **PSY-6 – Abnormal Psychology**

Approved assignment of PSY-6 Abnormal Psychology to the Discipline of Psychology.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **PSY-6 – Abnormal Psychology**

Approved Content Review Form to require ENGL-50 Introduction to College Composition as a Recommended Preparation for PSY-6.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **PSY-6 – Abnormal Psychology**

Approved Content Review Form to require READ-51 Effective Reading and Study Skills as a Recommended Preparation for PSY-6.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

### **PSY-6 – Abnormal Psychology**

Approve offering this course for Hybrid and Online Delivery.

Effective: Fall 2013

Approved: 04/09/2013

### **PSY-18 – Human Development: A Life Span**

Approved the revision of Catalog Description, Course Content, Assignments, and Textbook for consistency with C-ID guidelines.

Effective: Fall 2013

Approved: 04/09/2013

### **PSY-33 Psychology of Personal and Social Adjustment**

Approved revision of Catalog Description, Student Learning Outcomes, Course Content, and textbooks, to meet C-ID requirements.

Effective: Fall 2013

Approved: 03/05/2013

Board Approved: 03/12/2013

Chancellor Approved: 04/02/2013

### **PSY-80 – Facing Stress and Pain**

Approved revision of number of hours (from 8 to 16) and units (from 0.5 to 1.0). Also delete current text and add text: Davis, Eshelman and McKay, *The Relaxation and Stress Reduction Workbook*, 6<sup>th</sup> ed., 2008, ISBN-10: 1572245492; ISBN-13: 9781572245495.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approved: 03/12/2013

Chancellor Approved: 04/02/2013

## **Reading**

### **READ-51 – Effective Reading and Study Skills**

Updated Representative Text: Smith, *Breaking Through College Reading*, Pearson, 10<sup>th</sup> edition.

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

### **READ-101 – Basic Reading and Study Skills**

Revise text to D.J. Henry, *The Skilled Reader*, 2<sup>nd</sup> 3<sup>rd</sup> Ed., 2004 2011, Pearson Longman, ISBN: 9780205571389

9780205780877

Effective: Fall 2013

Approved: 05/07/2013

## **Sociology**

### **SOC-4 – Introduction to Gender**

Approve change textbook edition to Michael Kimmel, *The Gendered Society*, 5<sup>th</sup> ed., Oxford Press, ISBN# 978-0-19-992746-3.

Effective: Fall 2013

Approved: 04/09/2013



## **Spanish**

### **SPAN-1 First Course in Spanish**

Approved revision of current course description and add: "This introductory course teaches beginning language acquisition in a cultural context through listening, speaking, reading and writing. The students will interact with authentic language in cultural context." Delete current course objectives course content information and add new objectives and content to meet SB-1440 requirements.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **SPAN-50 – Conversational Spanish**

Approve change textbook edition to "Puntos de Partido" 8th edition, Knorre, Dorwick, Perez-Girones, Glass, Villareal, McGraw Hill Publishing, ISBN 13: 9780073534428 (978-0-07-353442-8)

Effective: Fall 2013

Approved: 04/09/2013

## **Speech**

### **SPCH-1 Introduction to Public Speaking**

Approved for Hybrid Delivery with revisions to Course Description, Methods of Instruction and Methods of Evaluation. Added ENGL 1 College Composition as a Prerequisite for SPCH 1 Introduction to Public Speaking.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

Chancellors' Approval: 01/29/2013

### **SPCH-1 Introduction to Public Speaking**

Approved Content Review Form for ENGL 1 College Composition as a Prerequisite for SPCH 1 Introduction to Public Speaking.

Effective: Fall 2013

Approved: 12/04/2012

Board Approved: 01/08/2013

## Vocational Nursing

### VN-50 - Pharmacology

Revised Student Learning Outcomes to replace #2 with: “Calculate accurate dosages of ordered medications to provide safe administration of medications.” Added an additional textbook Ogden and Fluharty *Calculation of Drug Dosages, a Work Text*, 9<sup>th</sup> edition, by, published by Elsevier, 2012, ISBN: 978-0323077538, as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### VN-50 - Pharmacology

Revise textbooks: Delete Ogden and Fluharty, *Calculation of Drug Dosages, a Work Text*, 9<sup>th</sup> edition, published by Elsevier, 2012. Add: Gloria D. Pickar and Amy Pickar Abernathy, *Dosage Calculations*, 9<sup>th</sup> edition, Delmar Cengage Publishing, ISBN 13:9781439058473, ©2013

Effective: Fall 2013

Approved: 05/21/2013

### VN-51 – Nursing Fundamentals

Revised Student Learning Outcomes to replace #2 with: “Identify signs of wellness or illness on the health continuum, and describe the fundamental care appropriate at the various stages.” Also deleted textbooks: *Fundamental Concepts and Skills for Nursing*, by Susan DeWitt Saunders, and *Nurses Pocket Guide Diagnosis Prioritized Intervention and Rationales Doenges*, by FA Davis as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### VN-51 – Nursing Fundamentals

Revise textbooks: Delete the following text: Timby and Smith, *Introductory Medical-Surgical Nursing*, 9th Edition, LWW 2006; and Replace it with the following: Timby and Smith, *Introductory Medical-Surgical Nursing*, 10th Edition, LWW 2009. Add: Williams and Hopper, *Understanding Medical Surgical Nursing*, 4<sup>th</sup> edition, FA Davis, 2011, ISBN: 978-0-8036-2219-7

Effective: Fall 2013

Approved: 05/21/2013

### VN-51 – Nursing Fundamentals

Revise textbooks: Add Hacker, Diana, *A Writer's Reference*, 7<sup>th</sup> ed., Boston. Bedford/St. Martin's, 2011, ISBN-13: 978-0-312-60143-0

Effective: Fall 2013

Approved: 05/21/2013

### VN-51 – Nursing Fundamentals

Change prerequisites for the course: delete HO 54 totally. Add HO 3 Medical Terminology, PSY 18 Life Span. Continue to include the following prerequisites: BIO 25 & 26 Anatomy and Physiology, HLTH 25 Nutrition, PSY 1 Introduction to Psychology, HO 80A Geriatric Nursing Assistant Or current CNA certificate, HO 120 CPR; and acceptance and enrollment into the Vocational Nursing Program. This correlates course requirements with program requirements.

Effective: Fall 2013

Approved: 05/21/2013

### VN-51 – Nursing Fundamentals

Content Review for HO 120 CPR as a prerequisite for the Vocational Nursing Program. (Mesloh/Stuart: MSCU)

Effective: Fall 2013

Approved: 05/21/2013

### VN-51 – Nursing Fundamentals

Content Review for HO 80A Geriatric Nursing Assistant as a prerequisite for the Vocational Nursing Program.

(Mesloh/Stuart: MSCU)

Effective: Fall 2013

Approved: 05/21/2013

### **VN-51 – Nursing Fundamentals**

Content Review for BIO 25 & 26 Anatomy and Physiology as a prerequisite for the Vocational Nursing Program.  
(Mesloh/Stuart: MSCU)  
Effective: Fall 2013  
Approved: 05/21/2013

### **VN-51 – Nursing Fundamentals**

Content Review for PSY 1 Introduction to Psychology as a prerequisite for the Vocational Nursing Program.  
(Mesloh/Stuart: MSCU)  
Effective: Fall 2013  
Approved: 05/21/2013

### **VN-52 – Clinical Lab I**

Add Elsevier's SimChart online program to Representative Texts and Supplies.  
Effective: Fall 2012  
Approved: 08/21/2012  
Board Approved: 01/08/2013

### **VN-52 – Clinical Lab I**

Revised Student Learning Outcomes to add: "4. *Demonstrate safe and accurate medication administration, oral and parenterally, except not intravenously.*" Also removed *Fundamental Concepts and Skills* by deWitt, and added textbook Gulanick and Meyers, *Nursing Care Plans, Diagnoses, Interventions, and Outcomes*, 7th edition, Mosby-Elsevier, 2010, ISBN: 10-0323065376 as recommended for the Vocational Nursing IPR.  
Effective: Fall 2013  
Approved: 01/15/2013

### **VN-52 – Clinical Lab I**

Revise textbooks: Delete the following text: Timby and Smith, *Introductory Medical-Surgical Nursing*, 9th Edition, LWW 2006; and Replace it with the following: Timby and Smith, *Introductory Medical-Surgical Nursing*, 10th Edition, LWW 2009. Add: Williams and Hopper, *Understanding Medical Surgical Nursing*, 4<sup>th</sup> edition, FA Davis, 2011, ISBN: 978-0-8036-2219-7  
Effective: Fall 2013  
Approved: 05/21/2013

### **VN-52 – Clinical Lab I**

Revise textbooks: Add Hacker, Diana, *A Writer's Reference*, 7<sup>th</sup> ed., Boston. Bedford/St. Martin's, 2011, ISBN-13: 978-0-312-60143-0  
Effective: Fall 2013  
Approved: 05/21/2013

### **VN-53 – Adult Nursing Theory II**

Removed Student Learning Outcomes and added the following: "1. *Describe the pathophysiology of the disorders of the endocrine, gastrointestinal, neurosensory, musculoskeletal-integumentary, respiratory, and cardiovascular systems.* 2. *Identify medications and treatment modalities appropriate to disorders of the above listed body systems.*" Also revised textbook: *Introductory Medical-Surgical Nursing*, Timby and Smith, to 10<sup>th</sup> Edition, 2009, ISBN: 9781451162554 as recommended for the Vocational Nursing IPR. *It was also pointed out that the VN53 outline incorrectly states "CSU/UC approved." This is incorrect and was corrected as part of the action.*  
Effective: Fall 2013  
Approved: 01/15/2013

### **VN-53 – Adult Theory II**

Revise textbooks: Delete the following text: Timby and Smith, *Introductory Medical-Surgical Nursing*, 9th Edition, LWW 2006; and Replace it with the following: Timby and Smith, *Introductory Medical-Surgical Nursing*, 10th Edition, LWW 2009. Add: Williams and Hopper, *Understanding Medical Surgical Nursing*, 4<sup>th</sup> edition, FA Davis, 2011, ISBN: 978-0-8036-2219-7  
Effective: Fall 2013  
Approved: 05/21/2013

### **VN-53 – Adult Theory II**

Revise textbooks: Add Hacker, Diana, *A Writer's Reference*, 7<sup>th</sup> ed., Boston. Bedford/St. Martin's, 2011, ISBN-13: 978-0-312-60143-0

Effective: Fall 2013

Approved: 05/21/2013

### **VN-54 – Clinical Lab II**

Add Elsevier's SimChart online program to Representative Texts and Supplies.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **VN-54 – Clinical Lab II**

Replaced Student Learning Outcomes #1 with: "1. Demonstrate safe and accurate medication administration, oral and parenterally, except not intravenously." Also added textbook: Gulanick and Meyers, *Nursing Care Plans, Diagnoses, Interventions, and Outcomes*, 7th edition, Mosby-Elsevier, 2010, ISBN: 10-0323065376 as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **VN-54 – Clinical Lab II**

Revise textbooks: Delete the following text: Timby and Smith, *Introductory Medical-Surgical Nursing*, 9th Edition, LWW 2006; and Replace it with the following: Timby and Smith, *Introductory Medical-Surgical Nursing*, 10th Edition, LWW 2009. Add: Williams and Hopper, *Understanding Medical Surgical Nursing*, 4<sup>th</sup> edition, FA Davis, 2011, ISBN: 978-0-8036-2219-7

Effective: Fall 2013

Approved: 05/21/2013

### **VN-54 – Clinical Lab II**

Revise textbooks: Add Hacker, Diana, *A Writer's Reference*, 7<sup>th</sup> ed., Boston. Bedford/St. Martin's, 2011, ISBN-13: 978-0-312-60143-0

Effective: Fall 2013

Approved: 05/21/2013

### **VN-55 – Adult Nursing Theory III**

Removed Student Learning Outcome and replaced with: "1. Describe the pathophysiology of disorders of the genitourinary system, medications and treatment modalities used in treating patients with these disorders and identify nursing functions in their delivery. 2. Demonstrate leadership, organization, and management in class activities." Also revised textbook: *Introductory Medical-Surgical Nursing*, Timby and Smith, to 10<sup>th</sup> Edition, ISBN: 9781451162554 as recommended for the Vocational Nursing IPR. *It was also pointed out that the VN55 outline incorrectly states "CSU/UC approved." This is incorrect and was corrected as part of the action.*

Effective: Fall 2013

Approved: 01/15/2013

### **VN-55 – Adult Theory III**

Revise textbooks: Add Hacker, Diana, *A Writer's Reference*, 7<sup>th</sup> ed., Boston. Bedford/St. Martin's, 2011, ISBN-13: 978-0-312-60143-0

Effective: Fall 2013

Approved: 05/21/2013

### **VN-55 – Adult Theory III**

Revise textbooks: Delete the following: Timby and Smith, *Introductory Medical-Surgical Nursing*, 9th Edition, LWW 2006; Replace with the following: Williams and Hopper, *Understanding Medical Surgical Nursing*, 4<sup>th</sup> edition, FA Davis, 2011. Add: Dahlkemper, *Anderson's Nursing Leadership, Management, and Professional Practice for the LPN/LVN in Nursing School and Beyond*, 5<sup>th</sup> edition, FA Davis, 2013, ISBN: 978-0-8036-2960-8

Effective: Fall 2013

Approved: 05/21/2013

### **VN-56 – Clinical Lab III**

Add Elsevier's SimChart online program to Representative Texts and Supplies.

Effective: Fall 2012

Approved: 08/21/2012

Board Approved: 01/08/2013

### **VN-56 – Clinical Lab III**

Revised Student Learning Outcomes to add: "4. *In a clinical setting, demonstrate the appropriate skills to care for maternity patients.* 5. *Demonstrate the appropriate skills to care for pediatric patients in the clinical setting.*" Also added textbook: Gulanick and Meyers, *Nursing Care Plans, Diagnoses, Interventions, and Outcomes*, 7th edition, Mosby-Elsevier, 2010, ISBN: 10-0323065376"; revised Smith and Timby, *Introductory Medical Surgical Nursing* to 10<sup>th</sup>; and removed *Fundamental Concepts and Skills* by de Witt as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **VN-56 – Clinical Lab III**

Revise textbooks: Delete the following text: Timby and Smith, *Introductory Medical-Surgical Nursing*, 9th Edition, LWW 2006; and Replace it with the following: Timby and Smith, *Introductory Medical-Surgical Nursing*, 10th Edition, LWW 2009. Add: Williams and Hopper, *Understanding Medical Surgical Nursing*, 4<sup>th</sup> edition, FA Davis, 2011, ISBN: 978-0-8036-2219-7

Effective: Fall 2013

Approved: 05/21/2013

### **VN-56 – Clinical Lab III**

Revise textbooks: Add Hacker, Diana, *A Writer's Reference*, 7<sup>th</sup> ed., Boston. Bedford/St. Martin's, 2011, ISBN-13: 978-0-312-60143-0

Effective: Fall 2013

Approved: 05/21/2013

### **VN-57 – Maternity Nursing**

Revised Student Learning Outcomes by removing current SLO and adding: "1. *Describe the fertilization process in humans.* 2. *Verbalize an understanding of the care of a pregnant woman during each phase of the pregnancy and delivery into post-partum care*" as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

### **VN-58 – Pediatric Nursing**

Revised Student Learning Outcomes to remove: "3. *Demonstrate the appropriate skills to care for pediatric patients in the clinical*" as recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

## **Welding Technology**

### **WT-31 – GTAW for Gunsmiths**

Approved the reactivation of course with revised SLOs and Course Content.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **WT-32 – Advanced GTAW for Gunsmiths**

Approved the reactivation of course with revised SLOs and Course Content.

Effective: Fall 2013

Approved: 02/19/2013

Senate Approval: 03/05/2013

Board Approval: 03/12/2013

Chancellors' Approval:

### **WT-38 – Welding Theory & Practice-Gas Metal Arc Welding**

Approved changing all language from “certification” to “qualification”, to more accurately depicts what the Welding Technology Program offers.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/20/2013

### **WT-39 – Welding Theory & Practice-Gas Tungsten Arc Welding**

Approved changing all language from “certification” to “qualification”, to more accurately depicts what the Welding Technology Program offers.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/20/2013

### **WT-40 – Oxyacetylene Welding**

Course reviewed during IPR with no change recommended.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/20/2013

### **WT-42 – Intermediate Shielded Metal Arc Welding**

Approved changing all language from “certification” to “qualification”, to more accurately depicts what the Welding Technology Program offers.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/20/2013

### **WT-43 – Advanced Shielded Metal Arc Welding**

Approved changing all language from “certification” to “qualification”, to more accurately depicts what the Welding Technology Program offers.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors' Approval: 03/20/2013

### **WT-44 --Gas Metal Arc Welding**

Approved changing all language from “certification” to “qualification,” to more accurately depicts what the Welding Technology Program offers.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors’ Approval: 03/20/2013

### **WT-44 Gas Metal Arc Welding**

Approved revision of Catalog Description, Student Learning Outcomes, and Content.

Effective: Fall 2013

Approved: 03/19/2013

### **WT-45 –Gas Tungsten Arc Welding**

Approved changing all language from “certification” to “qualification”, to more accurately depicts what the Welding Technology Program offers.

Effective: Fall 2013

Approved: 02/19/2013

Board Approval: 03/12/2013

Chancellors’ Approval: 03/20/2013

## **Work Experience**

## **Noncredit Courses**

### **Careers**

#### **CARS-151 Career Life Skills**

Revised course description, methods of evaluation, and method of delivery for live-interactive delivery approval. Also, changes to representative texts and assigned readings (no required textbook).

Effective: Spring 2013

Approved: 12/04/2012

Board Approved: 01/08/2013



## Program Degrees and Certificates

### Administration of Justice

### Agriculture

#### **Certificate of Accomplishment: Agriculture Business**

Reactivated the Certificate of Accomplishment in Agriculture Business.

**Total Units for the Certificate of Accomplishment: 11 Units**

<b>Course No.</b>	<b>Course Title</b>	<b>Units</b>
AGR 1	Agriculture Accounting	3
AGR 2	Agriculture Economics	3
AGR 3	Introduction to Agriculture Business	3
CA 31	Computer Applications I	2

Upon completion of this Certificate of Accomplishment in Agriculture Business, the student will be able to:

1. Analyze and make business decisions based on a business model.
2. Make business decisions using supply and demand.
3. Effectively and efficiently use computer programs, including Word and Excel.
4. Demonstrate an understanding of accrual accounting.

(SLO's approved May 4, 2010)

Effective: Fall 2012

Approved: 09/18/2012

Board Approved: 01/08/2013

### Anthropology

#### **Associate in Arts in Anthropology for Transfer**

Approved new transfer degree.

Effective: Fall 2013

### Art

#### **Associate in Arts in University Studies: Emphasis in Art**

Inactivated degree; replaced by Associate in Arts for Transfer in Studio Art and Associate in Arts for Transfer in Art History.

Effective: Fall 2013

Approved: 08/21/2012

Board Approved: 01/08/2013

### Automotive Technology

#### **Certificate of Accomplishment – General Mechanic**

This certificate was developed to better meet the needs of students and was recommended by the Automotive Technology Program Advisory Committee. Includes 5 courses for 14 Units.

Effective: Fall 2013

Approved: 05/07/2013

Academic Senate Approval: 05/14/2013

Board Approved: 05/14/2013

## **Certificate of Accomplishment – Electrical**

This certificate was developed to better meet the needs of students and was recommended by the Automotive Technology Program Advisory Committee. Includes 5 courses for 14 Units.

Effective: Fall 2013

Approved: 05/07/2013

Academic Senate Approval: 05/14/2013

Board Approved: 05/14/2013

## **Business**

### **Associate in Arts in University Studies: Emphasis in Business Administration**

Inactivated degree; replaced by Associate in Arts for Transfer in Business Administration.

Effective: Fall 2013

Approved: 08/21/2012

Board Approved: 01/08/2013

### **Associate in Science Degree – Accounting**

Revised Program Student Learning Outcomes

1. Demonstrate an understanding of financial statements, prepare journal entries and complete an accounting cycle prepared according to Generally Accepted Accounting Principles (GAAP).
2. Demonstrate an understanding of managerial accounting approaches to identifying, deriving, and reporting of financial information for internal decision making purposes.
3. Apply computer skills to retrieve, analyze, and manage information in a business environment.
4. Demonstrate an ability to write clearly and concisely, verbally express themselves in presentations, and use common communication channels.
5. Combine critical thinking skills and technical knowledge to solve common problems found in the accounting profession.

Effective: Fall 2013

Approved: 09/18/2012

Board Approved: 01/08/2013

## **Child Development**

### **Associate in Arts in University Studies: Emphasis in Child Development**

Inactivated degree; replaced by Associate in Arts for Transfer in Child Development.

Effective: Fall 2013

Approved: 08/21/2012

Board Approved: 01/08/2013

## **Correctional Science**

## **Digital Graphics**

### **Digital Graphic Design Entrepreneurship Certificate of Accomplishment**

*Lassen Community College*

*Digital Graphic Design Entrepreneurship Certificate of Accomplishment*

*ART 49a - Work Experience 1 unit*

*ART 52 - Marketing Yourself as an Artist/Designer 3 units*

*BUS 75 - Planning and Launching a New Business 1 unit*

*BUS 77 - Financing the Small Business Venture 1 unit*

*BUS 78 - The Customer Advantage 1 unit*

BUS 79 - Computer Information Systems for  
Small Business Ventures

2 units

Total

9 units

**Student Learning Outcomes: Digital Graphic Design Entrepreneurship Certificate of Accomplishment**

1. Acquire the basic steps and skills necessary to plan, launch, and amplify your own business from finances/accounting to legal requirements.
2. Demonstrate a professional level of customer/client and business relations.
3. Develop a physical/digital portfolio and documents for client preview and business marketing.
4. Apply technical skills learned through the use of various computer information systems.

Effective: Fall 2013

Approved: 09/18/2012

Senate Approved: 09/25/12

Board Approved: 10/09/12

**Certificate of Accomplishment in Digital Graphic Design Entrepreneurship**

**Total units for the Certificate of Accomplishment: 6 units**

**Required Core Courses:**

Course No	Course Title	Units	BUS 78	The Customer Service Advantage	1.0
BUS 75	Planning and Launching a New Business Venture	1.0	BUS 79	Computer Information Systems for Small Business Ventures	2.0
BUS 76	Marketing the Small Business Venture	1.0			
BUS 77	Financing the Small Business Venture	1.0			

**Program Student Learning Outcomes**

Upon completion of the **Certificate of Accomplishment in Entrepreneurship**, the student will be able to:

1. Demonstrate an ability to test the feasibility of an entrepreneurial idea.
2. Develop a basic marketing plan in good form.
3. Describe common approaches in achieving customer service excellence.
4. Identify and describe particular service organizations' customer service effectiveness.
5. Demonstrate an ability to identify target markets.
6. Develop a basic marketing plan in good form.
7. Describe typical information system technologies used by small business owners.
8. Demonstrate an ability to use common software applications to meet basic small business needs.
9. Develop and present a well written business plan.
10. Utilize common financial tools as a basis for decision making.
11. Demonstrate an understanding of the budgeting process.
12. Use basic design principles and industry standard software to express an individual visual idea effectively to a second party.

Effective: Fall 2013

Approved: 10/02/2012

Senate Approved: 09/25/2013

Board Approved: 01/08/2013

**Certificate of Accomplishment in Graphic Design**

Inactive Certificate of Accomplishment in Graphic Design.

Effective: Fall 2013

Approved: 10/02/2012

Board Approved: 01/08/2013

## English

### Associate in Arts in English for Transfer

This degree was developed to meet requirements of SB1440 in compliance with the statewide model curriculum developed through the C-ID project and faculty discipline groups. It meets the degree for transfer requirements established by SB1440 to ensure student transfer from community college to CSU with completion of a transfer degree.

#### ***Approved Associate in Arts in English for Transfer***

*Total major units for the degree = 18; Total units for the degree = 60*

#### ***Required Core:***

*ENGL 9 Critical Thinking (3)*

*ENGL 2 Introduction to Literary Types (3)*

#### ***List A: two courses required (6 units)***

*ENGL 3 British Literature I (3)*

*ENGL 4 British Literature II (3)*

*ENGL 12 Survey of American Literature II (3)*

#### ***List B: one course required (3 units)***

*ENGL 22 Introductory Creative Writing (reactivated) (3)*

*Any course not used in List A: ENGL 3, ENGL 4, ENGL 12*

#### ***List C: select one course (3 units)***

*ENGL 33 Studies in Fiction*

*Any course not used in list A or B above: ENGL 3, ENGL 4, ENGL 12, ENGL 22*

### **Student Learning Outcomes for Associate in Arts in English for Transfer**

1. Demonstrate analytical and critical thinking skills through the production of written and oral critical responses to texts
2. Given an assignment to read a literary work, the student will identify and analyze crucial elements of fiction, poetry and drama
3. Demonstrate the ability to find, evaluate, and interpret primary and secondary sources, utilize summary, paraphrase and direct quotes to support a premise, and apply guidelines for MLA documentation to appropriately document information within written essays.

Effective: Fall 2013

Approved: Curriculum Committee 12/04/2012

Senate Approved: 12/11/12

Board Approved: 12/11/12

### Associate in Arts in English for Transfer

Revise the degree to include additional courses.

Effective: Fall 2013

Approved: 04/09/2013

## General Education

### Associate Degree Area E

Approved addition of Introduction to Work Experience courses (AJ-49A, AGR-49A, ART-49A, AT-49A, BUS-49A, CD-49A, CORS-49A, CT-49A, FS-49A, GSS-49A, HO-49A, HUS-49A, JOUR-49A, WT-49A, WE-1A, and WE-2A) to Area E.

Effective: Fall 2013

Approved: 03/05/2013

Board Approved:

## **Gunsmithing**

### **Associates in Science Degree in General Gunsmithing**

Approved the revision of degree with the inactivation of courses and the addition of Gunsmithing and Welding courses.

Effective: Fall 2013

Approved: 04/09/2013

### **Certificate of Achievement in General Gunsmithing**

Approved the revision of certificate with the inactivation of courses and the addition of Gunsmithing and Welding courses.

Effective: Fall 2013

Approved: 04/09/2013

### **Associates in Science Degree in Firearms Repair**

Approved the revision of degree with the inactivation of courses and the addition of Gunsmithing and Welding courses.

Effective: Fall 2013

Approved: 04/09/2013

### **Certificate of Achievement in Firearms Repair**

Approved the revision of certificate with the inactivation of courses and the addition of Gunsmithing and Welding courses.

Effective: Fall 2013

Approved: 04/09/2013

### **Certificate of Accomplishment in Gunsmith Machinist and Metal Finishing**

Approved the revision of certificate with the inactivation of courses and the addition of Gunsmithing and Welding courses.

Effective: Fall 2013

Approved: 04/09/2013

### **Certificate of Accomplishment in Long Gun**

Approved the revision of certificate with the inactivation of courses and the addition of Gunsmithing and Welding courses.

Effective: Fall 2013

Approved: 04/09/2013

### **Certificate of Accomplishment in Pistolsmith**

Approved the revision of certificate with the inactivation of courses and the addition of Gunsmithing and Welding courses.

Effective: Fall 2013

Approved: 04/09/2013

## **Journalism**

### **Certificate of Achievement in Journalism**

Certificate inactivated as recommended in the Journalism IPR.

Effective: Spring 2013

Approved: 01/15/2013

### **Associate of Science in Journalism**

Degree inactivated as recommended in the Journalism IPR.

Effective: Spring 2013

Approved: 01/15/2013

## Psychology

### Associate in Arts in Psychology for Transfer

Approved the new degree for transfer in the area of Psychology.

**Completion of a total minimum of 60 Units eligible for transfer to CSU with a minimum grade point average of 2.0:**

#### **Completion of a Minimum of 19 Units Required Core Courses:**

##### **Complete the following 13 units:**

Course No.	Course Title	Units
PSY 1	Introduction to Psychology	3
MATH 40	Elementary Statistics	3
PSY 5	Introduction to Research Methods	3
BIOL 1	Principles of Biology	4

##### **Select two courses (6 units) from the following options:**

PSY 6	Abnormal Psychology	3
PSY 18	Human Development: A Life Span	3
PSY 31	Conception-Adolescence	3
PSY 33	Psychology of Personal and Social Adjustment	3

Any other course that is lower division prep for the psychology major at a CSU

**-Completion of either the CSU General Education or IGETC Option- 41 Units**

**-12 units may be double counted meeting requirements for both the core courses and general education.**

**Remaining 11-12 Units to Total 60 Units may be selected from electives.**

Effective: Fall 2013

Approved: 04/09/2013

Senate Approved: 04/09/2013

Board Approved: 04/09/2013

Chancellors' Approval:

### Associate in Arts in Psychology for Transfer Student Learning Outcomes

Approved Student Learning Outcomes for the new degree for transfer in the area of Psychology.

1. Demonstrate comprehension of the major concepts, theoretical perspectives, empirical findings, and historical and contemporary trends in psychology.
2. Demonstrate comprehension of scientifically-based research methods in psychology.
3. Use logic and empirical evidence to evaluate claims made about behavior.

Effective: Fall 2013

Approved: 04/09/2013

Board Approval: 04/09/2013

Chancellors' Approval:

## Sociology

### CSU GE Area D & E; IGETC Area 4; AA Area B & E1

Reaffirmed courses included in review for SOC IPR.

Effective: Fall 2013

Approved: 03/05/2013

Board Approved:

## **Vocational Nursing**

### **Associate of Science in Vocational Nursing**

Revised general education SLOs to be consistent with current GE SLOs, and specifically note that the first two are specific to the VN degree. Recommended for the Vocational Nursing IPR.

Effective: Fall 2013

Approved: 01/15/2013

## **Community Service**

### **Painting for Personal Enrichment**

To be taught during the 2013 Spring Semester, on TTH 10:00am-12:00pm. Cost will be \$50.00 per participant.

Reviewed: 03/05/2013

Board Review: 03/12/2013

### **Painting for Personal Enrichment**

To be taught during the 2013 Fall Semester. Cost will be \$50.00 per participant.

Curriculum Review: 05/06/2013

Academic Senate Review: 05/14/2013

Board Review: 05/14/2013

## **Other Curriculum Actions**

### **Update for 2012-2013**

#### **Election of 2012-2013 Curriculum and Academic Standards Committee Chair.**

Cheryl Aschenbach was nominated and elected by Acclamation as Committee Chair.

#### **Election of 2012-2013 Curriculum and Academic Standards Committee Vice Chair.**

Alison Somerville was nominated and elected by Acclamation as Committee Vice Chair.

#### **Meeting Schedule for the 2012-2013 Curriculum and Academic Standards Committee**

**meetings.** The meetings will be scheduled on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month beginning at 3:00 PM.

#### **Meeting Building/Room is the Child Development Building, Room #119 at 3:00 PM**

##### **Fall 2012**

August 21

September 18

October 2, 16

November 6, 20

December 4

##### **Spring 2013**

January 15

February 5, 19

March 5, 19

April 2, 16

May 7, 21 *(if necessary)*

*Note: Additional meetings may be scheduled as needed.*

Approved: August 21, 2012

#### **Maximum Class Size**

Discuss the maximum class size for all online classes and the maximum size for composition classes. There appears to be nothing in writing where class sizes differ from the contract limit of 35 or limits due to room size or health factors can be found.

*The committee recommends that there be a 1 to 2 year pilot where the Online and Composition courses be limited to 25 students with Instructor having the discretion to go up to 30 students. At the end of the pilot, data will be evaluated to determine the appropriate number of students for these courses.*

Effective: Fall 2013