



Consultation Council / Strategic Planning Committee 2016-2017

Administration:

Dr. Terri Armstrong

Dave Clausen

Dr. Marlon Hall

Brian Murphy

Patrick Walton

Karissa Morehouse

Classified:

Jeff Lang

Carol Montgomery

Kim Clain

ASB:

Jacob Hobbie

Faculty:

Cheryl Aschenbach

Colleen Baker

Carie Camacho

Cory Kouko

Alison Somerville

Ross Stevenson

Management:

Ferry Bertles

Eric Imrie

Dave Corley (ITP)

Vickie Ramsey (HRMP)

Greg Collins (BMB)

Guests: Brenda Hoffman, Michell Williams, Jonathon Herring, Matt Montgomery for Carol, Amy Langslet

Agenda for February 22, 2017
3:00 pm in CD-119

Call to order at 3:02pm

Consultation Council

1. Accept minutes from February 8, 2017 meeting (Governance)
Minutes were accepted by consensus.
2. Approve and forward BP 3715 Intellectual Property to the Board; approve AP 3715 Intellectual Property (Governance) – Cheryl Aschenbach
The work of the District, LCFA and Academic Senate was recognized. The proposed AP and BP are a result of their efforts. Consultation Council approved the BP for forwarding to the Board and approved the AP for immediate implementation.
3. Student Services Update (Information) – Patrick Walton
 - a. *The Chancellor's Office has combined the Equity, SSSP, and Basic Skills reports and expects colleges to integrate their planning efforts for these three initiatives. Patrick and Karissa will be holding the Student Services Master Planning Committee meeting soon, and will likely work with a subset of that committee on the integrated plan.*
 - b. *Ember Green will be moving to Financial Aid department.*
 - c. *In honor of Women's and Black History Months, we will be showing Hidden Figures, which tells the story of three African American women who crunched numbers for NASA. The movie is addressing the issue of equity and will be shown at Sierra Theater on Wed March 15th at 3:30pm.*
 - d. *Are you interested in using Online Educational Resources (OER), open textbooks, for your class or interested in learning more about this grant opportunity? A meeting will be held to discuss the grant requirements and deadline on March 22nd from 4-6pm. Meeting place is still to be determined but may be CA 209. Food will be provided. Faculty will be paid for their time or flextime can be approved. The goal is to use OER textbooks for an entire AD-T degree.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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Strategic Planning

1. Present Institutional Effectiveness NIPR (Information) – Brian Murphy
 - a. *Approved at Cabinet*
 - b. *Referred to page 2, mention of not having a CTE Dean recently, just an administrator who assumed those duties.*
2. Budget Prioritization Process (Governance) – Cheryl Aschenbach
 - a. *Chairs of Master plans need to hold a meeting to prioritize each of their items and need to make note (do not remove) next to any old items that have been completed.*
 - b. *Some of these items are not budget items*
 - c. *Cost of items should have been included by the author of the IPR/NIPR*
 - d. *Need to think of the items that have merit regardless of cost*
 - e. *Would be helpful to know how much money for each category*
 - f. *“Increases for Faculty” on Terry’s handout is the cost of step increases and increase in the number of faculty hired*
 - g. *Software increases includes items such as Datatel, Doc Imaging, etc. which we no longer have Title 3 funds to provide support*

Other (Information Only – No Action)

1. *We were eligible but not funded for the College Promise Grant*
2. *Friday night Kenny Poulsen and Louis Price will be singing and tickets still on sale*
3. *Athletic Director position was supplemented with unspent academic funds from this year (i.e. positions not filled- Child Development/Director, LVN position, and part time Instructional Designer). This position did not follow budget or planning process. The newly hired softball coach was not included in the process at all.*
4. *LCC Men’s Basketball are in the playoffs*
5. *Reminder we need to make budget decisions based on Budget Prioritization Criteria not our own needs*

Requests for Future Agenda Items

Dr. Hall would like to be included on rotation for updates

Adjourn: 3:44 pm

Future Meetings:

Wednesday, March 1, 2017 at 3pm in CD-119

Wednesday, March 15, 2017 at 3pm in CD-119

Future Agendas:

1. Potential policies regarding camera and video use on campus.

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2. Enrollment update and broad discussion about potential enrollment opportunities.
3. Accept draft Institutional Effectiveness Master Plan (Governance) – Brian Murphy
4. Accept draft Facilities Master Plan (Governance) – Greg Collins
5. Accept draft Human Resource Master Plan (Governance) – Vickie Ramsey

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