



Consultation Council / Strategic Planning Committee 2013-2014

Administration:

Dr. Marlon Hall
Dave Clausen
Dr. Tammy Robinson
Dr. Beatriz Vasquez
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
ASB
Jonathan Herring

Faculty:

Cheryl Aschenbach
Carie Camacho
Sue Mouck
Robert Schofield
Alison Somerville
Ross Stevenson

Management:

Terry Bartley
Dave Corley (ITP)
Vickie Ramsey (HRMP)
(FMP)
Aeron Zentner (OIE)

Those present are indicated in bold.

Guests: Shelly Baxter

Minutes for January 16, 2014
3:00 pm in CD-119

Consultation Council

1. Discussion of procedure for Consultation Council minutes (Consultation) – Cheryl Aschenbach
*It was suggested that minutes go through a more formal revision and approval process that include minutes being sent out to those present for review soon after each meeting and then an action be made at each meeting to approve the minutes from the previous meeting. A concern was expressed that we have to remember that our minutes could serve as a legal document if ever subpoenaed in court. **By consensus Consultation Council agreed to the new procedure for review and approval of meeting minutes.***
2. Associations between Institutional SLOs and Strategic Goals (Consultation) – Aeron Zentner
Aeron explained the proposed linking of institutional SLOs to strategic goals. Shelly pointed out that although there may not have been a coordinated effort to establish and communicate a linkage between SLOs and strategic goals campus-wide, there was an effort by some areas to establish that link with SLOs, and that effort should be acknowledged.

*Aeron also clarified to the committee the difference between SLOs and AUOs. AUOs are measured in operational units and likely have an indirect impact on student learning whereas SLOs are measured in instructional units and directly affect student learning. AUOs are measured annually. **Consultation Council accepted the ISLO to Strategic Goal linkages by consensus.***



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Strategic Planning

1. Presentation of draft ITMP (Information) – David Corley
David explained that in addition to planning objectives, budget priorities were included that will feed into the budget planning process for the general fund. Dave highlighted some of the major budget-related items included in the plan. David also pointed out that there was a NEOGOV item included in the plan that is a placeholder right now based on anticipated HR technology-related recommendations. The item will be made more specific after the Human Resources Master Plan is finished and submitted.

Accreditation Steering

Accreditation Update (Information)

1. Abstract of the 2014 Self-Evaluation Report (attached) – Aeron Zentner
The Self-Evaluation Abstract was developed by Aeron and reviewed by Sue to condense the information in the self-evaluation and to highlight the most important information. It is intended to be the vehicle for preparing everyone for the ACCJC visit. It creates a general awareness of questions that might be asked by visiting team members and provides information that should be well known by campus personnel.
2. Visiting Team Chair, Dr. Robert Wagner from Copper Mountain College, will be on campus February 6, 2014 to begin coordination of the team visit.

Other:

Dr. Vasquez updated information about the POST program. We are revitalizing the program to get it up and running again. Courses are being certified, and communications are open with Susanville City PD and Sheriff's Department. It is to the point that we need a POST contact rather than having Dave Trussell as Director of PSTC handle everything. Administration intends to use a temporary management position to finish efforts in order to offer POST classes as early as February. The person will also work with Kelton Freitas to learn more about the NRA program. Jennifer Bird will be the temporary management person. As more develops, it will be communicated.

Dr. Aeron Zentner mentioned that Fall 2012 was our best reporting cycle with 86% reporting of SLO results. This was accomplished over a period of over two months and a lot of assistance provided by Codi Mortell and Elaine Theobald. He is pleased to announce that only a week after the deadline, we are at 93% reporting. This is outstanding and reflects the improved reporting process that faculty are finding even easier than before.

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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Dr. Robinson announced the development of a few new programs. She'll be meeting with people from Banner and CDCR next week to initiate a medical assisting program. Another program being worked on is phlebotomy. We're also still working on the LVN program. Work involves getting qualified instructors through the approval process, and this includes the need for interested applicants to take ED 1-Tools for Teaching. This spring we'll be having a Fire Science Academy. We will also be starting a Correctional Officer program. Dr. R and Dr. Z are working on a grant available through the National Institute of Food and Agriculture to develop a pivot irrigation technician (PIT) program within the agriculture program.

Dr. Vasquez announced that we have started an AB 86 consortium for adult education with community and educational agencies. More will be communicated later.

Shelly Baxter shared that she is the Vice-President of Susanville Soroptimist, and Soroptimist has started a college-aged S Club. An organizational meeting will be held Saturday, January 25 in CD-119 at 4:30pm. Students aged 18-26 who are interested in community service and leadership are invited to attend.

Tomorrow night (January 17) at Artisan Coffee a reception will be held for A.R.T. club students who have artwork on display.

Future Meetings:

Thursday, January 23, 2014

Thursday, January 30, 2014

Future Agendas:

1. Discussion of process for background checks for faculty and administrative positions (Consultation) – Ross Stevenson
2. Acceptance of AP 3550– Drug Free Environment and Drug Prevention Program (Consultation) – Vickie Ramsey
3. Presentation of 2013 Welding Technology IPR (Information) - Cheryl Aschenbach
4. Presentation of 2013 Human Services IPR (Information) - Cheryl Aschenbach
5. Presentation of 2013 Gunsmithing IPR (Information) - Cheryl Aschenbach
6. Presentation of the 2014 Digital Graphic Design IPR (Information) – Cheryl Aschenbach