



Consultation Council / Strategic Planning Committee 2012-2013

Administration:

Dr. Marlon Hall
Dave Clausen
Sue Mouck
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Tami Wattenburg
ASB
Marcus Murakami

Faculty:

Cheryl Aschenbach
Colleen Baker
Sandy Beckwith
Carie Camacho
Ross Stevenson

Management:

Terry Bartley
Vickie Ramsey (HRMP)
Planning Committees
Eric Rulofson (FMP)

Those present in bold

Guests: **Bobbie Theesfeld, Shelly Baxter**

Minutes for September 26, 2012

1:30 pm in CD-119

Called to order at 1:31pm

Consultation Council

1. Pool Facility (Consultation) – Dr. Hall
All recommendations have been submitted to county and city. In October Board of Supervisors meeting a steering committee will be established with all major players. The group will work to come up with a concept design and site recommendation prior to January. The high school and LCC both recommended that the pool be located on their campuses.
2. Review of October Board Agenda Draft – Dr. Hall
Question about meeting 50% law since that's on the Board agenda. Dave Clausen says we are close, and there is still time to finalize data before the Board meeting, so it may be pulled from the final agenda.

Strategic Planning

1. Personnel Update (Information) – Vickie Ramsey
FA Tech I recommendation for hire was given to HR on Friday. Lou transferred to custodial position; cook position is being filled with substitute and position will be flown in a couple of weeks.
2. Budget Update (Information) – Terry Bartley
Payroll is about \$703,000. Cash flow is being monitored closely. TRAN information is available soon for a mid-year TRAN. Prop 30: are we doing anything to promote it on campus. ASB is passing flyers out and conducting voter registration drives. Employees can't promote voting for Prop 30, but can share that the Board is supporting Prop 30 with a formal resolution. We can, however, encourage people to vote.
3. Accreditation Update (Information) - Sue Mouck
Commision has requested our preference for scheduling of visit in March 2014.



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Sue has recommended 2nd week of March 2014 as first choice and 3rd week in March as 2nd choice.

4. **Acceptance of Administration of Justice/Correctional Science IPR** (Information-Approved by Senate September 11, 2012)

Other:

Shelly Baxter shared Civility program materials being promoted by Lassen County Office of Education and Rich Duvarney. In addition to promotional materials, Rich also does trainings on request. This is something to consider for Friday trainings or an ASB-sponsored activity in Student Union. Shelly has some materials in her office.

Dave Clausen and Eric just met with Keenan & Associates about Safe Colleges training packages available. We will be implementing it with HR; some will be mandatory, and some will be available for people to do on their own time. All trainings are online like the Child Abuse training we just did, so it's flexible enough to meet everyone's scheduling needs. It also has the flexibility to add trainings, documents or other materials to track.

Dave Clausen would like to reconsider having a safety committee. This will be discussed at a future Consultation Council meeting.

Patrick Walton heard from outside colleges and visitors how well-run and positive our college day was.

Dr. Hall shared that Foundation has pledged \$5,000 toward soccer field project. Emphasis will be to raise enough funds initially to have one game this year. The initial phase will only be to show commitment to the project to build energy for fundraising for the entire project. Eric Rulofson will oversee and have final word on all activities on our property, and an outside contractor will supervise the project. There are concerns that the funds aren't all being raised in advance and the project could potentially only be completed partway. The question was raised about how this rapid development and movement fits into the planning project. It can happen because it's all being done with outside funds. The general fund is in no way involved with this project and in no way will it be exposed to any overages. Dave Clausen's role will be to protect the general fund; in addition, he sees the project as a way to enhance to general fund through the tuition of international students.

Adjourned: 2:17pm

Next Meetings:

Wednesday, October 10, 2012 at 1:30pm in CD-119

Wednesday, October 24, 2012 at 1:30pm in CD-119



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Future Agendas:

1. 2012 Fine Arts/Humanities (Information) - Cheryl Aschenbach – Oct 2012
2. 2011 Social Science IPR (Information) – Cheryl Aschenbach
3. 2011 Gunsmithing IPR (Information) – Cheryl Aschenbach
4. 2011 Journalism IPR (Information) – Cheryl Aschenbach
5. 2009/2011 Human Services IPR (Information) –October 2012– Cheryl Aschenbach
6. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
7. 2012 Business IPR (Information) – Cheryl Aschenbach
8. 2012 Enrollment Services NIPR (Information) –
9. 2012 Instructional Support Services –Library NIPR(Information) –
10. 2012 Auxiliary Services – Food Service/Bookstore/Book Rental/Loan Program NIPR(Information) – Dave Clausen
11. Action Plan Evaluation Matrix update – October 2012
12. Acceptance of EMP – October 2012
13. Review of October Board meeting agenda –
14. Bus stop – October 10, 2012
15. Bus passes – October 10, 2012
16. Safety committee
17. Release time for athletic events – October 10, 2012