

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



Minutes
Tuesday, February 12, 2019
3:00pm-4:30pm in HU-204

2018-2019

President

Cheryl Aschenbach

Vice-President

Roxanna Haynes

Co-Secretaries

Carrie Nyman

Adam Runyan

Call to Order at 3:07

Senators present: Aschenbach, Haynes, Rupley, Runyan, Nyman

Guests present: Michael Anderson, Shar Murphy, Lisa Gardiner, Karissa Morehouse

Approval of Agenda without November 27, 2018 minutes and with the freedom to reorder the agenda as needed to accommodate guests (Haynes/Rupley MSCU)

Minutes

Approve minutes from December 11, 2018 and January 22, 2019 meetings.
(Haynes/Runyan MSCU)

Public Comment

Michael Anderson – Here for training purposes

Action

1. Curriculum Action Log (Rupley, Haynes MSCU)
2. BP & AP 4000 Instructional Programs (Rupley, Runyan MSCU)
3. AP 4002 Textbooks & OER (Rupley, Runyan MSCU)
4. BP & AP 4010 Academic Calendar (Nyman, Rupley MSCU)
5. BP & AP 4020 Program, Curriculum, and Course Development (Runyan, Rupley MSCU).
6. BP & AP 4022 Program and Course Approval (Haynes/Rupley MSCU)

Discussion

1. Faculty Ethics Statement – Some corrections and input from faculty. Moving to action. Hope to have it in the faculty handbook and employee handbook.
2. BP & AP 4023 Syllabi – Some edits. May ask Cindy Howe for a statement regarding providing DSPS services to incarcerated students. Edits recommended to use pseudonyms for faculty member working in the incarcerated facilities.
3. BP & AP 4024 Hours and Units – Nothing to change. Move to action.
4. BP & AP 4025 Philosophy and Criteria for Associate Degree General Education – Aschenbach checking to see why there is not an AP 4025
5. AP 4028 Philosophy and Criteria for International Education – No recommended changes. Move to action.
6. BP 4030 Academic Freedom – Rupley has concerns regarding “The teacher must... professional group.” Is this happening? Move forward for action.
7. AP & BP 4040 Library and Other Instructional Support Services – Shar has rewritten the AP looking at other similar colleges. She recommends taking out the old AP and using her new writing. Move to action.
8. BP & AP 4230 Grading and Academic Record Symbols – Aschenbach made some changes for review.

Academic Senate
P.O. Box 3000 Susanville, CA 96130
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Information

Faculty leadership Institute in Sacramento – 2nd week of June

Reports

- Senators (3 min each)
- Administration (5 min) –Faculty meeting March 1st. EMP Retreat 5-year plan. CAP Conference February 21st to 23rd. Guided Pathways conference, April 8th.
- LCFA (5 min)

Closed Session

1. Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board
First closed session began at 3:12 regarding equivalency. Approved one equivalency in LVN.
Out of closed session at 3:20.
2. Accept faculty evaluation recommendations and forward to the President and Board
Not discussed – awaiting faculty contract recommendations from administrators

Closed Session Report

Adjournment (4:23)

Next Academic Senate Meetings (tentative)

February 26, 2019 at 3pm in HU-206

March 12 and 26, 2019 at 3pm in HU-206

April 9 and 23, 2019 at 3pm in HU-206

May 14, 2019 at 3pm in HU-206

Additional meetings as needed

Future Agenda Items

1. 2018 Child Development IPR – Second reading & approval
2. Quest/Smarter Measure (student online readiness)
3. Incarcerated Handbook Update
4. AP 5520 Student Discipline Process
5. Academic Issues in Incarcerated Instruction
6. HR Recruitment Guide – Second reading & action
7. Approve revisions to BP & AP 4100 Graduation Requirements for Degrees and Certificates, including revisions to catalog language re: GPA and certificates; forward it to Consultation Council
8. Approve 2014/2016 Agriculture IPR
9. GE and Institutional SLOs as part of equivalency process
10. AP 4005 Enrollment Management (2nd reading/action)

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