

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



MINUTES
Tuesday, November 13, 2018
3:00pm HU-206

2018-2019

President
Cheryl Aschenbach

Called to Order at 3:02pm
Senators present: Aschenbach, Haynes, Nyman, Camacho, and Rupley. Guest present:
Karissa Morehouse, Dean of Instructional Services

Vice-President
Roxanna Haynes

Approval of Agenda (Camacho/Rupley, MSCU)
Minutes
Approve minutes from October 23, 2018 meeting (Haynes/Rupley, MSCU)

Co-Secretaries
Carrie Nyman
Adam Runyan

Public Comment
Individuals may address comments to the Academic Senate on *subjects not listed on the agenda*.

Senators
Carie Camacho
Andy Rupley

Action

1. Appoint faculty to Guided Pathways Task Force and to Academic Planning Committee
 - a. Alison Somerville, Adam Runyan, and Cheryl Aschenbach appointed to Guided Pathways Task Force (Haynes/Nyman, MSCU). Note: One spot remains available.
 - b. Alison Somerville, Carie Camacho, Roxanna Haynes, Cheryl Aschenbach, and division chair TBD appointed to Academic Planning Committee (Rupley/Haynes, MSCU)
2. AP 5075 Student Adds and Drops
With additions, AP 5075 was approved and is being forwarded to Consultation Council for final approval (Camacho/Rupley, MSCU)
3. Planning and Budget Development Process Handbook
Approved with minor revisions, corrections of typos and spacing (Rupley/Camacho, MSCU)

Discussion

1. Participatory Governance Handbook – Draft review
Held to next meeting when new draft is available.

Information

Falling into Guided Pathways Retreat – Wed/Thur and Thur/Fri
Senators were reminded to try to attend the Guided Pathways Retreat and to encourage colleagues to do the same. Focus will be less on planning and more on implementation than past sessions. Two different sessions to attend, and faculty are encouraged to drop in between classes.

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Reports (as time allows)

- Senators (3 min each) *Roxanna gave an update on Plenary, which led to conversations about approved resolutions, OEI updates*
- Administration (5 min) *Dean Morehouse asked for input for spring convocation. Some ideas expressed included guided pathways, equity, bias training, accreditation, safe zone, and customer service workshops*
- LCFA (5 min) *None*

Closed Session (as needed) 3:57pm

1. Review letters of interest and appoint Faculty Flex Coordinator
Letters of interest were reviewed. Hasib Azhand appointed as Faculty Flex Coordinator for 2018-2019 (Camacho/Haynes, MSCU)
2. Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board
No equivalencies were considered, no action taken.

Closed Session Report at 3:59pm

Adjournment at 4:00pm (Camacho/Rupley, MSCU)

Next Academic Senate Meetings (tentative)

November 27, 2018 at 3pm in HU-206

December 11, 2018 at 3pm in HU-206

January 22, 2019 at 3pm in HU-206

February 12 and 26, 2019 at 3pm in HU-206

March 12 and 26, 2019 at 3pm in HU-206

April 9 and 23, 2019 at 3pm in HU-206

May 14, 2019 at 3pm in HU-206

Additional meetings as needed

Future Agenda Items

1. 2018 Child Development IPR – Second reading & approval
2. Quest/Smarter Measure (student online readiness)
3. Incarcerated Handbook Update
4. AP 5520 Student Discipline Process
5. Academic Issues in Incarcerated Instruction
6. HR Recruitment Guide – Second reading & action
7. Approve revisions to BP & AP 4100 Graduation Requirements for Degrees and Certificates, including revisions to catalog language re: GPA and certificates; forward it to Consultation Council
8. Approve 2014/2016 Agriculture IPR
9. AP 4005 Enrollment Management
10. GE and Institutional SLOs as part of equivalency process